



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
January 8, 2020

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for January, 2020 was called to order at 7:00 pm with Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Wicka	Present	Chief Jewett	Present
Commissioner Black	Present	Asst Chief Hauser	Present
Commissioner Russell	Excused	Asst Chief Schmidt	Present
Commissioner Jewett	Present	Treasurer Jewett	Present
Commissioner Nero	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also, in attendance was: Captain Bill Schnorr.

Acceptance of Agenda: Commissioner Jewett made a motion to accept the agenda as prepared with additional items to be considered as deemed appropriate by the Chair. The motion was seconded by Commissioner Nero with the following vote:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: The secretary advised that notice was received from the first sociation that John Gulisano was accepted into membership at its last meeting. Commissioner Wicka Made a motion that Mr. Gulisano be accepted into the service as a provisional member. Commissioner Jewett seconded the motion and the following vote was taken.

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

The secretary administered the oath of a firefighter to the new member.

REPORT OF COMMITTEES:

Chief's Report: Chief Jewett submitted her report for December 2019 which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for December 2019 which was reviewed and audited. After the review and audit, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Nero seconded the motion and the following vote was

taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Fire Station #1: Commissioner Jewett presented the following report:

- There was a report of gas odor in the kitchen. Bob Harms was called to check it out and found a small crack in one of the pipes for the pilots. He replaced the pipe but advised that there could be an odor because of the pilots going out occasionally. The matter should be monitored.
- The molding on the overhead door in the center bay will be replaced.
- He recommended that we consider having the faucet in the upstairs meeting room be replaced with one that a hose can be attached to. He was advised to have Bob Harms or Harry Lach make the necessary changes. A discussion followed regarding if we should install a slop sink upstairs and possibly eliminate one of the restrooms and make the other one use for both men and women. It was decided at this time not to make further changes.
- He is going to schedule a work detail to have the apparatus room cleaned as it is gathering a lot of dirt and debris.
- There was a discussion that the faucet in the kitchen needs to be replaced. A new commercial style faucet will be looked at an installed.
- ABC Cleaning service will meet with him to get a quote on having the floor in the main hall cleaned.

Fire Station #2: Commissioner Nero reported that the elliptical machine in the fitness room is broken an out of service. He contacted Pacillo and they were out today he made the necessary repairs.

Commissioner Black advised that he found the salt spreader was left out without being cleaned and left a large amount of ice melt on the new floors. We should consider having some type of collective mat place there to prevent any damage to the floors. He also stated he wants to have one of the handymen install on the wall the old hose real from engine one for using the hose to clean the floors and trucks. He was advised to make the necessary arrangements.

Mechanical Report: No report.

Motor Vehicles: Commissioner Black reported that all the PM work on the vehicles was completed during the last month.

Custodian's Report: Custodian Jewett reported that a new vacuum cleaner was purchased as the old one was no longer functioning properly.

OLD BUSINESS:

Water Service to 1975 Lakeview Road – Status report: Commissioner Wicka advised that he was in contact with our attorney who advised him that there appears to be a standoff between the purchaser and the seller of the property regarding the responsibility for the water line. There was a suggestion made that a possible resolution would be to offer for sale, to the new purchaser, the opportunity to buy a 20- or 25-foot section of the land that encompasses the water line as a means of eliminating the need to install a new water line. Commissioner Wicka advised that he will discuss this with the attorney. This may be one way to eliminate the need of prolonged litigation. The matter was tabled.

Fuel Tank Area Replacement – Status Report: Commissioner Wicka reported that the work has been completed, invoiced and paid.

Flat Roof Modifications – Status Report: Commissioner Wicka advised he had a discussion with Bob Harms who was on the roof to clean the drains. Bob reported that the new scuppers on the rear flat roofs are still 3+ inches above the flat roofs and if the drains are blocked by leaves or debris, there will be substantial water on the roof. The scuppers on the front flat roofs are better designed and water should not collect on those roofs. Commissioner Jewett and Commissioner Black advised they will try and set up a meeting with the contractor to discuss how the project was done and possible remedies.

