



**LAKE VIEW FIRE DISTRICT**  
**Board of Fire Commissioners**  
**Minutes of Meeting**  
**October 19, 2016**

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for October, 2016 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Assistant Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Excused
Commissioner Wicka	Present	Asst Chief Hauser	Present
Commissioner Black	Present	Asst Chief Jurek	Excused
Commissioner Brodnicki	Excused	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

**ADOPTION OF PREPARED AGENDA:** Commissioner Black made a motion, seconded by Commissioner Lewis, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

There was no correspondence.

**NEW MEMBERS:** None

**REPORT OF COMMITTEES:**

**Chief's Report:** Chief Szczepanik submitted a written report which was presented by Asst. Chief Hauser and is attached.

**Treasurer's Report:** The Treasurer presented her report and abstract for September 2016, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Black made a motion to accept the report and abstract as presented. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**Fire Station #1:** Commissioner Lewis reported on the following:

- Is working with Grove Roofing to do the semi-annual preventative maintenance on the flat roofs. He is expecting a return call as to scheduling.
- Inspected the snow blower and only found one small area of oil and suspects the oil plug just needs tightening. He will top off the oil and monitor it for further action.
- Harry Lach was requested to install all the equipment for the I Am Responding program at both stations. He expects this to be completed in the next few weeks.

**Fire Station #2:** Commissioner Brodnicki pre-filed a written report advising that the exhaust fan in the lower men's bathroom was not working and was repaired by Bob Harms.

**Mechanical Report:** Commissioner Lewis reported to Commissioner Russell that the clock on the front of Station #2 was not working and suggested an electrician be contacted to look into the problem.

**Motor Vehicles:** Commissioner Black reported on the following:

- Yearly services were completed on Engines 1,2 & Rescue 7
- Engine 2 had a new exhaust piping and muffler installed
- Engine 1 had the passenger side LED work light sent back to the manufacturer under warranty.
- Rescue 7 continues to have warranty issues. The light tower, intake valves and rear area air conditioning need repairs.
- Command vehicles 9 & 9-1 need new winter tires. This will be addressed in New Business.

**Custodian's Report:** Custodian Jewett reported that the large black garbage bags are now being placed in a secure location due to the rapid disappearance of the last order. The secretary was requested to review the access rights for the custodian room to make sure that only district officers, Line and EMS officers have access to that room.

**OLD BUSINESS:**

**County Alerting Project; I Am Responding Update:** This was covered under the report for Station #1.

**Outdated AFFF Foam – Status Report:** Captain Jewett reported on a price quotation received from Safety Clean to remove two 55 gallon drums of the outdated foam at a cost of \$1,388.00. Commissioner Lewis made a motion to approve the quotation with a sole bid as this is a hazardous materials disposal issue with the funds allocated from the A-200 budget line. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**Replacement of Old/Damaged Hose – Status Report:** Asst. Chief Hauser reported that all the new hose has been ordered and expects it to be delivered within 60 days. All the old hose has been disposed of. Commissioner Lewis advised to make certain that the goods are received and invoiced in a timely manner to avoid carrying this purchase over into the next fiscal year. He suggested that this be completed by the 3<sup>rd</sup> week in December.

**NEW BUSINESS:**

**Travel & Training Requests:** None

**New Class A & Be Uniform Requests:** The secretary advised that he is still waiting for the list of needed uniform parts that was at the inspection in August. Asst. Chief Hauser was requested to advised the Chief that this needs to be taken care of ASAP.

**Board of Elections for 2016 Annual Fire District Elections; Resolution:**

**WHEREAS** Section 175-a of the Town Law provides for a system of registration for Fire District elections and

**WHEREAS** a register of eligible Fire District voters must be prepared prior to the Fire District election; and

**WHEREAS** such register shall be prepared from names of persons who have registered with the Erie County Board of Elections;

**NOW, THEREFORE BE IT RESOLVED** that the following resident electors of the Lake View Fire District are hereby appointed to constitute the Lake View Fire District Board of Elections for the Annual Fire District election to be conducted December 13, 2016:

**Lisa Motz; Chairman**

**Melanie Motz; Inspector**

**Amy Brown; Ballot Clerk**

**AND BE IT FURTHER RESOLVED** that the Chairman, Inspector and Ballot Clerk be compensated in the amount of \$45.00 each for their services in preparing the registration records and attendance at the annual election

**AND BE IT FURTHER RESOLVED** that in the event any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors

**AND BE IT FURTHER RESOLVED** that, if clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Fire District Board of Elections.

