



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
January 9, 2019

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for January 2019 was called to order at 7:00 pm with Deputy Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Excused		Chief Hauser	Present
Commissioner Wicka	Present		Asst. Chief Jewett	Present
Commissioner Black	Present		Asst. Chief Schmidt	Present
Commissioner Brodnicki	Present		Treasurer Jewett	Present
Commissioner Russell	Present		Purchasing Director Wicka	Excused
			Attorney Notaro	Excused

Also, in attendance was Fire Association President Jewett and Captain Evan Fierle.

ADOPTION OF PREPARED AGENDA: Commissioner Black made a motion, seconded by Commissioner Brodnicki, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: the secretary read the notice from the fire Association advising that Shawn Washington Junior and Jennifer Graber – Sheedy were accepted into the fire service at their last meeting. Commissioner Wicka made a motion to accept both new applicants as provisional members. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The secretary then administered the oath of a firefighter to both Sean and Jennifer.

REPORT OF COMMITTEES:

Chief's Report: Chief Hauser presented his report, which is attached. Commissioner Black commented to the chief that his report as well compiled with good details. He appreciated the effort of the chief and the Assistants in compiling the report.

Treasurer's Report: The Treasurer presented her report and abstract for December 2018, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis filed the following report:

- As we spoke of in December and held off the job until this year, I will advise Harry Lach to go ahead with the installing of the vinyl flooring in the District and Chief's offices at Station one. I will also arrange the "move out equipment" date with Wick, Harry Lach, and someone who is willing to perform the manual labor to move desk's etc. and move them back in when Harry is finished.
- Bill Schnorr called me to let me know the hose on the reel a Station One had failed, I purchased a new 100' ¾" hose and installed it on the reel, along with the other 50' length of old black hose that was still intact and not leaking. The remaining 50' length is under the reel on the floor, I will repair that hose end and save it for future use.
- The Clothing shed will be dropped off January 24th around 9am. To the parking lot across Burke Rd, from Station One. I will meet the folks involved to have them leave it in an area closer to the road, but not in the driveway to the parking area. A couple of signs will also be placed on Burke at the lot, and possibly chained to the power pole at Lakeview and Burke.
- When I return, I will again set up the A/V system to its proper settings, I also have contacted Harry Lach regarding placing a switch leading to the cabinet so it can be turned on with the cabinet locked. As I stated in December, leaving it unlocked did not prove successful with members and hall renters having access to it.
- FYI – I will be out of Town from January 12th and return January 19th. If anything huge happens like all the equipment is stuck in a ditch, feel free to call me. Any other smaller issues, if you need to call, feel free to.

Fire Station #2: Commissioner Brodnicki provided the following:

- I've left messages for National Overhead Door & Hamburg Overhead Door to come take a look at the back door at station 2 that has been found open several times. I have looked for simple reasons that the door may be open (something stuck in the garage door opener, something in front of a sensor, etc.) and haven't found anything out of the ordinary. I'm currently just waiting on a call back from either company.
- He will meet with FF Richardson to discuss the fitness room and the requested equipment that he recommended be purchased and equipment needing to be replaced.

Mechanical Report: Commissioner Russell had nothing of significance to report.

Motor Vehicles: Commissioner Black filed the following report:

- the monthly preventative maintenance checks were completed on all vehicles.
- Repairs were made to the right-side mirror during the inspection on R7.
- 7-2 will be going to West Herr Chevy as the windshield washers are not operating.
- New tires have been installed on the 2015 Tahoe.
- He replaced the left front headlight on E1. Also, the control box for the front arrow stick is not operating and not able to be repaired. A new controller is on order.

Custodian's Report: Custodian Jewett reported on the following:

- two new paper towel holders along with a required baby changing station will need to be installed

soon.

- The Fossett in the ladies' room of the station one lobby is not working. Commissioner Russell advised he will have that looked at.
- She questioned who is responsible for cleaning up the kitchen after events, etc. Commissioner Wicka advised that it is the auxiliary's responsibility as they are getting paid for pre-and post-inspections. He said he will discuss this with the ladies.

OLD BUSINESS:

Relocation of Hanging Electric Cords @ Station #2- Status Report: Commissioner Wicka advised that he had a conversation with Bob harms about that project. Bob is willing to take a look to see what the issues are in to talk about possible remedies. He will advise Commissioner Lewis to follow up with Bob to talk about the project.

Review, Discussion & Possible Change to Insurance Carrier – Status Report: Commissioner Wicka advised that he was in contact with Randy Glenn today to discuss questions from some of the underwriters who are looking at putting together quotations. Randy advised that recommendation should be ready for the February meeting. It was decided to have a work session prior to the next meeting at 6:30 in the evening to discuss further action.

Department Tee Shirts Inventory – Status Report: Commissioner Wicka advised that the new shirts have been delivered and he will look to have them distributed at the next training on January 14.

FF Best Practices – Status Report: Chief Hauser advised that there has been an initial review analyst prepared for officer positions. He will work with the officers to develop recommended minimum qualifications. He expects to have a draft ready for the March meeting.

Proposal for Gear Drying Racks – Status Report: there was nothing new on this and the matter was stable.

