



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
October 4, 2017

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for October 2017, 2017 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Present
Commissioner Wicka	Present	Asst. Chief Hauser	Present
Commissioner Black	Present	Asst. Chief Jewett	Present
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Excused	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Lewis made a motion, seconded by Commissioner Brodnicki, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Szczepanik presented his report, which is attached. He also spoke about the possibility of our members and/or stations being part of a training video sponsored by Erie County and reminded that the South Towns Fire Police will have their regular meeting at Lake View on October 16.

Treasurer's Report: The Treasurer presented her report and abstract for September, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Black made a motion to accept the report and abstract as presented. Commissioner Wick seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis reported on the following:

- The exterior painting at both stations has been completed. The interior requirements are expected to be completed once the weather turns.
- Spoke with Rondelli Concrete and they will use High Early concrete instead of regular concrete. This will allow for quicker setting and eliminate the need to install a steel plate over the new area.

- Simoncelli Electric provided the specs for the new LED lighting in the main hall. All work for installing the new lights, fixing the clock at Station #2 and re-installing the heat tapes on the roof at Station #1 is expected to begin soon.
- He will speak with Bob Harms about repairing the lights on the Station #1 walkway. We may have to consider relocating them to prevent the kids from kicking them.

Fire Station #2: Commissioner Brodnicki reported that the older treadmill will be serviced by Pacillo Fitness in the coming weeks.

Mechanical Report: Commissioner Lewis advised he will speak with Commissioner Russell about having the PM work done on the HVAC systems in the coming weeks.

Motor Vehicles: Commissioner Black reported the following:

- Yearly services and NYS inspections were performed in September on the 3 Pierces.
- Defective heater control panel on E1 has been replaced.
- 9-2 vehicle was serviced. Oil change etc.
- Check engine light issue on #8 has been addressed. 4 glow plugs on right bank were replaced. NYS inspection was also done.
- Annual pump testing is scheduled for Saturday 10/14.
- Still in need of repair is the left side 2 V2 discharge valve and side red rotators on cab of E2.

Custodian's Report: Custodian Jewett reported on the following:

- The toilet in the handicap lavatory was repaired.
- It was recommended that water be placed in the floor drains on a regular basis to keep them from drying out and to prevent gases from backing up in the lines.
- The snow blower will be sent to Lakeshore Hardware for annual PM work and fluid changes.

OLD BUSINESS:

Lobby Carpets: Commissioner Lewis advised that he provided information to two vendors for getting quotes and is waiting to hear back from them. The matter was tabled.

Cracked Window in North Stair tower: Commissioner Brodnicki advised this is on his list of items needed attention. He will work on this and report back.

NEW BUSINESS:

Travel & Training Requests:

Registration for 2018 FDIC: Chief Szczepanik requested permission to book his registration for the 2018 conference so he can take advantages of reduced rates and for the lodging discount.

Commissioner Wicka made a motion to grant approval and Commissioner Lewis seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

2017/18 LOSAP Service Fee Agreement: The proposal from Penflex was reviewed and discussed. Commissioner Wicka made a motion to approve the renewal and Commissioner Lewis seconded the motion. The following roll call vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Request for Certificate of Need (CON) from Village of Springville and Strykersville Fire Dept.: The request from both entities were reviewed and discussed. Commissioner Lewis made a motion to approve the request and the secretary send of notice of the same to both entities. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

2017/18 Snow Plow Contract: The specifications for plowing both locations were reviewed and discussed and to eliminate the problem with drifting at Station #2, it was decided to have the contractor install snow fence according to recommended procedures. The secretary was advised to advertise for bids for plowing and have ready for the next meeting.

LVVFA & LVCA BBQ; October 26 at Station #2: Commissioner Lewis made a motion to approve the request from both entities to hold the BBQ at Station #2. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Fire Association Ice Machine Request: President Jewett presented a request from the fire association asking for \$1,000.00 to help defray the cost of a new ice machine for the club room. The matter was discussed and determined that the fire district is not allowed to make such a purchase and no further action was taken on the matter.

Ballistic Vests & Helmets: Chief Szczepanik advised that FF McCarthy is considering the costs and availability of ten (10) protective vest and five (5) helmets that will be kept on the ambulance. He expects to have more information at the next meeting.

Purchase of Reconditioned AED Monitor: Commissioner Brodnicki spoke about the availability of purchasing a back-up AED Monitor at a cost of approximately \$2,000.00 for a reconditioned unit and made a motion to authorize the purchase from the general budget (A-412). Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki

Nays (0):

The motion carried.

HALL RENTALS & RETURNS: None.

ADJOURNMENT: At 7:43 and with no further business to conduct, the meeting was adjourned.

Respectfully submitted,
John R. Wicka; Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

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FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*

Keith Hauser: *1st Asst. Chief*

Matthew Jurek: *2nd Asst. Chief*

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FIRE STATION #1

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FIRE STATION #2

6100 Lake Shore Road

(716)627-7941



CHIEF'S REPORT OCTOBER 2017

Calls for September:

EMS-

EMS Auto Accident-

Full Assignment-

Structure Fire-

Preliminary Assignment-

Special Equipment/Mutual Aid-

Public Relations Call-

Water Rescue-

Total-

- **Rescue 7-2 will be out of town (Rochester) for the Vital Signs Conference 10/27-10/29**
- **2 committees being formed: New member mentorship/orientation and Best Practices.**