



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
March 11, 2020

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for March, 2020 was called to order at 7:00 pm with Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Wicka	Present	Chief Jewett	Present
Commissioner Black	Present	Asst Chief Hauser	Excused
Commissioner Russell	Excused	Asst Chief Schmidt	Excused
Commissioner Jewett	Present	Treasurer Jewett	Present
Commissioner Nero	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also in attendance were Captain Bill Schnorr, EMS Jr. Captain Kyle Brodnicki and Lieutenant Mikey Krull.

Acceptance of Agenda: Commissioner Jewett made a motion to accept the agenda as prepared with additional items to be considered as deemed appropriate by the Chair. The motion was seconded by Commissioner Nero with the following vote:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

Commissioner Wicka made a motion that the regular order of business be suspended in order to make a special presentation. Commissioner Jewett seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Commissioner Wicka noted former Commissioner Brodnicki's presence and read from a plaque recognizing his service as Fire Commissioner from 2015 to 2019 and his contributions to the department and community during his tenure. He presented Kyle the award which was followed by a round of applause. Kyle thanked everyone for the recognition and plaque.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Jewett presented her report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for February 2020, which was reviewed and audited. After the review and audit, Commissioner Black made a motion to accept the report and abstract as presented. Commissioner Wicka seconded the motion and the following vote was

taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Fire Station #1: Commissioner Jewett presented the following report;

- Tips program to be held 4/14 2020 7PM til?
- Lorretto Glass 3/10/2020 total replacement as follows:
Station #1 2 pains in apparatus room, 1 Commissioner hallway, Station #2, 5 pains. Total of 8 for \$1085.00.
- Station #1- Painting nothing at this time need to discuss.
- Flat roof will contact companies this month.
- Floors: will meet Harry Lach 3/12/2020.

Fire Station #2: Commissioner Nero advised that Bob Harms is not able to locate a motion sensor that will pick up movement for the entire Mechanic's bay to control the lighting. It was suggested that a separate switch be installed to control the lights under the mezzanine and a separate one for the rest of the room. Commissioner Nero advised he will discuss this with Bob.

Chief Jewett recommended that second weight bench be purchased so more than one person can use the equipment at the same time. After discussing the matter, Commissioner Wicka made motion to approve an expenditure, not to exceed \$200.00, for the purchase of an additional bench. Commissioner Jewett seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

There was also a discussion about the matting that is in place for the free weights and if additional mats are needed to help cushion the impact of the weights. It was decided to consult with Pacillo Fitness Equipment for their recommendation and possible pricing to add more mats.

Mechanical Report: No report.

Motor Vehicles: Commissioner Black reported all monthly inspections were completed with no reported problems.

Custodian's Report: The custodian had nothing of significance to report.

OLD BUSINESS:

Water Service to 1975 Lakeview Road – Status Report: Commissioner Wicka briefed the board that our attorney recently spoke with the new owner's attorney and little progress has been made trying to deal with the previous owner regarding the cost of relocating the water line. Discussions will continue. The matter was tabled.

Ambulance Replacement Committee Report: Chief Jewett advised that the manufacturer expects delivery of the chassis in mid-May and delivery should be around the end of August. She will advise further as things progress.

Replacement of Oldest Command Vehicle – Status Report: Commissioner Black reported that a
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VIN has been assigned for the vehicle and it is reported to be in production. No exact delivery date has been determined.

AMR Contract Renewal – Status Report: Commissioner Wicka advised that Attorney Notaro is finalizing the letter to the town regarding concerns raised and more information will be reported when known.

Station #1 Parking Area Resurfacing – Status Report: Commissioner Wicka reported he was in contact with Erie County Water Authority today and learned that the project to replace the water line along Lakeview Road is progressing. While no contract has been awarded yet, it is expected soon as test bores will be done by June 1, 2020 and the project completed by October 31, 2020. The project will involve the main water line being replaced along the center of the road and the only excavations done on the right-of-way will be to connect at the service laterals and not require long portions of excavations. It was decided that we should consult with a contractor to determine a scope of our needs for resurfacing the parking areas along Lakeview and Burke Roads. Commissioner Jewett will handle that responsibility in order to develop a Request for Proposal (RFP) for issuing next month.