Drains on Flat Roofs at Station #1: Pres. Jewett questioned if there are covered cones on the drains on the flat roofs. The question was unable to be answered. This may be something that we need to look at when the weather breaks and we can get up on the roof to determine if there are ways to keep the drains from clogging. Custodian Jewett advised that some of the downspouts are plugged with leaves. Pres. Jewett advised that he take a look and cleaning those out.

NEW BUSINESS:

Travel & Training Requests: Chief Hauser recommended that eight members be allowed to attend the Erie County Chiefs officer development seminar on January 21 at a cost of \$10 per person. Commissioner Wicka made a motion to approve the recommendation and Commissioner Brodnicki seconded the motion. the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

New Class A and B Uniform Requests: Commissioner Wicka advised that a purchase order was prepared on January 8 and 42 sewing technologies for nine people needing either Class A uniforms or pieces.

Fund Balance Transfers: treasurer and Jewett recommended the following fund balances:

TAKE FROM:

A-630 \$11,000.00

A-404 \$3,127.52

TOTAL \$14,127.52

TRANSFER TO:

A-408 \$14,127.52

TAKE FROM:

A-409.1 \$3,339.47

TRANSFER TO:

A-200 \$342.71

A-401 \$1,394.72

A-402 \$630.01

A-628 \$972.03

TOTAL: \$3,339.47

Commissioner Wicka made a motion to approve the recommendation. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Station #2 I am Responding Monitor: the issue of the monitor losing connectivity with the Internet was discussed. It was decided that Wi-Fi extenders should be purchased to get better signals in the apparatus room and the EMS office. Commissioner Wicka advised that he will take care of obtaining the extenders.

Chief's Office Relocation to Station #1: Chief Hauser requested that steps be taken to have the Red Alert program placed on the desktop of the file server to make it easier for the Chief's Clerk to enter reports. Commissioner Wicka advised that he will take care of that. Also discussed was updating the individual logins and passwords for the officers. Commissioner Wicka will also address that.

New Storage Cabinets: Chief Hauser requested that two 3' x 6' storage cabinets be purchased for station number one to place equipment. Commissioner Brodnicki made a motion to approve the purchase at a cost not to exceed \$500.00. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

HALL RENTALS & RETURNS:

Frontier Basket Raffle; March 30, 2019: Commissioner Wicka made a motion to approve the request with contract, no fee or deposit. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Boys on the Right Track Fund Raiser; March 31, 2019: Commissioner Wicka made a motion to approve the request with contract, no fee or deposit. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Executive Session: At 7:45, Chief Hauser requested the board enter into executive session to discuss a possible disciplinary matter. Commissioner Wicka made the motion to approve the Chiefs recommendation. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

At 7:50 the board returned to Regular Session.

ADJOURNMENT: with no further business to discuss the meeting was adjourned.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

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Website: lvfire.org

Mailing Address:

PO Box 345

Lake View, New York 14085-0345

FIRE DISTRICT CHIEF OFFICERS

Keith Hauser: *District Chief*

Brittany Jewett: *1st Asst. Chief*

Christopher Schmidt: *2nd Asst. Chief*



FIRE STATION #1

2005 Lake View Road

(716)627-3400

(716)627-4480 Fax

FIRE STATION #2

6100 Lake Shore Road

(716)627-7941

January 7, 2019

Chief's Report for the Month of January 2019

Total Calls for the Month of December 2018; 40

EMS; 30

MVA's; 2

Full Assignment; 1

Mutual Aid's; 3

Public Service Calls; 3

Hazmat; 1

Total Calls for 2018; 555

Appointments;

EMS Lt. Dan McCarthy

Safety Officer; Mike Lewis

Mechanic/ Driver Instructor; Roger Black

Drills for the month

Drill dates for January 2019

1/14/19 -7 pm – Work Place violence/ Harassment

1/16/19 – 9 am?

1/21/19 –?

1/28/19 – 7 pm - CPR

Members behind in training for last month;

Members in Training;

Tactical EMS - D. McCarthy, C. Schmidt, E. Fierle, B. Jewett, C. Richardson, M. Pirotta.

EMT; B. Cudeck, C. Schmidt, J. Grabber-Sheedy

CFR -B. Oliver, M. Krull

Principal of Instruction; E. Fierle

Injured Members;

Tim Pike able to answer calls?

Missing Broken Equipment;

R-7-2 squirts

E-2 mini light bars

New Equipment Received;

Minitor 6, CO detectors

Old Business;

Cord reels at St. 2

New Business

Possibly 8 members to attend Officer Development & Leadership Success -\$10 a person -Total \$80

St.2 Iam responding TV

Two metal cabinets 3'by6'

St. 1 chiefs office for Call input.

St.2 officers room needs computer hooked up to internet.

General Information;

Lake View R 7-1 will stay with E-1 and R-7, R - 7-2 will stay with A-8.

Mutual Aid paramedic calls; everybody respond to the station with #8 and 7-2 (This month Station 2)

Make sure a spotter is being used when backing a vehicle up.

On calls, if you are working on the roadway make sure you have a traffic vest on.

Officer's meeting absence; M. Szczpanik, M. Jurek, ~~E. Fierle~~^(K), K. Brodnicki.

Firematically yours,



Keith C. Hauser

Fire Chief