



**LAKE VIEW FIRE DISTRICT**  
**Board of Fire Commissioners**  
**Minutes of Meeting**  
**November 1, 2017**

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for November 2017 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by Asst. Chief Hauser. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Excused
Commissioner Wicka	Present	Asst. Chief Hauser	Present
Commissioner Black	Present	Asst. Chief Jewett	Present
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also in attendance was Fire Association President Gene Jewett and Jr. Captain Bill Schnorr.

**ADOPTION OF PREPARED AGENDA:** Commissioner Brodnicki made a motion, seconded by Commissioner Black, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**RECEIVE BIDS FOR 2017/18 SHOWPLOW CONTRACT:** The secretary reported on the following bids received:

- Trudirt \$900.00 per month. Annex lot \$50 per time.
- Ryan Waters \$900.00 per month. Annex lot \$25 per hour.
- JP Snow Plowing \$900.00 per month. No Annex information.
- Veteran's Seasonal Services \$685.00 per month. Annex lot \$45 per hour

As further action on this required discussing a contract proposal, further discussion was held over for Executive Session.

The minutes of the previous meeting were presented by the secretary and accepted.

There was no correspondence.

**NEW MEMBERS:** None

**REPORT OF COMMITTEES:**

**Chief's Report:** Chief Szczepanik's report was presented by Asst. Chief Hauser and is attached.

**Treasurer's Report:** The Treasurer presented her report and abstract for October 2017, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The Treasurer advised that she is recommending balance transfers in the General Fund and the matter was held over for New Business.

**Fire Station #1:** Commissioner Lewis reported that he noticed that the main hot water tank for the firehall is leaking and he is working on quotations for a 75-gallon, high efficiency replacement unit.

**Fire Station #2:** Commissioner Brodnicki reported that the broken treadmill was inspected by Pacillo Equipment. The unit's computer module was broken and would be cost prohibitive to repair inasmuch as the unit is old. As there are two treadmills, it is suggested that due to the age of both units that they be removed from service, considered surplus, and replace both with one new treadmill (approximately \$2,350.00) along with a smaller fitness unit at an approximate cost of \$350.00. Commissioner Brodnicki made a motion to authorize the expenditure, not to exceed \$3,000.00, from the A-408 budget line for the purchase of the new units. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**Mechanical Report:** Commissioner Russell had nothing of significance to report. Commissioner Lewis advised that he started the heat boilers at Station #1 and will review with Commissioner Russell how to do this work. Asst. Chief Hauser advised that the apparatus bays at Station #2 are cold and questioned if the heat was turned on for the season. Commissioner Lewis advised he and Commissioner Russell will look at the heat boilers and turn them on for the season.

**Motor Vehicles:** Commissioner Black presented his report, which is attached. Asst. Chief Hauser reminded the board that the 9-1 vehicle will be having PM work and the annual inspection this week.

**Custodian's Report:** Custodian Jewett had nothing of significance to report.

### **OLD BUSINESS:**

**Painting Requirements at Both Stations – Status Report:** Commissioner Lewis advised that all the outdoor work has been completed and Pickey Painting advised they expect the inside work to begin in the coming weeks. Commissioner Lewis advised that he reminded the contractor of the stipulation that the interior work needs to be completed and invoiced before 12/31.

**Lobby Carpet Replacement – Status Report:** Commissioner Lewis advised he received two quotations. One from Carrot Industries and another from Consolidated. Both were in the \$609.00 to \$670.00 price range. He will send both a .jpg file of the logo for more detailed quotations.

**Cracked Window on North Stair Tower – Status Report:** Commissioner Brodnicki advised that Loretto Glass was on location yesterday and gave a quotation of \$240.00 to replace. He was authorized to have the replacement made.

**Electric Work at Both Stations – Status Report:** Commissioner Lewis advised that he spoke to Simoncelli Electric and was advised they intend to begin work on all the projects Monday November 6.

He will continue to monitor the situation.

**Ballistic Helmets & Vests – Status Report:** Asst. Chief Hauser reported that the cost of obtaining six (6) sets (consisting of a helmet, vest and identification) would be \$5,580.00. This is based on NYS contract pricing. An additional helmet is approximately \$500.00. After discussing the benefit of having this equipment, Commissioner Lewis made a motion to approve the purchase of six (6) sets of gear and one (1) extra helmet at a cost not to exceed \$6,200.00 with funds appropriated from the established Capital Equipment Reserve Fund, subject to permissive referendum. The motion was seconded by Commissioner Black and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**New Member Orientation & Education – Status Report:** There was a general discussion about progress being made with preparing and conducting a training and orientation session for newer members of the department. This was assigned to the Chief months back and it is not clear as to what has been done to date regarding the preparation of such a program. It was reported that the Chief re-assigned this project to Captain Schmidt. Commissioner Lewis stated that a better job needs to be done with the newer members and an explanation provided regarding the progress of this task. This has been hanging since August 9 and we are now approaching the end of the year with little information on where this program stands. The Chief is accountable to make sure new members are properly equipped and educated on the operations and SOPs and he was directed to complete this task. The reason for reassigning this task to lower rank officers needs to be examined and explained. Communication needs to be improved in this area and it was determined that before the next meeting, a plan is to be developed and a date for presentation is to be set.

**TV Monitors in Apparatus Bays – Status Report:** There was a discussion concerning the lack of operation of the monitors after one of the vendors made changes to the internet in the buildings. Commissioner Wicka was requested to consider having Alternative Information Systems look at the equipment to attempt to get them working correctly again.

