



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
April 8, 2020

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for April 2020 was called to order at 7:00 pm with Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Wicka	Present	Chief Jewett	Present
Commissioner Black	Present	Asst Chief Hauser	Excused
Commissioner Russell	Excused	Asst Chief Schmidt	Present – via video
Commissioner Jewett	Present	Treasurer Jewett	Present
Commissioner Nero	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also, in attendance was Captain Bill Schnorr

Acceptance of Agenda: Commissioner Jewett made a motion to accept the agenda as prepared with additional items to be considered as deemed appropriate by the Chair. The motion was seconded by Commissioner Wicka with the following vote:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Jewett presented her report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for March 2020, which was reviewed and audited. After the review and audit, Commissioner Black made a motion to accept the report and abstract as presented. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Fire Station #1: Commissioner Jewett presented the following report:
The following was completed.

- 1) Washer was fixed hot water line was not turned on.

- 2) Windows at both stations fixed.
- 3) Apparatus bathroom light fixed. Light was not grounded. Fixed and new sensor out in.
- 4) Apparatus bathroom new stationery tub put in.
- 5) Loose pipe straps at both stations fixed or replaced. Exposed pipe insulation re-taped.
- 6) Diesel tank top off.

Fire Station #2: Commissioner Nero filed the following report:

1. Sensor's in the mechanics Bay complete.
2. Bay doors and windows to be covered by Gene in his report.
3. Not going to purchase another workout bench because we have 3 already.
4. Mats for workout Room on hold until further research is done.

Mechanical Report: No report

Motor Vehicles: Commissioner Black advised that no monthly checks are being done due to the Covid-19 situation. They will resume at a later date.

Custodian's Report: Custodian Jewett reported the following:

1. She is keeping up with the cleaning, as needed, at Station #2.
2. The rear custodian room at Station #1 was cleaned out with the help of Commissioner Jewett.
3. She will inspect all the disaster supplies in storage to determine if any are outdated.

OLD BUSINESS:

Lawn Mowing & Maintenance/ Spring Clean-up for 2020: The RFPs that were submitted (see attached) were reviewed and discussed. At the conclusion of the discussion, Commissioner Jewett made a motion that the board accept the RFB submitted by Lawn King as they presented the lowest responsible bid. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Water Service to 1975 Lakeview Road – Status Report: Commissioner Wicka advised he was in discussion today with Attorney Notaro and advised him of a phone conversation he recently had with the owner, Chuck Backus. He advised Mr. Backus that it was not the intention of the fire district to cause changes to the property development that would be cost prohibitive and that we are willing to have both attorneys work out an agreement for a formal easement to accommodate the water service until such time that there is any planned development on the fire district property. Attorney Notaro advised he will work with Mr. Backus' counsel and report back. The matter was tabled. *Note: as of April 9, 2020, Commissioner Wicka was advised by Mr. Backus that National Fuel Gas has located a gas line serving the rear buildings at 1975 Lakeview Road and the gas line runs adjacent and close to the water line. NFG is looking for a signed easement from the fire district for this gas line. Commissioner Wicka agreed to meet with Mr. Backus on April 10, 2020 to discuss the gas line issue and also work to determine what sanitary sewer arrangements are in place for the 1975 Lakeview Road property as according to the property survey, it appears there is an abandoned septic tank on the SW corner of the fire district property.*

Flat Roof Modification – Status Report: Commissioner Jewett advised he is putting together information in order for an RFP to be developed so work can be done this summer. The matter was tabled.

Ambulance Replacement Committee – Status Report: Chief Jewett advised that the chassis has been delivered to the factory and we have been invoiced for that. There may be a delivery delay inasmuch as there is a reduction of staff at the plant due to the Covid-19 situation. The delivery may be pushed back to September instead of August.

Replacement of Oldest Command Vehicle – Status Report: Commissioner Black advised the following:

- The 2015 Tahoe was taken to FM Communication to have the radio and storage box removed and fitted for the new vehicle.
- Completion of the new vehicle is expected next week and currently the graphics are being applied and the box will be installed.
- A new scanner was ordered for the vehicle at an approximate cost of \$100.00.
- Suggested a used radio be purchased and installed instead of communicating from a portable radio. Asst. Chief Schmidt advised a radio, with installation, should be able to be obtained for less than \$400.00

Commissioner Wicka made a motion that the board approve an expenditure, not to exceed \$400.00, for the purchase of a used mobile radio for the 2015 Tahoe. Commissioner Jewett seconded the motion and the following vote was taken.

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

AMR Contract Renewal – Status Report: Commissioner Wicka advised he learned from Attorney Notaro that things are at a stand-still due to the Covid-19 situation. The matter was tabled.

Station #1 Painting Needs – Status Report: Commissioner Jewett advised he is continuing to work on finding painting contractors who may be interested in providing a quote. The matter was tabled.