Ambulance Replacement Committee – Status Report: There was a general discussion with regard to additional information received from the distributor and manufacturer regarding the bid specifications and purchase agreement. Commissioner Black reported that an email from our attorney advised that the purchase agreement needs to stipulate that the pricing was based on Sourcewell government procurement procedures that are compliant with NYS GML purchasing requirements. In addition, counsel requested a copy of the specifications approved by the committee for his review. Commissioner Wicka advised he will discuss these issues with the salesperson. A motion was made by Commissioner Wicka, seconded by Commissioner Jewett, that upon advice of counsel that should all provisions be in order that the purchase agreement be signed and final approval be given for the purchase and that the funds are appropriated from the established Capital Equipment Reserve account, subject to permissive referendum. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Replacement of Oldest Command Vehicle – Status Report: The price quote from West Herr Ford for one (1) new SSV Ford Expedition was reviewed and discussed. A question arose as to how the Ford pricing for New York Government Concession Pricing was arrived at and if it is compliant with New York State regulations. A motion was made by Commissioner Wicka, seconded by Commissioner Nero, that upon confirmation that all provisions are compliant with bidding and purchase provisions of NYS law that the purchase agreement be signed and final approval be given for the purchase and that the funds are appropriated from the established Capital Equipment Command Vehicle Reserve account, subject to permissive referendum. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

(Note: A review of the Ford Motor Company's State and Local Government Sales Program determined that entities eligible to purchase vehicles off this program must be "Eligible to purchase vehicles off of a state contract", which the Lake View Fire District has that option)

New Sign-in Desks – Status Report: Asst. Chief Hauser advised that the equipment has been delivered and he expects to have them installed in the next couple of weeks.

NEW BUSINESS:

Travel & Training Requests: Chief Jewett advised she has approved the request from EMS Jr. Captain Kyle Brodnicki to attend Active Threat Integrated Response Course in Oriskany NY from March 23-25, 2020 with use of a district vehicle and meals. There is no cost for lodging or registration. A motion was made by Commissioner Black, seconded by Commissioner Jewett, to approve the request and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Replacement of Small Banquet Tables: Commissioner Wicka recommended that the old, 4' wooded/steel banquet tables be considered surplus and of no further use to the district due to age and condition and that eight (8) new plastic/aluminum tables with adjustable height be purchased to replace the old tables. Price quotes were obtained with the less expensive cost to replace each table is \$48.00 from Amazon. Commissioner Jewett made a motion to approve the recommendation which was seconded by Commissioner Nero. The following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Replacement of Conference Room Chairs: Treasurer Jewett suggested that the board consider replacing the old executive conference chairs due to the age and condition of the 5 chairs and purchase new chairs. It was determined these chairs are in excess of 20 years old and showing considerable wear and tear. She was requested to look into replacement chairs and report back at the next meeting.

Changes to Mobile and Cellular Phone Account: Commissioner Wicka made a motion to approve adding Commissioner Jewett and Commissioner Nero to the Verizon account and new cell phones be obtained for each as they are working with older personal phones. Commissioner Jewett seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Alternative Training Methods for Sexual Harassment and Workplace Violence: There was a discussion on developing an alternate method of obtaining this training from an on-line source. Chief Jewett and Asst. Chief Schmidt were requested to look into options and report back at the next meeting.

Request to Approve Lights/Siren for Paramedic McCarthy: There was a discussion to allow Lt Medic McCarthy to install emergency equipment to his personal vehicle. The chiefs were requested to obtain cost estimates and report back at the next meeting.

Access to EMS Supply Cage: There was a discussion regarding who has access to the EMS Supply storage inasmuch as there is a concern that controlled substances are being stored there and additional security measures need to be taken. It was decided that the same access controls that are in place for the ambulance should be done for the EMS cage. Commissioner Wicka advised he will review who has access into that area and will change if needed. Chief Jewett was advised to look into what is needed to

make the access for the ambulance and EMS secured area the same. The matter was tabled.

