



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
October 9, 2019

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for October 2019 was called to order at 7:00 pm with Deputy Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Excused		Chief Hauser	Present
Commissioner Wicka	Present		Asst. Chief Jewett	Present
Commissioner Black	Present		Asst. Chief Schmidt	Excused
Commissioner Brodnicki	Present		Treasurer Jewett	Present
Commissioner Russell	Absent		Purchasing Director Wicka	Present
			Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Wicka_ made a motion, seconded by Commissioner Black, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Hauser presented his report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for (month) which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Black made a motion to accept the report and abstract as presented. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis filed the following report:

- I received two quotes for the vinyl fence to replace the wooden one that encloses the diesel fuel tank and the generator. This fence is warped and in need of replacement. The low quote is from Guardian Fence, I asked for both white and brown vinyl quotes, I feel that we should go with the tan quote as white fencing will show dirt much earlier than tan.

- I have called Middlesteadt Masonry Co., Thomas Johnson Brick Mason Inc., DeMarco Masonry again this past month along with FSR Masonry. FSN was the only returned bid in the amount of \$12,160.00. It is up to the board to decide to have this work done or not. Harry Lach has been on the roof to repair the electric conduit that pulled apart on the east side flat roof and sent me a text that all flat roofs again were holding water, the drains were plugged. This occurred prior to any leaves falling off the trees. Jeff Embro from Grove Roofing is clearly not interested in this work, he has not sent a quote to me, and he stated he would fabricate scuppers but not install at a ballpark cost of \$1,200 each, this was a verbal quote in July.
- As Kyle was excused last month from the meeting, I asked for and received a quote from Affordable Window Cleaning to power wash the exterior of Station #2, the building showed a lot of dirty streaks down all sides, I am satisfied with this companies work. I did get complaints of poor work from other power washing companies which I ignored for self-explanatory reasons.

Fire Station #2: Commissioner Brodnicki filed the following report:

- I contacted Hamburg Overhead Door regarding the back-bay door that keeps going up. I wasn't happy with their response and plan to contact National Overhead door.
- I was advised the keypad in the rear of St 2, at the man door near the mechanics bay is not functioning. I was advised that Commissioner Wicka is handling this.
- I was advised that the automatic lights in the bay haven't been coming on early enough. Commissioner Lewis notified.

Mechanical Report: No report.

Motor Vehicles: Commissioner Black filed the following report:

1. Engine 1- Annual complete service, all fluids and filters were performed.
2. Services on # 2 and 7 will be done the end of October along with annual pump testing on the 3 vehicles and NYS inspections.
3. Air conditioner was repaired on #7. System dryer was replaced along with the thermostat on the rear unit.

Custodian's Report: Jill reported that the ladies room stalls are being locked from the inside and it appears it is happening when the girl scouts are in the building. She spoke to the scout leaders and asked them to monitor it and speak with the girls.

OLD BUSINESS:

Parking Area – Status Report: Commissioner Wicka briefed that this is on hold pending information received with regards to the water line upgrade supposedly scheduled for 2020.

PPE Standardization Policy – Resolution:

STANDARDIZATION OF PERSONAL PROTECTIVE EQUIPMENT (PPE)

BE IT RESOLVED, by the Board of Fire Commissioners of the Lake View Fire District in the Town of Hamburg, Erie County, State of New York, as follows:

Section 1. According to Article 5-a of the General Municipal Law, expenditures exceeding \$10,000.00 must comply with the provisions of public bidding requirements set forth in Section 103 of the General

Municipal Law. This requirement is also set forth in the bidding policy established by the Board of Fire Commissioners of the Lake View Fire District on the 9th day of October 2019.

Section 2. A board of fire commissioners is allowed an exception to part of the public bidding requirement as set forth in Section 103(5) of the General Municipal Law, upon a resolution by a vote of least three/fifths of the members of the board of fire commissioners. This resolution must state that for reasons of economy or efficiency there is a need for standardization. Thereafter the board may award purchase contracts for a particular type or kind of equipment, materials or supplies. However, the board must award the bid to the lowest responsible bidder, after the furnishing of security, and advertisement for bids.

Section 3. The board makes the following observations, comments and findings regarding standardization for Personal Protective Equipment (PPE).