This resolution is being set to motion by Commissioner Wicka, seconded by Commissioner Lewis and is subject to the following vote:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**Change of Date of the November Meeting:** The need to change the date of the November meeting was discussed as three commissioners and the Treasurer will be out-of-town for a fire conference on the scheduled date. Commissioner Lewis made a motion to change the date of the next meeting to November 16, 2016, at the normal time and location, subject to appropriate notification. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**Upgrade of Internet Capabilities for Both Stations:** Commissioner Wicka briefed the board on the information received from Time Warner/Spectrum concerning the current internet equipment and internet speeds at both stations being low and inadequate. A review of the current connections indicates that we are receiving a lesser speed than what TWC is supplying as a basic service. There is a cost to upgrade but the cost to do so would greatly enhance the internet capabilities. After reviewing and discussing the merits and proposals, Commissioner Lewis made a motion to approve the upgrade at Station 1 and 2 with the exception to Station 2 of not adding a proposed 2<sup>nd</sup> internet line. (See attachment). Commissioner Russell seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**Appointment of Liaison & Alternate to Lake View Community Association's 150<sup>th</sup> Anniversary:**

Commissioner Wicka briefed the board on the request from the LVCA concerning their plans for the 2018 celebration and commemoration. It was decided that Commissioner Lewis should be the lead liaison and Commissioner Wicka serve as the alternate.

**Halloween Open House:** Chief Szczepanik requested funds be allocated for supplies in order to host a Halloween Open House to promote fire prevention and membership into the department. Commissioner Wicka made a motion to authorize an expenditure, not to exceed \$200.00 for the event. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**New Snow Tires for Command Vehicles:** Commissioner Black led a discussion with regards to purchasing and installing new snow tires for the 2015 and 2016 command vehicles. Price quotations were received from Goodyear and West Herr for the same brand tire with West Herr's quotation being lower by about \$200.00. Commissioner Black made a motion to authorize the purchase of the new tires from West Herr at a cost not to exceed \$1,600.00. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**Tractor/Snow Blower for Station #2:** Asst. Chief Hauser suggested that the one lawn tractor that has the snow blower conversion unit be put into service at Station 2 to assist with moving snow away from the practice pad gate opening. Commissioner Lewis advised that the lawn tractor was just returned from Lake Shore Hardware and it would have been beneficial if this suggestion was made while the unit was still there for repairs. It was decided that the unit should be able to be installed at Station 2 and sending it back to Lake Shore Hardware may not be necessary. This will be looked at further and more will be discussed at the next meeting.

**Renewal of 2015/2016 Snowplow Contract:** Commissioner Wicka reported that written notice was received from JP Snowplowing with an offer to continue the contract from 2015/16 at the same cost and provisions. After discussing the work performed last year and other aspects of the contract, Commissioner Wicka made a motion that approval for extending the contract for the 2016/17 season at the same provisions as last season, subject to cancelation with proper notice if the work performed is deemed unsatisfactory during the season. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**New Refrigerator for Station #2:** Commissioner Lewis requested that approval be given to purchase an apartment size refrigerator for Station #2 to store bottled water which will eliminate the need to bring water for calls and training from Station #1. The cost of a unit should not exceed \$400.00. Commissioner Lewis made a motion to approve the expenditure and Commissioner Russell seconded the motion. The

following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**Equipment and Repair Tools for the UTVs:** Commissioner Lewis discussed the need to purchase assorted tools and equipment to be used for the UTVs when repairing and installing/removing the track units on the new Ranger. He estimated the total cost to be less than \$400.00. Commissioner Lewis made the motion to approve the expenditure and Commissioner Wicka seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

### **HALL RENTALS & RETURNS:**

**Erie County Board of Elections Request for 2016 Election Day:** Custodian Jewett reported she received a call from the Erie County BOA reminding of the upcoming election day and requested that the hall be opened at 5:15, the tables be set up and the heat turned up to a comfortable temperature. Commissioner Wicka advised he will see that the hall is set up and the temperature is set to 70 degrees. Custodian Jewett advised that she will see that the hall is opened at the requested time.