Light Switch for Mechanic's Bay: Asst. Chief Hauser requested that the lights in the mechanic's bay be changed from a time switch to motion detection switch as a safety measure. Commissioner Nero advised he will check with Harry Lach on available options and make the necessary changes.

Station One Apparatus Room Phone: It was reported that the wall phone in the apparatus room has poor sound quality even after the hand set and cord have been replaced. Commissioner Wicka advised he will look into a new phone for the room.

HALL RENTALS & RETURNS:

Matthew Giacommini – LSVFC on February 29, 2020 for a Family Party: Commissioner Wicka made a motion to grant use of the facility with deposit, contract but no fee as Mr. Giacommini is the Town Chief Asst. Fire Coordinator: Commissioner Nero seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Jim & Donna Shaw for a Fund Raiser; July 18, 2020: Commissioner Jewett made a motion to grant use of the facility with deposit, contract but no fee as Mr. Shaw is a town official and approval is within the district parameters.. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

Executive Session: at 8:22, Commissioner Wicka made a motion that the board enter into Executive Session to discuss a contract matter. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Jewett, Nero

Nays (0):

The motion carried.

At 8:39 the board returned to Regular Session.

ADJOURNMENT: With no further business to conduct, the meeting was adjourned at 8:40 pm.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

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Mailing Address:

PO Box 345

Lake View, New York 14085-0345

FIRE DISTRICT CHIEF OFFICERS

Brittany Jewett: *District Chief*

Keith Hauser: *1st Asst. Chief*

Christopher Schmidt: *2nd Asst. Chief*



FIRE STATION #1

2005 Lake View Road

(716)627-3400

(716)627-4480 Fax

FIRE STATION #2

6100 Lake Shore Road

(716)627-7941



January 8, 2020

Chief's Report for the Month of December 2019

Total Calls December; 43

Calls for the Month of December 2019.

EMS; 25 - transport; LV - 6, AMR -10, unknown – 4

Mutual Aid EMS; 7 (Medic;0, LV-8;0)

MVA's; 0

Fires; 4

Vehicle Fire; 1

Full Assignment; 0

Fire Alarms; 2 (False Alarm - 1)

Rescue/Water; 0

Good Intent; 1

C.O. Alarms; 0

Mutual Aid's Fire; 2

Grass / Rubbish; 0

Public Service Calls; 1

Hazmat; 0

Fly car was used 0 times this month.

Yearly Call Total; 515 - (10% is 51 calls, 7.5% is 39)

Fire Prevention Month – 0

Public Relations - 0

Officers Meeting

Cancelled

Drills – 7 with a total of 56 members.

Members missing Training for September

Eberhardt, Ford (6 months), J. Lewis, Malayny, D. McCarthy, Moore (4 Months)

Members in Training or have completed training;

Members resigning/Leave of Absence; two on 6-month leave

Monthly Training,

01/13 – Monday – 7:00 pm

01/20 - Monday – 7:00 pm

01/27 – Monday – 7:00 pm

Day Training to be announced.

Injured/ Sick Leave Members;

Tim Pike

Stockman (light duty)

Tim Szczepaniak

Rob Malayny

Missing Broken Equipment;

New Equipment Received;

Radios

Vest Gloves Boots

Body Armor- Got returned- Wrong

Station Desk

Old Business;

A.M.R. Contract

Ambulance committee

LV – 7 hose bed divider

Alarm Club

New Chiefs vehicle 2020

St 2 officers door request?

Fire Police School

New Business

Dan McCarthy is requesting red lights in his truck.

Bill Schnorr- Please give access to all rooms besides the Chiefs office at Station 1

EMS Cage- Need to change access to all Chiefs, Medics and Captains ONLY!

- Can we look at getting a lock like the upstairs gear locker.

April 2019 Auto Accident- Dover and RT5.- Patients family member looking to speak with members from the dept who were on scene... Received call from dispatch yesterday.

General Information;

Firematically Yours.



Brittany Jewett

Lake View Fire Chief