



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
May 13, 2020

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for May 2020 was called to order at 7:00 pm with Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Wicka	Present	Chief Jewett	Present
Commissioner Black	Present	Asst Chief Hauser	via Phone
Commissioner Russell	Excused	Asst Chief Schmidt	Present
Commissioner Jewett	Present	Treasurer Jewett	Present
Commissioner Nero	Present	Purchasing Director Wicka	Excused
		Attorney Notaro	via Phone ¹

Also in attendance were: Captain Bill Schnorr and EMS Lieut. Dan McCarthy

Executive Session: A motion was made by Commissioner Wicka, seconded by Commissioner Black, that the board enter Executive session to discuss a legal matter and a proposed contract issue. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

At 7:50 pm the board returned to Regular Session.

Acceptance of Agenda: Commissioner Jewett made a motion to accept the agenda as prepared with additional items to be considered as deemed appropriate by the Chair. The motion was seconded by Commissioner Nero with the following vote:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Jewett presented her report, which is attached. After discussing her report, Commissioner Black rose the question on the reported driver training operations and if only one qualified driver is driving a vehicle how it can be considered driver training. Chief Jewett responded by advising that individuals practicing driving vehicles are building their skills on safe driving operations. In addition, Commissioner Black suggested that a letter be sent to ServPro for the work they did cleaning and disinfecting the vehicles, office and turn-out gear. The secretary advised he will prepare and send the

¹ Attorney Notaro was only in the meeting during the first Executive Session portion.

letter.

Treasurer's Report: The Treasurer presented her report and abstract for April 2020, which was reviewed and audited. After the review and audit, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Fire Station #1: Commissioner Jewett presented the following report:

- Cleaned Custodian Room off main banquet room
- Fixed shelves in Table/Chairs storage room
- Cleaned out Kitchen Hallway
- Light Sensors replaced on Kitchen and Apparatus entry doors
- Got rid of old commissioner chairs and cleaned out coat room
- Moved shelving units and custodial supplies to main custodian room.

Fire Station #2: Commissioner Nero reported on the following:

- The snow fence was removed by Associate members Dan Judd and Paul Franklin and not by the contractor, which was required by the snowplowing contract for the 2019/2020 season.
- The men's locker room in the fitness center needs to be cleaned out as there are old lockers with materials in there that have not been used in a long time.

EMS Jr. Captain Brodnicki reported that there may be a rodent problem in the station. Commissioner Nero advised he will contact an exterminator to address the problem.

Captain Schnorr advised that the rear middle apparatus room door needs adjusting as it closes with about 1 inch from the floor. Commissioner Nero advised he will have that addressed along with PMs for all the remote operators.

Mechanical Report: Commissioner Wicka advised he spoke with Commissioner Russell earlier that day and there was nothing of significance to report and that he is doing periodic walk-throughs of the buildings to monitor operations.

Motor Vehicles: Commissioner Black advised that the Churchville mechanic will resume monthly PM work and vehicle inspections by the end of the month. There was nothing else of significance to report.

Custodian's Report: Custodian Jewett advised that a new rug runner for the lobby is being ordered. This led to a discussion on re-establishing a contract with a rug cleaning service and whether it would be beneficial. It was decided that the custodian will get quotes and report back at the next meeting.

OLD BUSINESS:

Water Service to 1975 Lakeview Road – Status Report: Commissioner Wicka advised that he spoke with Counsel Notaro who advised that he is working with the attorney for the new owner to come up with a long-term easement that would include the provision that the property would be restored to its original condition in the event the utilities are moved or removed. The matter was tabled.

Flat Roof Modifications for Station 1 – Status Report: Commissioner Jewett advise he spoke with 4 roofing/gutter firms about getting an estimate to do the work and as of now, only one seems interested. He is expecting a visit from the vendor to compile an estimate to have the changes made. The matter was tabled.

Ambulance Replacement – Status Report: Chief Jewett advised that according to the sales rep the factory is slightly behind in production due to the Covid-19 situation, but the unit is in production and there should only be a short delay in delivery.