The justification for standardizing PPE is as follows:

- Purchases are made in compliance with specifications developed and adopted for making all PPE the same for all firefighters
- Standardization eliminates the need to continually bid for the purchases as the equipment is being purchased off approved New York State contract pricing in accordance with the Offices of General Services procurement policy.
- The use of Lion Firefighting turn-out coat, pant and associated accessories is compliant with the standards developed by the Lake View Fire District and is more efficient and more consistent with existing back-up equipment.
- The Lake View Fire District has made a considerable capital investment in Personal Protective Equipment, and as such Lion gear is more compatible with its current PPE equipment. Lion gear is readily available, and there are readily available service technicians to service this type of equipment, materials or supplies.
- The experience of the Lake View Fire District is that Lion PPE operates better than the competition, with less downtime, and fewer repairs. This will create a savings for the district.
- Fire District personnel are familiar with the operation of Lion gear inasmuch as previous purchases have proven to be reliable and cost efficient. This would result in no training time needed to have district personnel familiar with the Lion gear.

Section 4. For reasons of economy and efficiency, there is a need to standardize Lion gear as the Lake View Fire District's choice for Personal Protective Equipment.

This resolution is set to motion by Commissioner Wicka, seconded by Commissioner Black and adopted By the Board of Fire Commissioners of the Lake View Fire District on October 9, 2019 based on the following vote:

Commissioner Lewis	Excused	Commissioner Brodnicki	Yes
Commissioner Wicka	Yes	Commissioner Russell	Absent
Commissioner Black	Yes		

This motion was approved.

Water Service to 1975 Lakeview Road – Status Report: Commissioner Wicka reported this is a work in progress and no new information has been received.

Repair of Box on UTV – Status Report: Commissioner Black reported that the box has been delivered for repair and it should be back in service soon.

NEW BUSINESS:

Travel & Training Requests: None.

2019 Board of Elections Resolution:

WHEREAS Section 175-a of the Town Law provides for a system of registration for Fire District elections and

WHEREAS a register of eligible Fire District voters must be prepared prior to the Fire District election; and

WHEREAS such register shall be prepared from names of persons who have registered with the Erie County Board of Elections;

NOW, THEREFORE BE IT RESOLVED that the following resident electors of the Lake View Fire District are hereby appointed to constitute the Lake View Fire District Board of Elections for the Annual Fire District election to be conducted December 10, 2019:

Lisa Motz
Chairman

Melanie
Motz
Inspector

Amy Brown
Ballot Clerk

AND BE IT FURTHER RESOLVED that the Chairman, Inspector and Ballot Clerk be compensated in the amount of \$45.00 each for their services in preparing the registration records and attendance at the annual election

AND BE IT FURTHER RESOLVED that in the event any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors

AND BE IT FURTHER RESOLVED that, if clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Fire District Board of Elections.

This resolution is being set to motion by Commissioner Wicka, seconded by Commissioner Black and is

subject to the following vote:

Commissioner Lewis	Excused
Commissioner Wicka	Yes
Commissioner Black	Yes
Commissioner Brodnicki	Yes
Commissioner Russell	Absent

This motion is approved.

Review of proposed 2020 Budget: After reviewing and discussion the proposed budget for 2020, Commissioner Wicka made a motion that we increase the draft budget to \$745,200, bring it up to the allowable limits set by New York State. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

The secretary reminded that the annual required budget hearing will be Tuesday October 15 at 7:00 which will be followed by a special meeting to approve the final budget.

Change of Date of the November 13, 2019 Meeting: Commissioner Black made a motion that the November meeting be changed to Wednesday November 6, 2019 at 7:00 pm at the normal location subject to proper notification. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Computer Replacements for Station 2 and District Secretary: Commissioner Wicka made a motion to approve the expenditure, not to exceed \$2,100.00, for the replacement of two (2) computers with funds allocated from the A-401 budget line. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Review of Annual Sexual Harassment Training: Chief Hauser suggested that all LVFD organizations be made aware that required sexual harassment training must be done by all personnel on an annual basis. The secretary advised a letter will be sent to all organizations advising of the policy and requirements.