Station #1 Parking Areas Resurfacing Project – Status Report: Commissioner Jewett presented draft specifications for resurfacing the parking areas along Lakeview and Burke Roads, which were reviewed and discussed. Also presented and discussed were specifications for sealing and stripping the parking areas at Station 1 and 2. The secretary was directed to finalize the specs for both projects and have RFPs ready for review at the next meeting.

From the Chief's Report: Chief Jewett also advised of the following:

- Physical have been cancelled due to Covid-19
- Fire Police Course on hold due to Covid-19
- Pt Information Books- Haven't gotten to Evenhouse- I will handle when everything is back to normal.

NEW BUSINESS:

Travel & Training Requests: None.

Lake View Fire District; Minutes of Meeting April 8, 2020

Station 1 Walkways: Commissioner Black suggested that repairs be made to the parking and walkway areas that have broken concrete and drops in the walk areas. Commissioner Jewett advised he will look at and get quotations.

Detailing of 2018 Tahoe: Chief Jewett was authorized to have the vehicle cleaned and detailed prior to having it turned over to Asst. Chief Hauser at a cost not to exceed \$150.00.

On-line Training Options: Chief Jewett made a recommendation that the board approve on-line training through VFISU at a cost of \$14.00 per member per course. There was a discussion regarding supposed training we purchased through NFPA which could be used. It was discussed that the NFPA purchase may have been for code enforcement and not training. Also discussed were other training options from Utica Insurance and other possible venues. Chief Jewett was advised to look into other options and report back. The matter was tabled.

Zoom Communications Purchase: Chief Jewett recommended the district purchase a subscription to Zoom, which would allow for video conferencing and training options during the Covid-19 situation. The cost of the subscription is \$14.00 per month. She was approved to make the purchase to better facilitate communications within the department.

Cell Phone Use Reimbursement: Chief Jewett advised that acting Assistant Chief Schnorr has limited use of his cell phone and recommended reimbursement for his use of personal phone during his time as 9-4. Commissioner Jewett made a motion that the board reimburse Captain Schnorr the \$49.99 stipend per month based on the approved cell phone reimbursement policy. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

HALL RENTALS & RETURNS:

Commissioner Wicka presented a list of reserved dates for hall rentals, which were reviewed and discussed in light of the Covid-19 situation and the requirements on group gatherings and social distancing. It was decided that the only valid use of the facilities would be for the upcoming blood drive (April 21) and Primary Day voting (June 23) and that all other planned events be cancelled or postponed until further notice.

ADJOURNMENT:

With no other business to conduct, the meeting was adjourned at 8:00 pm.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE ASSOCIATION

Office of the Fire Chief

E-Mail Address: lvfd@wny.twcbc.com
Website: lvfire.org



FIRE DISTRICT CHIEF OFFICERS

Brittany Jewett: *District Chief*
Keith Hauser: *1st Asst. Chief*
Christopher Schmidt: *2nd Asst. Chief*

Mailing Address:
PO Box 345
Lake View, New York 14085-0345

FIRE STATION #1
2005 Lake View Road
(716)627-3400
(716)627-4480 Fax

FIRE STATION #2
6100 Lake Shore Road
(716)627-7941



March 8th 2020

Chief's Report for the Month of March 2020

Total Calls February; 38

Calls for the Month of March 2020.

EMS; 23 - transport; LV - 8, AMR -4,
Mutual Aid EMS; 2
MVA's; 1
Fires; 0
Preliminary Assignments- 1
Full Assignment; 4
Fire Alarms; 2
Rescue/Water; 0
Good Intent; 0
C.O. Alarms; 2
Mutual Aid's Fire; 1
Mutual Aid MVAs: 2
Grass / Rubbish; 1
Public Service Calls; 0
Hazmat; 0

Fly car was used 0 times this month.-

EMS Stand-bys- 4 Total of 23.5 hours. 1 paramedic and 4 EMTs

Yearly Call Total :137

Officers Meeting – Canceled due to COVID-19

Drills – 3 with a total of 24 out of 40 members.

Monthly Training,

TBD- Online due to COVID -19

Members missing Training for March 2020

Excused

Members in Training or have completed training;

Injured/ Sick Leave Members;

Rob Malayny- Light Duty

Members resigning/Leave of Absence-

Kevin Sullivan- Resigned

Old Business:

Physical have been cancelled

Fire Police Course on hold.

Pt Information Books- Havent gotten to Even House- I will handle when everything is back to normal

New Lake View 8- Chassis is in! Due to COVID -19 there may be delays in repairs. May be pushed back into Sept.

New Business

Get the interior of my vehicle detailed so it is clean and ready to go for Keith.

Reimburse members for training on VFISU. \$14.00 per class- To allow members to keep up on trainings. Until we can get back on track.

Purchase membership for Zoom for a month or 2- \$14.99- Allow more than 40min uses to run trainings.

Reimburse Bill Schnorr \$49.99 for the month of March and April due to pandemic (COVID-19) Filling in as 9-4 due to Keith and Chris unavailable due to their jobs.

There is still no update on the AMR Contract

Firematically Yours,

Brittany Jewett

Lake View Fire Chief