Also discussed was the need to seal the parking areas at both stations as the lots haven't been resealed on over two years. Commissioner Wicka advised he will have a draft RFP ready for the next meeting.

Station 2 Parking Lot Modifications: Commissioner Black led a discussion concerning expanding the parking lot by removing the light standard no longer in use and paving the area up to the property line. It was decided that this would be good to plan for in the 2021 annual budget.

New Office Chairs – Status Report: Treasurer Jewett reported that the chairs are expected to be delivered on March 12 and will be put into service ASAP. With regard to the old chairs, Commissioner Black made a motion that the old executive chairs be considered surplus and of no further use to the district and they be disposed of accordingly. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Retaining the Old Command Vehicle for Use as a Fly-car: Chief Jewett led a discussion with regard to a proposal that the oldest command vehicle be kept in service to be used by medics and AEMTs and used as a first response fly-car. She presented the following plans for consideration:

- Medics and AEMTs must answer 1/3 of the calls that occur during time of use.
- Open to Paramedics and AEMTS
- Paramedics and AEMTS are responsible for cleanliness and stocking of the vehicle
- When not in use will be parked in Mechanics Bay
- Can travel anywhere in the Town of Hamburg and neighboring districts . May go outside if it is for fire department matters, meetings, etc.
- Allow 80 gallons of fuel a month- same as Chiefs Vehicles.
- Medics will call on radio as designated Medic #
- Portable radio will be means of radio communications.
- #7-2 will remain a EMS unit and primary vehicle for EMS calls and will still be the "people Mover"- What it is intended for.

A discussion followed and the positives and negatives of the proposal were presented. It was

decided that a better plan would be to continue to use #7-2 as the fly car and keep the oldest command vehicle as a backup and support vehicle. It was also decided that additional discussions will take place when the new command vehicle is delivered. The matter was tabled.

Old Compressor Unit: Commissioner Black advised that the new compressor is now in service and suggested that the old unit be placed in the trailer for use with the UTV's. The chief advised that she will place the unit in there.

NEW BUSINESS:

Travel & Training Requests: None

Lawn Mowing and Maintenance for the 2020 Season: The requirements for lawn mowing and care were discussed and Commissioner Wicka made a motion to issue a revised RFP for the new season with responses to be returned at the April meeting. Commissioner Jewett seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Window Glass Repairs and Replacements: Commissioner Wicka made motion to approve the proposal from Loretto Glass to make the necessary repairs and window replacements for both stations. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

TIPS Class and Training: Commissioner Black made a motion, seconded by Commissioner Nero, that the recommended TIPS training be approved at a cost of \$35.00 per person and in the event a member signs for the class and fails to attend, they must reimburse the fire district. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Additions to Chief's Report: Chief Jewett proposed that implementation of Patient Information Books, which she distributed a mock-up of a proposed resident hand-out that can be used to gather information when responding to EMS calls at homes, etc. She suggested that these be given to residents along with information on becoming a member in hopes of generating more interest in joining the department as EMS members. The positives were discussed and Commissioner Wicka made a motion that we have 2900 of these printed up, along with a recruitment interest letter and these be distributed throughout the district at a cost not to exceed \$1,000.00. Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Recruitment and Retention- Chief Jewett advised that a Recruitment Open house will be April 25th from 10am- 2:00pm which will be promoted in the letter discussed above.

High School Recruitment Letter: Chief Jewett suggested a letter be sent to the Frontier Board of Education, Superintendent and High School Principal to promote the EMT class at Hamburg High School. This is an additional method that could help with recruitment. It was found that Frontier does little to promote this program that in the wider scope of things could assist with recruitment not only for Lake View but other town fire departments. Commissioner Wicka was directed to draft and send the letter.