**Special Training by Disabled Veteran/Volunteer Firefighter:** President Jewett briefed the board on his recent actions in getting the firefighter to conduct a specialized training session. He was advised that the district will reimburse the firefighter for lodging and meals based on a per diem basis.

#### **NEW BUSINESS:**

**Travel & Training Requests:** Asst. Chief Hauser requested permission to have five members attend a tactical EMS training on Long Island 1/6&7/18 at Melville NY (Long Island). Travel would be from 1/5 to 1/8 and the cost per person would be \$719.00, which includes registration, meals and lodging. Commissioner Wicka made a motion to approve attendance with transportation provided by district vehicles. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

#### **2017 Annual Election – Board of Elections:**

**WHEREAS** Section 175-a of the Town Law provides for a system of registration for Fire District elections and

**WHEREAS** a register of eligible Fire District voters must be prepared prior to the Fire District election;

and

**WHEREAS** such register shall be prepared from names of persons who have registered with the Erie County Board of Elections;

**NOW, THEREFORE BE IT RESOLVED** that the following resident electors of the Lake View Fire District are hereby appointed to constitute the Lake View Fire District Board of Elections for the Annual Fire District election to be conducted December 12, 2017:

**Lisa Motz**  
Chairman

**Melanie**  
**Motz**  
Inspector

**Amy Brown**  
Ballot Clerk

**AND BE IT FURTHER RESOLVED** that the Chairman, Inspector and Ballot Clerk be compensated in the amount of \$45.00 each for their services in preparing the registration records and attendance at the annual election

**AND BE IT FURTHER RESOLVED** that in the event any of the members appointed herein are unable or refuse to assume or perform the duties required of them, this Board of Fire Commissioners will appoint alternates who are resident electors

**AND BE IT FURTHER RESOLVED** that, if clerical help is deemed necessary, this Board of Fire Commissioners will consider the appointment of such clerical persons upon request of the Chairman of the Fire District Board of Elections.

This resolution is being set to motion by Commissioner Wicka, seconded by Commissioner Lewis and is subject to the following vote:

Commissioner Lewis	Yes
Commissioner Wicka	Yes
Commissioner Black	Yes
Commissioner Brodnicki	Yes
Commissioner Russell	Yes

This motion is approved.

**Use of Upstairs Training Room by Outside Groups:** There was a brief discussion regarding the cub scouts using the upstairs training room when the main hall was available. Commissioner Wicka advised he will notify the group leaders that the only time the room should be used is when the main hall is already booked.

**Delay in Having Repairs Made to District Apparatus:** Commissioner Black led a discussion about delayed repair times by Churchville and regular not begin performed on-time. After discussing the matter,

it was determined that the secretary send a letter to Churchville expressing our concerns and that if emergency repairs need to be done with vehicle in the fleet that Commissioner Black has the authority to approve such repairs by vendors other than Churchville.

**HALL RENTALS & RETURNS:** None

**EXECUTIVE SESSION:** At 8:20, Commissioner Lewis made a motion that the board enter into Executive Session to discuss a contract negotiation matter. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**Regular Session:** At 8:30 the board returned to Regular Session.

**2017/18 Snowplow Contract:** Commissioner Brodnicki made a motion that the board accept the proposal from Veteran's Seasonal Service at a cost of \$665.00<sup>1</sup> per month and that alternate contact persons, in the absence or unavailability of the secretary, that the Chiefs be designated as responsible contact to work with the vendor. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**ADJOURNMENT:** With no further business to conduct, the meeting was adjourned at 8:30 pm.

Respectfully submitted,  
John R. Wicka  
Commissioner/Secretary

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<sup>1</sup> Sean McCarty, Veteran's Owner contacted the Secretary on 11/2/17 to advise that the \$685.00 listed in the bid proposal was a typographical error and the correct amount should be \$665.00 per month.

# LAKE VIEW FIRE DISTRICT

## Office of the Fire Chief

E-Mail Address: [lvfd@wny.twcbc.com](mailto:lvfd@wny.twcbc.com)  
Website: [lvfire.org](http://lvfire.org)



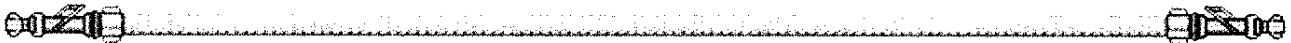
### FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*  
Keith Hauser: *1<sup>st</sup> Asst. Chief*  
Matthew Jurek: *2<sup>nd</sup> Asst. Chief*

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2005 Lake View Road  
(716)627-3400  
(716)627-4480 Fax

FIRE STATION #2  
6100 Lake Shore Road  
(716)627-7941



### CHIEF'S REPORT NOVEMBER 2017

Calls for October

EMS- 25  
EMS Auto Accident-1  
Full Assignment- 6  
Structure Fire- 2  
Preliminary Assignment- 2  
Special Equipment/Mutual Aid-1  
Public Relations Call- 2  
Water Rescue-0

Total- 39

- DEC was out to finalize grant paperwork. We should see the \$1500 check in 6 weeks.
- Will be looking into submitting an AFG grant for 2 new cardiac monitors.
- I will be looking at alternative command vehicles (ie 1/2 ton pick up) to comply with upcoming NFPA requirements that contaminated equipment must be kept out of the passenger compt.

## MOTOR VEHICLE REPORT FOR OCTOBER

1. Repairs still have not been done to the left side 2 ½ discharge valve and side red rotators on cab of E2.
2. Siren/ light controller for 9-2 vehicle burned out. New unit was obtained and installed by E One on Camp Rd.
3. Pump tests were completed on the three pumpers. I have not seen the test results as yet.

Roger Black