



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
February 19, 2020

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for February 2020 was called to order at 7:00 pm with Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Wicka	Present	Chief Jewett	Present
Commissioner Black	Present	Asst Chief Hauser	Excused
Commissioner Russell	Excused	Asst Chief Schmidt	Present
Commissioner Jewett	Present	Treasurer Jewett	Present
Commissioner Nero	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also, in attendance was Captain Bill Schnorr.

Acceptance of Agenda: Commissioner Wicka made a motion to accept the agenda as prepared with additional items to be considered as deemed appropriate by the Chair. The motion was seconded by Commissioner Jewett with the following vote:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: The Secretary received notice from the fire association that Arsalan Shazada was accepted as a member at its last meeting. Commissioner Jewett made a motion, seconded by Commissioner Black, that Mr. Shazada be accepted as a provisional member. the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Mr. Shazada was present at the meeting and was administered the Oath of a Firefighter by the Secretary and welcomed into the department.

REPORT OF COMMITTEES:

Chief's Report: Chief Jewett presented her report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for January 2020 which was reviewed and audited. After the review and audit, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

The Treasurer then presented the annual report for 2019 which was reviewed and discussed. After the review, Commissioner Jewett made a motion to accept the 2019 Annual Treasurer's report as presented and Commissioner Nero seconded the motion. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Fire Station #1: Commissioner Jewett presented the following report:

- National Overhead Door repaired the weather-stripping in the apparatus bay and adjusted the overhead door sensors.
- The faucet in the kitchen was changed out and the cabinet was relocated to accommodate the new faucet. New chemicals for the dishwasher were purchased as the old ones were in excess of 10 years old.
- New faucets were installed in the lavatories off the lobby and the urinals in the men's room were changed to manual operation.
- New soap dispensers were installed to replace broken ones.
- He, Commissioner Black and Commissioner Wicka met with the contractor who did the roof modifications and determined that the work was done correctly. However, there was a recommendation that gutters be installed on the roof to eliminate the large amount of water that comes off the roof and have down spouts installed on the ends of the building. This will be looked at again in the spring for further action.

Fire Station #2: Commissioner Nero filed the following report:

- Bob Harms replaced the lights for extraction pad to LED's
- Lights under mezzanine were hard wired and Bob added outlets to the back wall in mechanics bay.
- Bob is working on finding a light sensor that can pick up the whole room.
- In the fitness center Bob replaced weather stripping on the bottom of the door and remounted the dip bar onto the wall.

Mechanical Report: No report

Motor Vehicles: Commissioner Black advised that repairs were made to 9-2 vehicle which included the booster pump for the brakes and heater blower motor. The vehicle had to be towed for the brake problem and the tow bill was \$225.00. The repair work was done under a recall and there was no cost for that work.

Custodian's Report: Custodian Jewett reported that the flooring in the board room that was installed last year is starting to peel and also in the district office. This will have to be monitored for future deterioration and possible replacement.

OLD BUSINESS:

Water Service to 1975 Lakeview Road – Status Report: Commissioner Wicka advised that the attorney continues to work on this, and it is a work in progress. The matter was tabled.

Ambulance Replacement Committee – Status Report: Chief Jewett advised that work continues and the drawing for the paint scheme and graphics has been approved. Regarding the current ambulance,

Commissioner Black was given authorization to begin the process of disposing through sale or auction. The matter was tabled.

Replacement of Oldest Command Vehicle – Status Report: Commissioner Black advised that the new vehicle has been ordered but no date has been given for going into production. The color of the vehicle has been changed with the darker red being approved.

Commissioner Black obtained 3 quotes for the graphics and lighting which are \$12,155 from 10-75 Lighting, \$10,800 from Empire and \$10,384 from FM Communications. A motion was made by Commissioner Black, seconded by Commissioner Wicka, to accept the quote from FM Communications with the funds being appropriated from the established Command Vehicle Reserve Fund subject to permissive referendum. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Alternative Training Methods for Sexual Harassment & Workplace Violence Training – Status Report: Chief Jewett advised that the program has been set up with VFIS for on-line certification and Commissioner Wicka advised that instructions are now in the in-house binder for anyone to reference.