Fuel Tank Area Fence Replacement: Commissioner Wicka made a motion to approve the quotation from Guardian Fence to remove the old broken fence and replace it with new tan colored vinyl fence at a cost of \$4,700.00 with funds from the A-408 budget line. Commissioner Black seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Roof Drainage Modifications: The report from Commissioner Lewis regarding needed modification to drainage on the flat roofs at Station 1 was discussed. Commissioner Wicka made a motion to approve the quotation from FSR Construction to install scuppers on the roofs to assist with drainage at a cost of \$12,160 with the funds being allocated from the established Land and Building Improvement Reserve Fund, subject to permissive referendum. Commissioner Black seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

HALL RENTALS & RETURNS: None

ADJOURNMENT: With no further business to discuss, the meeting was adjourned at 8:00 pm.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

E-Mail Address: lvfd@wny.twcbc.com

Website: lvfire.org

Mailing Address:

PO Box 345

Lake View, New York 14085-0345

FIRE DISTRICT CHIEF OFFICERS

Keith Hauser: *District Chief*

Brittany Jewett: *1st Asst. Chief*

Christopher Schmidt: *2nd Asst. Chief*



FIRE STATION #1

2005 Lake View Road

(716)627-3400

(716)627-4480 Fax

FIRE STATION #2

6100 Lake Shore Road

(716)627-7941



October 7, 2019

Chief's Report for the Month of September 2019

Total Calls September; 36

Calls for the Month of September 2019.

EMS; 25 - transport; LV -6, AMR -12, unknown - 1

Mutual Aid EMS; 6

MVA's; 0

Fires; 0

Full Assignment; 0

Fire Alarms; 2 (False Alarm)

Rescue/Water; 0

Good Intent; 0

C.O. Alarms; 1

Mutual Aid's Fire; 1

Grass / Rubbish; 0

Public Service Calls; 1 (pump)

Hazmat; 0

Fly car was used 4 times this month for 40 hours.

Yearly Call Total; 379 - (10% is 38 calls)

Fire Prevention Month – Messages will be put out over IAM responding.

Officers Meeting

10/01/19 – 7 out of 12 attended

Drills – 5 with a total of 36 members.

Members in Training or have completed training:

Pirotta, Fiutko, Fierle – FF2
Pirotta, Fiutko – Flashover training.
Stockman – EMT class

Members missing Training for September

Cudeck (excused), Eberhardt, Ford (3 months), Jurek, Masullo, Moore, Pieszak, D. Schnorr (2 months), Sullivan,
T. Szczepaniak (2months), Zemrac

Workplace Violence; T. Szczepaniak
Need paperwork!

Monthly Training,

10/14 – Monday – 7:00 pm - Fire
10/21 - Monday – 7:00 pm – Fire/EMS
10/28 – Monday – 7:00 pm - Fire
Day training to be announced

Members resigning/Leave of Absence; two on 6-month leave

Injured/ Sick Leave Members:

Tim Pike

Missing Broken Equipment;

New Equipment Received:

Minitors, SCBA Thread Covers, SCBA bottles and masks, Grainger equipment, Sawzall, Ban Saw,
Vest bags and name plates, fire prevention order,
First Out equipment (webbing, rope, speedy dry, saw blades, traffic cones, flashlights, radio straps and cases,
ear plugs

, safety glasses, fuel, FDNY hooks, tri-state hooks)

Old Business;

Cord reels at St. 2
Department Physicals – outstanding D. McCarthy (issues with billing?)
A.M.R. Contract extension
Ambulance committee
PPE standardization
UTV out of service
LV – 7 hose bed divider - \$3,400?
Alarm Club
New Chiefs vehicle 2020?
St 2 officers door request?
Vital signs? (B. Jewett, D. McCarthy, E. Fierle, C. Richardson)

New Business

Sexual Harassment training
McNeal Learning?
St. 2 sign for Trunk and Treat on Oct. 18
L.E.B. radios
St. 2 rear keypad

St 2 rear garage door
Bottle Water

General Information:

If you have broken equipment, please return ASAP.

EMT recert.

LV 7-2 & LV – 8 out of service sign.

Wash vehicle after calls. They have been found dirty!

Please fill out the paperwork with all the information for calls, training and truck check.

If you hear a call like LV 8 is manned and responding, report to your respectful halls for call credit.

November will be vehicle assignment.

Inspection form are still missing for the following members;

Richardson, Brodnicki, Malayny, T. Szczepaniak, McCarthy, Jurek, D. Schnorr

I will be out of town for work for one week.

Firematically Yours,



Keith C. Hauser
Lake View Fire Chief