



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
February 14, 2018

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for February 2018 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Present
Commissioner Wicka	Present	Asst. Chief Hauser	Present
Commissioner Black	Present	Asst. Chief Jewett	Present
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Excused	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Black made a motion, seconded by Commissioner Lewis, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Szczepanik presented his report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for January 2018, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Brodnicki seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

The Treasurer presented the final report for the 2017 fiscal year. The report was reviewed and discussed. After the discussion Commissioner Wicka made a motion to accept the report as presented. Commissioner Black seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis reported on the following:

- I have contacted Simoncelli Electric again this month to remind Ed to repair or replace the clock on the front of Station 2. He has not been in contact with me... again.
- Southtowns Audio Video – they have corrected the hum that was found when the amplifier was turned on in the banquet hall, this was repaired prior to the installation Banquet. They also stated that all the wires that plug into the mixing board were moved back to their original receptacles, so the system works correctly in sending audio to the parts of the building chosen.
- Jessica from Southtowns AV has provided a quote for the new rack, removal of the VCR, installation of the wireless microphones, and other associated work to the sound system that I requested.
- I had Bob Harms install a switched receptacle in the rear of the kitchen refrigerator, when the fridge needs to be started, a ladder to access the top of the unit is no longer necessary. Reach behind the fridge and turn on the switch, make sure the doors are then closed.
- Bob also replaced 6 burned out ballasts in the banquet hall, all the fixtures are now working. I replaced the 6 high hat flood lights that had 3 or 4 burned out with LED floods.

Fire Station #2: Commissioner Brodnicki reported on the following:

- The cord connecting ambulance number eight was replaced by assistant chief Hauser after it was found sparking when plugging it back in.
- Shearer Electric was contacted to investigate possibly rewiring the doors and overhead cords. No further action was taken on this.
- Grove roofing repaired a leak in the roof above the third truck bay. However, it was reported that it is leaking again. Grove to be contacted to return.

Mechanical Report: Commissioner Russell did not file a report.

Motor Vehicles: Commissioner Black presented the following report:

- the monthly vehicle checks by Churchville were completed and the following defects were repaired
 - Regarding engine one:
 - The exhaust system diffuser and pipe were replaced.
 - The seal for the transmission drain plug was replaced.
 - The master drain valve was rebuilt.
 - The auto ejects assembly for the shoreline power was replaced.
 - Regarding ambulance number eight:
 - The left front combination grill light was replaced.
 - The backup alarm was repaired.
 - The step well light was repaired.
 - The auto eject assembly was checked for issues.

Custodian's Report: the custodian had nothing of significance to report.

OLD BUSINESS:

RFP for Auditing Services – Status Report: the secretary advised that three proposals were received to date. There was a typographical error in the original RFP stating that the submissions should be submitted by the March meeting. The matter was tabled until the next meeting.

Replacement of Oldest Command Vehicle: Commissioner Black and Chief Szczepanik presented a quotation from basil Chevrolet for a 2018 SSV. The specs were reviewed and discussed. After reviewing and discussing the specs Commissioner Wicka made a motion to approve the quotation from Hazel Chevrolet with the stipulation that it can be determined that the bid was based on a competitive bid price. Commissioner Black seconded the motion and the chair call for a roll call vote. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Fire Association Parking Lot Issues Impacting the Apparatus Pad at Station #1: Commissioner Wicka advised that no new information was received from the fire Association. The matter was tabled.

New Cardiac Monitor: Commissioner Brodnicki advised that the new monitor was received and is now in service. The unit has telemetry in a new phone number has been added to our Verizon account.

NEW BUSINESS:

Travel & Training Requests: the following requests were discussed and acted upon:

- AFDSNY Annual Meeting; April 19-21, 2018, Albany NY: Commissioner Lewis made a motion to approve attendance for all commissioners and due to the nature of the agenda include the Treasurer, Purchasing Director, and Chiefs. Commissioner Brodnicki seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

- FIRE 2018 – NYSAFC Expo; June 13-16, 2018, Vernona, NY: Commissioner Lewis made a motion to approve attendance for all commissioners, Purchasing Director, Treasurer, fire Association president and all the chiefs. Commissioner Brodnicki seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

- Firefighter Evan Fierle to attend active shooter training at the OCC Academy in Oriskany NY on March 6 & 7, 2018 with the use of #7-2. Commissioner Lewis made a motion to approve the request which was seconded by Commissioner Brodnicki. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

- Lancaster Fire Expo; May 18 & 19, 2018 in Harrisburg, PA. Commissioner Black made a motion to approve attendance for all commissioners in Chiefs. Commissioner Lewis seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

New Class A & B Uniforms: the chief advised that Madison Ford and Matthew Jurek should be approved for new uniforms. The secretary was advised to process the purchase order.

ECFDOA Annual Installation and Dinner; March 17, 2018 at the Millennium Hotel: Commissioner Lewis made a motion, which was seconded by Commissioner Brodnicki, to approve attendance for all commissioners and due to the nature of the agenda include the chiefs, Treasurer, Purchasing Director and fire Association president. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

2018 Lawn Mowing Contract: There was a discussion regarding the renewal of the contract for this coming year. It was decided to table a matter until the next month when a new RFP can be drafted and approved for sending for prospective vendors.

Quotation for the repair and replacement of the system for the main hall: Commissioner Lewis discussed the initial quotation he received from Southtowns AV concerning this. The matter will be tabled so additional quotations can be received and reviewed.

Fence covering above the fuel tank area: assistant chief Hauser advised that the fencing above the fuel tank is in disrepair. A few of the associate members have volunteered to address and correct the problems. The matter was tabled until the winter season is over, and repairs can be made.

HALL RENTALS & RETURNS:

Frontier Booster Club; Saturday, May 12, 2018 for a fundraiser: Commissioner Wicka made a motion to approve the request with the contract, no fee or deposit. Commissioner Brodnicki seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Kenneth Parker & Family; Saturday March 3, 2018 for a Memorial Service: Commissioner Black made a motion to approve the request with the contract, no fee or deposit. Commissioner Lewis seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

ADJOURNMENT: at 7:40 PM, and with no further business to discuss, Commissioner Black made a motion to adjourn. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Respectfully submitted,
John R. Wicka; Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

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FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*
Keith Hauser: *1st Asst. Chief*
Matthew Jurek: *2nd Asst. Chief*

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CHIEF'S REPORT FEBRAURY 2018

Calls for January

EMS- 26
EMS Auto Accident-3
Full Assignment- 10
Structure Fire- 3
Preliminary Assignment- 3
Special Equipment/Mutual Aid-2
Public Relations Call- 1
Water Rescue-0

Total-48

Tom Partridge new D-2

Brian Evaldi new D2-1

Brittany Jewett elected secretary of Hamburg Town Chiefs.

Evan Fierle requesting to go to Oriskany, NY 3/6-3/7 for Active shooter training. No cost to District.