Training Props: Chief Jewett advised the new 8’ window wall has been built and in service and a new 10’ window wall will be constructed soon.

NEW BUSINESS:

Travel & Training Requests:

Commissioner Black motioned that approval be given for four (4) people to attend the annual Fire Expo in Harrisburg May 15 & 16, 2020. Commissioner Jewett seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

AMR Contract Renewal for 2020: It was decided that this should be discussed in Executive Session as it is a contractual matter. The issue was tabled.

Insurance Package Renewals; Utica National and 497 Safety Group: The renewal packages were discussed, and the Secretary read the list of options available for the renewals. Commissioner Jewett made a motion that both packages be renewed as presented. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

ECFDOA Annual Meeting, March 21, 2020 at the Millennium Hotel: Commissioner Wicka made a motion to approve attendance for all commissioners and due to the nature of the agenda include the Treasurer, Purchasing Director and Chiefs. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

AFDSNY Annual Meeting; April 30-May 2, 2020, Uniondale NY: Commissioner Wicka made a motion to approve attendance for all commissioners and due to the nature of the agenda include the Treasurer, Purchasing Director, Attorney and Chiefs. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Review of Hall Rental Requirements and Rates: Commissioner Wicka led a discussion on a proposal to modify the hall rental rates and requirements inasmuch as since raising the rates we have seen a drop in rentals and receipts. He proposed the following modifications:

- Changing the rate for a resident to rent the hall for a large event (wedding, etc.) from \$500 to \$350 with the additional charges for pre/post kitchen inspection (\$50) and beer tap cleaning fee (\$35) if the draft system used plus established bar tending fees.
- Adding the rate for a non-resident to rent the hall for a large event (wedding, etc.) at \$500 with the additional charges for pre/post kitchen inspection and beer tap cleaning fee (\$35) if the draft system used plus established bar tending fees.
- Changing the rate for one-day residential non-alcoholic rentals (e.g. afternoon shower parties) to \$100, subject to approval by the board.
- All events would still be subject to deposit, insurance and contract requirements.

Commissioner Jewett made a motion to approve the recommended modifications effective March 1, 2020 and Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Commissioner Jewett advised that he will arrange for a TIPS class to be conducted for all members wishing to take this training. The matter was tabled pending scheduling of the class.

Proposal from Ward Diesel Exhaust Systems: Commissioner Black presented the cost proposal from Ward Diesel to install 6 exhaust systems at a total cost of \$52,000.00 to reduce the exposure to exhaust emissions that contain carcinogens. This breaks down to \$8,000 per vehicle. He advised that grants for this equipment are no longer available. Commissioner Wicka reminded that he is strong advocate for taking measure to reduce exposure of such toxins but believes this is something to budget for in the 2021 and 2022 budgets. The matter was tabled pending further discussions when 2021 budget plans take place.

Station #1 Painting Needs: There was a discussion regarding the condition of the rear stairwells in Station #1 and what can be done to improve the appearance. Commissioner Jewett advised that he work on getting quotations for painting and floor restoration and report back at future meetings.

Annual Physicals: Chief Jewett advised that annual firefighter physicals have been scheduled for April 20 and all members will be notified.

Chief's Request to Make Budget Substitutions and Purchase New Chain Saws: Chief Jewett led a discussion on purchasing three (3) new chain saws for the engines to replace older units. Two would be purchased from budget line substitutions (eliminating foam purchases) and one was already budget for. After discussing the matter, Commissioner Nero made a motion to approve the request and quotes from Arthur's Hardware of the lowest cost of \$3,327.00 with funds from the A-200 (Fire Equipment) budget line. Commissioner Jewett seconded the motion. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Window Repairs and Possible Replacement: Commissioner Jewett was authorized to obtain estimates on cost to repair and possibly replace some windows that are in poor shape at Station 1. The matter was tabled pending receipt of the estimates.