Station #1 Painting Needs – Status Report: Commissioner Jewett advised that he met with two painting contractors for estimates and he expects to have more information at the next meeting.

Parking Areas at Stations 1 & 2 – Status Report: Commissioner Wicka advised that the legal notices for the parking lot sealing and repair/removal work was in the Hamburg Sun but only one RFP was returned. It was from Land-On Enterprises. After reviewing the RFP and the scope of the project, Commissioner Jewett made a motion to accept the proposal from Land-On Enterprises at a total cost \$27,000.00 with the funds appropriated from the established Building Land and Improvement Reserve fund subject to permissive referendum. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Additional Items from the Chief’s Report: Chief Jewett briefed the board on the additional issues that were outlined in her April report (see attached).

NEW BUSINESS:

Travel & Training Requests:

- **IAFC/VCOS Symposium in the Sun; November 12-15, 2020 in Clearwater Beach FL.:** Commissioner Wicka made a motion to approve attendance to all Commissioners and due to the agenda, include the Treasurer, Purchasing Director, Chiefs and Captains. Commissioner Jewett seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

- **AFDSNY Fall Workshop/Annal Meeting; September 30 – October 3, 2020, Niagara Falls, NY.** Commissioner Wicka made a motion to approve attendance to all Commissioners and due to the agenda, include the Treasurer, Purchasing Director, Chiefs and Attorney. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

New Class A or B Uniforms: Captain Schnorr questioned if Class B pants are still being purchased as he no longer fits into the pair that he was issued. Commissioner Wicka advised that a PO will be sent to Sewing Technologies for those needing new pants may be able to get them.

Also discussed was apparel from the town chief’s organization and which budget line covers this.

Chief Jewett was advised that those purchases come from the A-200 budget line which is under her discretion. She will canvass the chiefs and past chiefs to determine what items they would like to order.

Application of SAFER Grant: There was a discussion as to whether it would be beneficial to place an application this year for a SAFER grant and it was determined that due to such a short time frame and the current situation with Covid-19 that a grant application at this time would not be beneficial or successful.

Condition of Sidewalks at Station 1: Commissioner Jewett reported he received two quotations to have the sidewalks along the north side of the building repaired/replaced, which were reviewed and discussed. After the review, Commissioner Jewett made a motion to accept the quotation from Rondinelli Concrete at a cost of \$5,500.00 with the funds appropriated from the established Building and Land Improvement Reserve account, subject to permissive referendum. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Surplus Disaster Preparedness Supplies: Commissioner Jewett reported that all the outdated food supplies stored for a possible disaster have been discarded. He, the custodian, and other members inventoried all the items in the old supply cabinets in the custodian room, lower kitchen and chair storage area and discarded old, broken items and things that were damaged and beyond repair. He also recommended that two new storage cabinets be purchased. Commissioner Wicka made a motion that Commissioner Jewett be authorized to purchase two new cabinets at a cost not to exceed \$800.00 with funds appropriated from the A-408 budget line. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

LVCA and the Annual Memorial Day Commemoration: LVCA President Jim Eberhardt spoke to the board about the association's plans for a scaled down ceremony that may include the VFW and the fire association. It will be at 11:00 am on Monday May 25. He was advised that the fire department will provide all the needed assistance. He also spoke about the annual ritual of installing American Flags along Lakeview and Burke Roads for the summer and inquired about assistance from the fire department in putting up and removing the flags at the end of summer. Commissioner Jewett and Commissioner Black advised they would assist with the project.

EMS Service and a Joint Agreement with Eden EMS: As a result of the discussion held in Executive Session, Commissioner Wicka made a motion to allow our attorney to enter into discussions with counsel for the Eden EMS and Town of Eden to advance the proposal prepared by the joint working group of both organizations. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

HALL RENTALS & RETURNS: None

Executive Session: at 9:00, Commissioner Wicka made a motion to again enter Executive Session to discuss a disciplinary personnel matter. Commissioner Jewett seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

At 9:10 the board returned to Regular Session.

ADJOURNMENT: With no further business to conduct, the meeting was adjourned at 9:10.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary