



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
September 14, 2016

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for September, 2016 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Present
Commissioner Wicka	Present	Asst Chief Hauser	Present
Commissioner Black	Present	Asst Chief Jurek	Present
Commissioner Brodnicki	Excused	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Prior to the start of the meeting Commissioner Wicka, speaking on behalf of the rest of the board and those in attendance, offered congratulations to Commissioner Lewis on the celebration of his birthday. Commissioner Lewis was appreciative of the wishes offered.

ADOPTION OF PREPARED AGENDA: Commissioner Lewis made a motion, seconded by Commissioner Black, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: Commissioner Wicka read the letter from the fire association with regard to personnel changes which included a new member, Evan Keany, being accepted into the department. Commissioner Lewis made a motion to approve Mr. Keany as a provisional member and Commissioner Wicka seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

REPORT OF COMMITTEES:

Chief's Report: Asst. Chief Hauser presented Chief Szczepanik's report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for August, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Lewis seconded the motion and the

following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis reported on the following:

- He called Southtowns Audio Visual to request a quotation for the installation of a permanent ceiling mounted projector stand for the main hall. He is waiting for a return call.
- The new wireless microphone system should be delivered this week and he will install it once it arrives.
- He called three (3) electrical contractors to request quotes on reinstalling the heat tapes on the metal roofs. He has left messages and is waiting for return calls.

Fire Station #2: Commissioner Brodnicki filed the following written report:

- Good Riddance Pest Control came out & sprayed the outside of St 2 at no cost to us. I told them we would be sending over lunch when they get moved into their new office for providing us this service.
- The door stop on the chiefs office door was replaced by Bob Harms
- Harry Lach painted the day room & put up a chair rail for \$425.
- The day room was cleaned out; old furniture was donated to a member of the FD.
- Erie County Water came out & did a high bill evaluation. They found that a toilet upstairs was intermittently running for extended periods.
- Bob Harms replaced the valve on the toilet in the upstairs women's bathroom.
- A new couch & love seat were purchased for the day room at a cost of \$715. There are still a couple small pieces of furniture to be purchased now that the couch/loveseat is in. Cost will not exceed \$285.
- The last of the old weight room equipment was thrown out after multiple people said they wanted it, but never picked it up.

Mechanical Report: Commissioner Russell had nothing of significance to report.

Motor Vehicles: Commissioner Black filed the following report:

- 9-1 vehicle went to West Herr Chevy for oil change, tire rotation and to check for a fluid leak.
- 8 was taken to West Herr Chevy for NYS inspection and also for a coolant leak. Two leaks were found and one was repaired by WHC. The other leak involved the heating system in the rear. That problem was addressed by Colden Enterprises.
- Starting this Thursday with E2, Churchville will start the annual PMs on the three engines. Friday #1 will be done. All work will be done at Station 2. Monday #7 will be taken to Tonawanda for needed repairs.

Custodian's Report: Custodian Jewett reported she spayed for spiders and everything is looking better.

OLD BUSINESS:

County Alerting project; Update & Equipment Status Report: There was a question as to whether the purchase request was completed and turned in for processing. Commissioner Lewis stated to the chiefs to make sure the paperwork is in and the equipment is ordered as soon as possible.

New Day Room Furniture for Station 2; Status Report; This was covered in the Station 2 report.

Appointment of Clerical Assistant for Chief; Status Report: Asst. Chief Hauser reported for Chief Szczepanik that this may still be a work in progress.

Wireless Microphone Replacement; Status Report: This was covered during the report for Station 1.

Orchard Park Fire District – Certificate of Need: Commissioner Wicka made a motion to support the efforts by OPFD to get their certificate even though the date for filing a letter of support has passed.

Photographs of Vehicles; Status Report: Commissioner Wicka advised that the pictures and proofs were done and he is waiting for Mark Webster to deliver a CD and cost of prints.

Department Physicals; Status Report: This was held for Executive Session.