New Commissioner Training: Commissioner Jewett and Commissioner Nero advised they will be attending the new commissioner training scheduled for April 18 in Cheektowaga. Commissioner Wicka will arrange for registration.

Replacement Chairs for Board Room: The condition and age of the executive chairs (5) in the board room was discussed and it was determined that these chairs were purchased when the room was remodeled in the early 1990s. The chairs are now in poor condition and worn beyond repair. Commissioner Wicka made a motion that the Treasurer be authorized to purchase five (5) new executive chairs at a cost of \$167.00 (plus shipping) each with funds appropriated from the established Office Equipment Reserve Fund, subject to permissive referendum. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

HALL RENTALS & RETURNS:

- **Brittany Cudeck; May 15, 2020 for a Family Benefit:** Commissioner Wicka made a motion to grant use of the facilities with contract and deposit but no fee as Ms. Cudeck is a member of the department. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

- **Jen Cavanaugh; March 14, 2020 for a Birthday Party:** Commissioner Wicka made a motion to grant use of the facilities with a fee of \$350.00, deposit and contract seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Executive Session: At 8:20 Commissioner Wicka made a motion that the board enter Executive Session to discuss a contractual matter. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

ADJOURNMENT: At 8:55 the board returned to regular session and with no further business to conduct adjourned the meeting.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE ASSOCIATION

Office of the Fire Chief

E-Mail Address: lvfd@wny.twcbc.com

Website: lvfire.org

Mailing Address:
PO Box 345
Lake View, New York 14085-0345

FIRE DISTRICT CHIEF OFFICERS

Brittany Jewett: *District Chief*

Keith Hauser: *1st Asst. Chief*

Christopher Schmidt: *2nd Asst. Chief*



FIRE STATION #1
2005 Lake View Road
(716)627-3400
(716)627-4480 Fax

FIRE STATION #2
6100 Lake Shore Road
(716)627-7941



Feb 19th 2020

Chief's Report for the Month of January 2020

Total Calls November; 60

Calls for the Month of January 2020.

EMS; 35 - transport; LV - 17, AMR -13, - 20 Total Paramedic Calls- LV Transported 9 – AMR 8 1 Refusal

Mutual Aid EMS; 5

MVA's; 4

Fires; 0

Full Assignment; 0

Fire Alarms; 0

Rescue/Water; 0

Good Intent; 2

C.O. Alarms; 0

Mutual Aid's Fire; 6

Mutual Aid MVAs; 3

Grass / Rubbish; 0

Public Service Calls; 4

Hazmat; 0

Fly car was used 3 times this month.- 30 Total Hrs

Yearly Call Total : 60

Officers Meeting – Held Jan19th- 6 Officers Present

Drills – 4 with a total of 34 out of 43 members.

Monthly Training,

2/10 – Monday – 7:00 pm – National Fuel
2/17 - Monday – 7:00 pm – EMS
2/26 – Wed – 7:00 pm -
Day Training -2/12/20 @ 10:00am

Workplace Violence Make-Up: 2/13/2020- 1900hrs
EMS Drill- Annual WREMAC Skills- ALL EMTS MUST ATTEND- There will be a morning and night session.

Members missing Training for Jan 2020

Brittany Cudeck, Dan McCarthy, C. Zemrac

Waiting on 2 Active members for Workplace Violence and Sexual Harassment.

Members in Training or have completed training:

Pat Stockman- Passed EMT Class.

Injured/ Sick Leave Members;

Rob Malayny

Members resigning/Leave of Absence-

Shawn Washington has Resigned

Madison Ford- Military Leave

Old Business

AMR Contract- Still Pending

8ft bail out prop has been built

New Business:

Order 1 New Chain Saw- 2020 Budget

Budget Substitutions- Substitute Foam and Training Foam for two new Chain Saws.

Will be contacting Occumed to set up Physicals- 2nd or 3rd Monday of April.

Firematically Yours,

Brittany Jewett

Lake View Fire Chief