**Joe & Trina Nero; December 2, 2016 for a Family Party:** Commissioner Lewis made a motion to grant use of the facilities with a contract but no fee or deposit as the Nero's are members of the department. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

**New Girl Scout Troop; Various Dates:** Commissioner Wicka advised that he is working with the new troop leader to arrange dates with little or no conflicts with the cub scouts or other entities.

**Executive Session:** at 8:00, Commissioner Black made a motion that the board enter into Executive Session to discuss a contract issue. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

The board returned to regular session at 8:20.

**ADJOURNMENT:** With no further business to conduct, the meeting was adjourned at 8:20 with the next meeting scheduled for November 16, 2016.

Respectfully submitted,  
John R. Wicka  
Commissioner/Secretary

# LAKE VIEW FIRE DISTRICT

## Office of the Fire Chief

E-Mail Address: [lvfd@wny.twcbc.com](mailto:lvfd@wny.twcbc.com)

Website: [lvfire.org](http://lvfire.org)



### FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*

Keith Hauser: *1<sup>st</sup> Asst. Chief*

Matthew Jurek: *2<sup>nd</sup> Asst. Chief*

**Mailing Address:**

**PO Box 345**

**Lake View, New York 14085-0345**

**FIRE STATION #1**

**2005 Lake View Road**

**(716)627-3400**

**(716)627-4480 Fax**

**FIRE STATION #2**

**6100 Lake Shore Road**

**(716)627-7941**



### **CHIEF'S REPORT OCTOBER 2016**

Calls for September:

EMS- 29

EMS Auto Accident- 2

Full Assignment- 4

Structure Fire- 2

Preliminary Assignment- 0

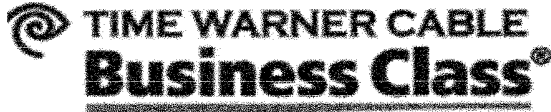
Special Equipment/Mutual Aid- 2

Public Relations Call- 1

Water Rescue-0

**Total-40**

Looking for funding for Halloween party/open house. Not to exceed \$200



### Quote For Service

Lake View Fire District Station #1  
2005 Lakeview Rd  
Lakeview NY 14085

Account # 1705352-01

### Current Services

#### TV

Courtesy \$0.00  
Box&Remote \$7.10

#### Internet

HSD 7mx768k \$62.95  
1 Static IP \$23.00

#### Phones

BCP 4 @ \$29.95 \$119.80

Sub Total \$212.85

Taxes & Fees \$52.20

Estimated Total \$265.05

### New Pricing

#### TV

Courtesy \$0.00  
Box&Remote \$8.50

#### Internet

(upgrade) 25mx3m \$159.99  
1 Static IP \$20.00

#### Phones

BCP 4 @ \$29.99 \$119.96

Sub Total \$308.45

\*You may be tax exempt, do you have your tax exempt certificate?

\*Free Services Include: Install, WiFi LAN, Wifi Hotspot, 10 free email addresses.



### Quote For Service

Lake View Fire District Station #2  
6100 Lakeshore Rd  
Lakeview NY 14085

Account # 1732602-01

### Current Services

#### TV

Courtesy \$0.00  
Box&Remote \$7.19  
HD Tier \$15.00

#### Internet

HSD 7mx768k \$62.95  
1 Static IP \$23.00

#### Phones

BCP @ \$29.95 \$59.90

Sub Total \$168.04  
Taxes & Fees \$4.73  
Estimated Total \$172.77

### New Pricing

#### TV

Courtesy \$0.00  
Box&Remote \$8.50  
HD Tier \$15.00

#### Internet

(upgrade) 25mx3m \$159.99 (Faster Internet)  
1 Static IP \$20.00  
(add) 10mx1m \$79.99 (more wifi coverage) ? *N/needed*

#### Phones

BCP 2 @ \$29.99 \$59.98

Sub Total \$343.47

\*You may be tax exempt, do you have your tax exempt certificate?

\*Free Services Include: Install, WiFi LAN, Wifi Hotspot, 10 free email addresses.