Replacement of Old/damaged Hose: Asst. Chief Hauser presented a list of hose that is damaged and/or beyond repair which needs to be replaced. The list is as follows:

- Eight 25' lengths of 3" hose
- 250' of 4" hose
- Five 100' length of 4" hose

The total cost to replace all needed hose with Mercedes hose (previously approved for standardized purchasing) is \$4,154.00 plus shipping and delivery. Commissioner Wicka made a motion to approve the expenditure, not to exceed \$4,500.00, for the purchase of the required hose replacement with the funds being appropriated from the established Capital Equipment Reserve Fund, subject to permissive referendum. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Cleaning of Mechanic's Bay; Status Report: Commissioner Lewis advised that nothing was done to address the problem with the mess in the mechanic's bay which was reported last month. He gave a directive to the chiefs to have this issue addressed as soon as possible.

Follow-up of Annual Inspection: Commissioner Wicka complimented the chiefs and members on all the preparation put into the inspection as did Commissioner Lewis. The vehicles looked very good and it was clear the members put much work into getting them ready as well as continued maintenance. The issue of members who missed the required attendance, without notice, was held for Executive Session.

NEW BUSINESS:

Travel & Training Requests:

- **AFDSNY Fall Workshop, October 13-16, 2016; Saratoga Springs NY:** Commissioner Wicka made a motion to approve attendance to all commissioners and due to the nature of the agenda, include the Treasurer, Purchasing Director and Attorney. the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

- **Change to Vital Signs EMS Conference Attendance:** Commissioner Wicka made a motion to

approve the change in attending the conference from Barbara Lewis to Christopher Schmidt. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Review of 2017 Draft Budget: There was a general discussion on the rise in proposed budget, which would increase the tax rate above the state limit of .68%. The Treasurer reported that she will be attending a webcast next week and may obtain additional information with regard to the tax limit and alternatives and possible changes. It was decided that the board will conduct a work session on September 28 at 7:00 pm to review the draft budget and look at modifications.

Approval to Transfer Funds from the General Fund to Capital Equipment Reserve Fund: Commissioner Wicka made a motion to approve the transfer of \$45,000.00 from the sale of the 1995 Pierce pumper from the General Fund to the Capital Equipment Reserve Fund. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Replacement of Air Bags: Asst. Chief Hauser requested the board approve the purchase of new air bags that were planned for in the 2016 budget. The cost to replace the old bags is \$8,200.00 based on state contract pricing plus delivery. Commissioner Lewis made a motion to approve the expenditure, not to exceed \$8,500.00, for the purchase of requested equipment with the funds appropriated from the established Capital Equipment Reserve Fund, subject to permissive referendum. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Outdated AFFF Foam: Asst. Chief Hauser advised the board that due to new DEC requirements and regulations, the current inventory of AFFF foam can no longer be used and must be disposed of in an appropriate manner. The chiefs were directed to make arrangements with a vendor who specializes in the disposal of these types of materials to obtain cost estimates.

HALL RENTALS & RETURNS:

Treehaven Estates Annual Meeting; October 5, 2016: Commissioner Wicka made a motion, seconded by Commissioner Lewis, to grant use of the facilities. the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Dottie Balaguer; Shower Party, November 5, 2016: Commissioner Wicka made a motion to grant use of the facilities with a contract, deposit and fee. Commissioner Black seconded the motion and the following vote was

taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Frontier National Honor Society; Eggstravaganza, April 2, 2017: Commissioner Lewis made a motion, seconded by Commissioner Black, to grant use of the facilities. the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Executive Session: At 7:57, Commissioner Lewis made a motion that the board enter into Executive Session to discuss potential disciplinary issues. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

At 8:17 the board returned to Regular Session.

Follow up Action pertaining to Annual Inspection: Commissioner Wicka made a motion, seconded by Commissioner Lewis, that letters be sent to those members who failed to attend the mandatory inspection and who failed to provide proper notice to the Chief, advising that they are to attend the next district meeting to discuss their failure to attend. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

ADJOURNMENT:

With no further business to conduct, the meeting was adjourned at 8:18 pm.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary