



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
December 13, 2017

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for December 2017 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Excused
Commissioner Wicka	Present	Asst. Chief Hauser	Present
Commissioner Black	Present	Asst. Chief Jewett	Present
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also in attendance was fire association president Gene Jewett and residents of the Deer Springs area.

ADOPTION OF PREPARED AGENDA: Commissioner Lewis made a motion, seconded by Commissioner Black, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: the fire Association requested that two provisional members be accepted pending the vote by the full membership at the meeting on December 14. These new provisional members are Ryan Courteau and Chtistopher Ford. Commissioner Wicka made a motion that the two members be accepted as provisional members pending the full vote of the Fire Association membership.

Commissioner Russell seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The two members will be sworn in at a later date.

REPORT OF COMMITTEES:

Chief's Report: Asst. Chief Jewett presented Chief Szczepanik's report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for November, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner

Black made a motion to accept the report and abstract as presented. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis presented the following report:

- Simoncelli Electric, Ed has done nothing yet. I spoke to him again today and expressed my great disappointment with his lack of beginning work. He said he will call the ice melt controller company and get the proper type of wire and get that installed, along with the Station two clock repairs or replacement, and the LED lights in the banquet hall. My confidence is low that any of this will happen before the end of this fiscal year.
- Picky Painting – all work was completed and the bill has been paid.
- The heat was turned on the day after the November meeting in the truck bays at Station 2.
- The lobby floor mat with the Company Seal has been delivered, installed and payment sent out. I understand there are a few complaints about the wording on the seal, specifically the word “Department”; it was not District, Association, Exempt, Ladies Auxiliary or any other identification of us as a group, so I guess I made a mistake on that order. Also, that was the only JPEG we had on file to email to the bidders for a quote. In My defense, rank has a little privilege being in charge of Station One.
- I called Bob Harms today regarding a couple of items. 1st is the Station One Water heater that he suggested we replace over a year ago, it is 26 years old, a miracle it has lasted that long. The one I will pick up at Home Depot is only available there, a Rheem, 29 gallon (to replace the existing 50 gallon) 60,000 BTU heater. This unit has a much faster recovery rate than any other heater, and Bob has installed many of these around town. We do not use that much water in this building, at a wedding or party, this smaller unit will keep up with most parties, as always, if they do not waste water, that is let the hot run. It costs \$698.00; I could not order it online as our tax exempt number did not work on the website, so I will pick it up.
- Bob is also going to take a look at the duct heater in the fitness room and repair that, I asked him to do that this budget year, same with the installation of the Water Heater and bill us. This duct heater has not worked in a few years or more, it is cold in the Women’s and Men’s locker rooms upstairs.
- I am meeting with a representative from Lime Energy who works in conjunction with National Grid this Friday, he will look at Station 1,2, and the Clubroom to give us a price on changing over to all LED lighting. Dave Ross got the call from National Grid and he sent her call to me, and then she notified Richard who called me called me from Lime Energy. I’ll keep you all informed about that survey and cost. Richard stated that there are many rebates and other offers from National Grid.

Fire Station #2: Commissioner Brodnicki reported that the tri-cep machine in the fitness room was installed by Harry Lach. He also advised that the old treadmill will be disposed of in the coming weeks.

Mechanical Report: Commissioner Russell reported on the following:

- Penn Power was supposed to be at both stations to replace the batteries on the generators. He is waiting for a return call from them to schedule the service.
- He also has been talking with Bob Harms about the recommendations on the boiler pumps. Bob

suggested that backup pumps be obtained in the event that the current pumps fail and we have no backup parts to replace them. Commissioner Russell advised that the estimated cost replace the two pumps is \$2000.00.

After discussing the options Commissioner Wicka made a motion that two pumps be replaced at the anticipated cost. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Motor Vehicles: Commissioner Black presented the following report.

- Ball valves for the 2 1/2" discharges on E2 were repaired by Churchville fire equipment. There was no issue found with the roof side rotators. Due to the complexity of the job the vehicle had to be taken to their shop for repairs.
- New tires were requested for 9-2 vehicle. Tires were purchased at West Herr.
- No heat issue on #1 vehicle has been corrected. The actuator valve was not opening and allowing coolant flow.
- Left low beam headlight replaced on #7

Custodian's Report: Custodian Jewett reported that people are using an excessive amount of ice melt around the doors. They should be shoveling the snow instead of using ice melt to remove the snow. She also indicated that we will need another supply of ice melt in the coming weeks. She will research getting a new supply.

OLD BUSINESS:

Lobby Carpet – Status Report: This was covered in the report for Station #1.

Electric Work at Both Stations: This was covered in the report for Station #1.

TV Monitors in Apparatus Rooms: Commissioner Wicka advised that he spoke with Paul Franklin who stated he will work with Captain Schmidt to get the units operational.

Delay with Apparatus Repairs – Status Report: Commissioner Black advised that he had a discussion with the senior management at Churchville and the problem has been addressed and rectified. A new service technician has been assigned to our account. All the prior outstanding work has been completed.

