



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
July 8, 2019

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for July 2019, was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by Asst. Chief Jewett. The roll call was as follows:

Commissioner Lewis	Present		Chief Hauser	Excused
Commissioner Wicka	Present		Asst. Chief Jewett	Present
Commissioner Black	Present		Asst. Chief Schmidt	Excused
Commissioner Brodnicki	Present		Treasurer Jewett	Present
Commissioner Russell	Present		Purchasing Director Wicka	Present
			Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Black made a motion, seconded by Commissioner Lewis, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Hauser's report was delivered by Asst. Chief Jewett and is attached.

Treasurer's Report: The Treasurer presented her report and abstract for June 2019 which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis presented the following report:

- The generator fuel pump has been replaced at station one by Penn Power.
- Matt Jurek notified me the door operator at the left front of Station two facing the building did not work. I called National Overhead door and they checked the operator. The starting capacitor was knocked off of the operator, and the motor was shot. The operator was replaced after I asked why only the motor was not, the mechanic stated a replacement motor was no longer available.
- It appears as if the middle front door operator also has the starting capacitor hit by something and loose, that unit is still working.

- After many repeated calls to Alp Steel since last meeting, the sales person finally called me back this afternoon, I advised him to order the Station one floor grates if there was no price increase, he stated there is not.
- Jeff Embro from Grove roofing came out a few days after the June Meeting to take a look at the roof drains that continually collect leaves and other debris and block rainwater. After many repeated calls to Jeff to determine what should be done with the roof drains he also finally called me back this afternoon. He will send us a price to have metal scuppers manufactured by Grove and installed by a mason. I will explain here at the meeting.

Fire Station #2: Commissioner Brodnicki advised that the new hamstring/glute machine was delivered by Pacillo Fitness last week. The total price was \$599.00.

Mechanical Report: Commissioner Russell reported that he called the vendor who last service the exhaust hood in the kitchen and they are no longer in business. He is reaching out to other vendors to have the unit inspected. He also stated he will contact Penn Power to discuss the problem with the generator at Station 1 going into over-speed.

Motor Vehicles: Commissioner Black filed the following report:

- Work performed on 7-1
 - Air bottle holders mounted
 - 2 Scott pack mounting brackets installed
 - 2 fire extinguishers mounted
 - Stokes basket and 2 pike poles mounted to top of box
 - Little giant ladder mounted
 - Hydrant wrenches mounted in rear of box
- Hose reel in rear compartment of E1 has been removed. Valve handle has also been removed and water blown out of line.
- #9 command vehicle was taken to WH Chevrolet for dash electrical issues. Electronic module was replaced.
- Monthly inspections were completed.
- Polaris 5-2 is out of service until repairs are made to the box and stretcher assembly is remounted.

Custodian's Report: Custodian Jewett had nothing of significance to report.

OLD BUSINESS:

Annual Physicals – Status Report: It was reported that only one member had yet to be done but he has an appointment scheduled for today.

Surplus Turn-out Gear and Equipment – Status Report: Commissioner Lewis advised he has been in contact with Brian Bresnahan and is expecting a call to finalize plans. It appears that Brian's department is willing to coordinate travel to meet our folks at the half-way point to take delivery of the materials.

Parking Area – Status Report: President Jewett advised that he and fire association reps will be meeting with the contractor to finalize plans for redoing their parking lot. Commissioner Wicka advised

that it appears that Erie County Water Authority has plans for reconstructing the water line down Lakeview Road next year and they would tear up any new blacktop we put down this year and not replace with the same specifications needed for our approach. It was decided to hold off plans this year for lot replacement until further details are known about the ECWA plans.

New Locker Tags – Status Report: the board reviewed the information and price comparisons prepared by Asst. Chief Schmidt along with the recommendations from the Chiefs. Commissioner Lewis made a motion to approve the expenditure of \$532.80 for tag holders from MES and customized engraving from Route 75 Imprints. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

PPE Standardization Policy: Asst. Chief Jewett advised that the chiefs continue to work on this and expect to have a draft and recommendation in time for 2020 budget preparations. The matter was tabled.