Changes to Wash Room Off Apparatus Bay at Station #1: Commissioner Jewett recommended that steps be taken to remove the large double basin in the room and replace it with a smaller single basin sanitary sink which would free up space for potential relocation of the current washer and dryer being housed in the custodian back room. He was advised to get potential costs for the modifications and report back at the next meeting.

HALL RENTALS & RETURNS:

Mark & Sharon Dudziak for a Wedding Reception; August 1, 2020: Commissioner Wicka made a motion to grant use of the facilities with a contract but no fee or deposit as Mark and Sharon are active Exempt members of the department. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

ADJOURNMENT: With no further business to discuss, the meeting was adjourned at 7:55 pm.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE ASSOCIATION

Office of the Fire Chief

E-Mail Address: lvfd@wny.twcbc.com

Website: lvfire.org

Mailing Address:

PO Box 345

Lake View, New York 14085-0345

FIRE DISTRICT CHIEF OFFICERS

Brittany Jewett: District Chief

Keith Hauser: 1st Asst. Chief

Christopher Schmidt: 2nd Asst. Chief



FIRE STATION #1

2005 Lake View Road

(716)627-3400

(716)627-4480 Fax

FIRE STATION #2

6100 Lake Shore Road

(716)627-7941



Feb 3rd 2020

Chief's Report for the Month of February 2020

Total Calls February; 39

Calls for the Month of February 2020.

EMS; 23 - transport; LV - 3, AMR -14,

Mutual Aid EMS; 5

MVA's; 0

Fires; 0

Preliminary Assignments- 1

Full Assignment; 0

Fire Alarms; 0

Rescue/Water; 0

Good Intent; 0

C.O. Alarms; 1

Mutual Aid's Fire; 6

Mutual Aid MVAs: 5

Grass / Rubbish; 0

Public Service Calls; 4

Hazmat; 0

Fly car was used 1 times this month.- 4.5 Total Hrs

Yearly Call Total : 99

Officers Meeting

Drills – 5 with a total of 34 out of 41 members.

Monthly Training,

3/6- Airbank Training

3/9 – Monday – 7:00 pm – Fire

3/10- COVID-19 Training

3/16 - Monday – 7:00 pm – Fire

3/23 – Monday – 7:00 pm – EMS
3/30- Monday- 7:00pm- Fire
Day Training -3/19- 10:00am

Members missing Training for Feb 2020

K.Brodnicki, J. Gulisano, D. Howard (Excused) T.Moore M.Pieszak, M. Prunoske, D.Schnorr, K.Sullivan

All members with the exception of Arsalan Shahzada has completed and turned in work place violence paperwork- he has until the end of the month to turn it in.

Members in Training or have completed training;

Brittany Cudeck is a Cleared EMT
Melanie Barrett is Cleared to drive 8, 7-1 and 7-2 Hot

Injured/ Sick Leave Members;

Rob Malayny- Light Duty

Members resigning/Leave of Absence-

Old Business:

New STHIL Chainsaws are in they will be put in service after next fire training.

Medic Fly Car- See Attached Sheet.

New Business

Physicals- 4/13 6:00pm- Members have from now until the end of May to get your physical completed. If not you will be suspended until its completed.

Fire Police Course to be held at our hall- Dates- 4/20, 4/27, 4/29 and 5/2.

EMS Personnel will be doing call time in blocks of 4 or more hrs. They have been instructed to notify me when they do.

Patient Information Books-

Recruitment and Retention- Recruitment Open house will be April 25th from 10am- 2:00pm.
Would like to go door to door and pass out Patient Information Booklet and flyers for open house.

Letter to Frontier Board of Education, Superintendent , and High School Principal to Promote EMT class at Hamburg High School – Help with Recruitment.

There is still no update on the AMR Contract

Firematically Yours,

Brittany Jewett

Lake View Fire Chief