NEW BUSINESS:

Travel & Training Requests: None

New Class A or B Uniform Requests: None

Concerns from residents of Deer Springs area on traffic pattern with a potential small business location: Neil Russo spoke on behalf of the residents of the Deer Springs area about potential problems with the traffic patterns of a new Tim Horton's restaurant proposed for the site at the old post office at Southwestern Boulevard and White Oak Way. He stated that the anticipated traffic flows, created

by the large amount of business at that location, could potentially be a traffic hazard as well as problems for pedestrians in that area. He stated that school buses, residential traffic and schoolchildren could face problems with the cars entering and exiting the proposed restaurant location. Discussed was the past history of motor vehicle accidents in the area and the recent changes to Southwestern Boulevard with the traffic flow patterns. After discussing potential issues and anticipated problems, Commissioner Wicka made a motion that the fire district send a letter to the Hamburg town planning board requesting that New York State Department of Transportation conduct a traffic study and that the results be provided to the fire district as well as the concerned residents of the Deer Springs area. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Set date for 2018 organizational meeting: after reviewing potential dates, Commissioner Wicka made a motion that the 2018 organizational meeting be held January 3, 2018 and 6:00 PM. Commissioner Lewis Seconded the motion in the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Rescinding September 13, 2017 resolution for permissive referendum on purchase of demo turnout gear: Commissioner Lewis made a motion to rescind the original resolution for a permissive referendum and pay for the items in that resolution from the general fund, the A-200 account, instead of capital equipment reserve. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

There was a discussion to resend a portion of the resolution of the same date regarding the purchase of additional equipment in the original amount of \$8250.00. A motion was made by Commissioner Wicka, seconded by Commissioner Lewis, that the original motion is rescinded and that \$7,215.00 instead be paid from the general fund, A-200 account. The remaining balance of \$1,035.00, which was already paid from capital equipment reserve account, will not be changed. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

There was another discussion with respect to a resolution adopted on November 1, 2017, approving the purchase of helmets and protective vests for the EMS squad at a cost of \$6,200.00. Commissioner Lewis made a motion that the original resolution is rescinded and that the amount of \$6,200,00 instead be approved for payment from the general fund, A-200 account. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

RFP for auditing services for 2017 to 2021: Commissioner Wicka made a motion that the draft request for recommendation for proposal (RFP) be approved as presented by the secretary and that the list of proposed auditors be provided with the RFP. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Chief's request to purchase a mobile radio repeater: the request from the chief regarding the purchase of a mobile radio repeater, which would improve radio communications, was discussed. The chief presented a quotation from Saia Communications in the amount of \$2,550.80. Commissioner Wicka made a motion to approve the purchase with funds allocated from general fund, A-200 account.

Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

New cardiac monitor: Commissioner Brodnicki led a discussion on the age and condition of our current cardiac monitor. It is close to 12 years old and these units have a normal life expectancy of about five years. He recommends that we replace the unit this year with available funds from the general fund – A-412 account and also, with already set aside funds in Capital Equipment Reserve – EMS account. Commissioner Wicka made a motion that \$20,000.00 be approved for the purchase of this unit from the general fund and the remaining amount, not to exceed \$15,000.00, is allocated from the Capital Equipment Reserve – EMS account, subject to permissive referendum. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Replacement of oldest command vehicle: the board briefly discussed the chiefs request that the 2012 Tahoe be replaced with a 2018 unit. The matter was tabled until the January meeting.

Surplus turnout gear to be provided to town police officers: Commissioner Wicka made a motion to authorize the chief to provide the town police with two sets of surplus gear for their fire investigation unit. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Fire Association parking lot and fire district apparatus pad icing problems: Fire Association president Gene Jewett briefed the board on stalled discussions with the town and county with regards to the blocked storm sewer on Lakeview Road, which is causing damage and flooding of the Fire Association's parking lot and which leads to icing on the apparatus pad at Station One. He advised that the Fire Association will be hiring an attorney to pursue the matter with the town and county since negotiations and talks with repairing this sewer line have stalled. Commissioner Lewis talked about the

concerns that the fire district has with the same problem and indicated that our attorney should put the town and county on notice in the event that an injury or other occurrence happens bringing the district into a liability issue. Commissioner Lewis made a motion that the secretary discussed the issue with fire District Council in order for the town and county to be put on notice. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Reelection of Commissioner Black: the chairman recognized Roger Black on his reelection to a five-year term. He stated it is good that we will have an experienced Commissioner continuing to serve the district and the board.

RENTALS & RETURNS: None.

Executive session: at 8:50 PM, Commissioner Lewis made a motion that the board enter into executive session to discuss a potential disciplinary action. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

At 9:05 PM the board returned to regular session.

ADJOURNMENT: with no other business to discuss the meeting was adjourned at 9:05 PM.

Respectfully submitted,
John R. Wicka; Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

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FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*
Keith Hauser: *1st Asst. Chief*
Matthew Jurek: *2nd Asst. Chief*



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CHIEF'S REPORT DECEMBER 2017

Calls for November

EMS- 20
EMS Auto Accident-3
Full Assignment- 7
Structure Fire- 1
Preliminary Assignment- 3
Special Equipment/Mutual Aid-3
Public Relations Call- 8
Water Rescue-0

Total-45

Attached is specs for a 2018 Tahoe Chiefs car from Basil Chevrolet. It will be a piggy back bid on BOCES. Hopefully we can order that in November.

MOTOR VEHICLE REPORT FOR DECEMBER 2017

- 1) Ball valves for the 2 ½" discharges were repaired by Churchville fire equipment. There was no issue found with the roof side rotators. Due to the complexity of the job the vehicle had to be taken to their shop for repairs.
- 2) New tires were requested for 9-2 vehicle. Tires were purchased at West Herr.
- 3) No heat issue on #1 vehicle has been corrected. The actuator valve was not opening and allowing coolant flow.
- 4) Left low beam headlight replaced on #7

Roger Black