Access System and Communication Issues: Commissioner Wicka reported that repair and maintenance work was done by AIS, CASCO and Spectrum Business. A new SNIB board was installed for the access system and new modems were installed at both stations by Spectrum. AIS monitored the speed and interruption times of the internet, which were minimal, even though alarms only sounded for interruption more than one minute. Frequent interruptions occurred for periods less than one minute. With the new modems and SNIB, the system now is work properly.

It was reported that the phone line for the day room at Station 2 is not working and Commissioner Wicka advised he would have the vendor check it out.

District Desktop and Laptop Computers: Commissioner Wicka advised that Microsoft will no longer be supporting Windows 7 as of January 2020 and he will prepare pricing information to have these units upgraded for the 2020 budget preparations.

Replacement of Ambulance #8 – Status Report: Asst. Chief Jewett advised that the committee will be meeting with another vendor on July 18 and again with another the following week.

Inspection of SCBA Bottles: Asst. Chief Jewett advised most of the bottles are out for inspection and expected to be returned in the coming days.

Lawn Maintenance – Both Stations: There was a discussion regarding needed work at both stations with trimming and weed clearing. Commissioner Wicka advised he will speak with the contractor.

NEW BUSINESS:

Travel & Training Requests:

- AFDSNY Fall Workshop; October 3-5, Niagara Falls NY: Commissioner Wicka made a motion to approve attendance for all commissioners and due to the nature of the agenda include the Treasurer, Purchasing Director and Chiefs. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):
The motion carried.

New Sign-in Desk at Station 2: Commissioner Lewis reported that a new folding sign-in desk was purchased for the apparatus room at Station 2 as the old unit was no longer fitting for that room and was relocated to the dayroom.

Night Time Security Lighting at Station 2: it was reported that the night security lighting in the apparatus bays are not working. Commissioner Brodnicki advised he will have it looked at and necessary actions taken.

HALL RENTALS & RETURNS: None

Executive Session: at 7:25, Commissioner Lewis made a motion that the board enter into Executive Session to discuss a potential disciplinary action. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

At 7:37 the board returned to regular session.

ADJOURNMENT: With no further business to conduct, the meeting was adjourned at 7:37.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

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Website: lvfire.org



FIRE DISTRICT CHIEF OFFICERS

Keith Hauser: *District Chief*
Brittany Jewett: *1st Asst. Chief*
Christopher Schmidt: *2nd Asst. Chief*

Mailing Address:
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2005 Lake View Road
(716)627-3400
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FIRE STATION #2
6100 Lake Shore Road
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July 7, 2019

Chief's Report for June 2019

Total Calls for the Month of June 2019

EMS; 21 - transport; LV -5, AMR - 5
MVA's; 3
Fires - 1
Full Assignment; 0
Fire Alarms; 0
Good Intent; 0
C.O. Alarms; 0
Mutual Aid's; 4
Grass/rubbish; 0
Public Service Calls; 2
Hazmat; 0

Total Calls for June; 31

Yearly Call total: 235

Fire Prevention; 2

Officer's meeting on 6/9/19 – 5 officers attended

Drills for the month

Total – 4
Manpower - 60

Members behind in training for last month;

Cudeck, Fierle, Waitie, Washington

Members behind in workplace Violence training;

T. Szczepaniak, McCarthy

Drill dates for July

7/8 – Fire @ 7

7/15 – EMS @ 6:45

7/22 – Fire @ 6:30

7/29 – Fire @ 7

Day training to be determined

Members resigning

Members in Training;

Fire Captain is offline for E.M.S. (Still waiting to see if the rapid recert is approved by the state. Expires the end of July).

Injured/ Sick Leave Members;

Tim Pike

Missing Broken Equipment;

New Equipment Received;

Teckgen gear has arrived

Old Business;

Cord reels at St. 2

Department Physicals – outstanding D. McCarthy, R. Malaynay

A.M.R. Contract extension

Ambulance committee next meeting 7/18

Old gear

46 SCBA bottles going out for Hydro testing (Approx. \$30 a bottle)

PPE standardization – waiting on the quote with the cancer protector liner quote)

New Business

Phone jack does not work in St. 2 break room.

St.2 - night lights need adjusting (Dark in the truck bay)

UTV out of service

General Information;

I will be out of town for work for a week.

Great Job on the UTV training!!

Firematically yours,

Keith C. Hauser
Fire Chief