



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
September 13, 2017

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for September, 2017 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by Asst. Chief Hauser. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Excused
Commissioner Wicka	Present	Asst. Chief Hauser	Present
Commissioner Black	Present	Asst. Chief Jewett	Excused
Commissioner Brodnicki	Excused	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also in attendance was Fire Association president Gene Jewett.

ADOPTION OF PREPARED AGENDA: Commissioner Black made a motion, seconded by Commissioner Lewis, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Asst. Chief Hauser presented the report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for August, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis reported he is still working on getting ideas and quotes for the lobby carpets and requested the matter be tabled. Other items will be reported under old or new business.

Fire Station #2: Commissioner Brodnicki filed the following report:

- Bob Harms was requested to change light bulbs above back bay doors that are out.
- ServPro returned their quote for dead bug removal on inside of station 2. I felt their estimates to be

high, and will continue to seek quotes. The two they sent were approximately \$5,000 & a second for approximately \$10,000. I will forward the quotes in order to discuss them at the meeting in my absence.

Mechanical Report: Commissioner Russell had nothing of significance to report.

Motor Vehicles: Commissioner Black reported on the following:

- Annual services are scheduled for the 3 Pierces this week.
- Monthly inspections were completed for August.
- E2 light towers were repaired and the circuit breaker was replaced.
- The heater control board in E1 is on back order from Pierce.
- The water leakage on R7 in the cab air conditioner has been corrected.
- The check engine light on A8 came on and he checked it out. Possible glitch and one-time instance. The code was cleared and it will be monitored.

Custodian's Report: Custodian Jewett had nothing of significance to report.

OLD BUSINESS:

Flat Roof Project at Station #1 – Status Report: Commissioner Lewis advised that the work has been completed and it looks good. He advised the Treasurer to release payment on the invoice.

Painting Requirements at Both Stations – Status Report: Commissioner Lewis advised that he has been leaving phone messages for Pickey Painting to remind them that the exterior projects should be started soon due to weather. He will continue to follow up with them.

Cracked Window on North Stair Tower – Status Report: The matter was tabled in order to get an update from Commissioner Brodnicki.

Bids/Quotations for Electric Work at Both Stations: Commissioner Lewis reported on the quotes he received for new banquet hall lighting, installing the heat tapes on the roof at Station #1 and the clock repair at Station #2. A review of all submitted proposals showed Simoncelli Electric to be the least expensive and in compliance with the project requirements. After discussing the entire project and the other proposals, Commissioner Lewis made a motion to accept the low, responsible bid from Simoncelli Electric at a total cost not to exceed \$10,000.00 with funds appropriated from the established Building and Land Improvement Reserve Account. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

New Demo Turn-out Gear Proposal: Asst. Chief Hauser discussed the idea of looking at a new supplier of turn-out gear as the manufacturer of our current gear may be raising prices and that other gear may have options more advantageous to our needs. It was decided that permission be given to purchase two (2) sets of PPE from Lions Fire Gear at a cost not to exceed \$4,500.00. Commissioner Wicka made a motion to approve the expenditure from the established Capital Equipment Reserve fund and Commissioner Black seconded the motion. The motion came under question as to who would be assigned the new demo (test) gear. Asst. Chief Hauser advised that the gear will be fitted to two of the most active members who are interior qualified. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

NEW BUSINESS:

Travel & Training Requests: None

Vital Signs 2017 Attendance – Status Report: Asst. Chief Hauser advised that he was told that currently four (4) members are planning to attend the training in October. If there are changes the Chief will advise.

New Class A and B Uniform Requests: None

Proposed 2018 District Operating Budget: The Treasurer led a discussion on the proposed budget for 2018. The data was reviewed and discussed. Commissioner Lewis made a motion to set the 2018 proposed budget at \$693,225.00 which will result in zero (0%) percent rise in the tax rate. This includes a 3% wage increase to salaried staff. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Evans Force Girls Softball Sign Request: The request to have their fundraising BBQ posted to the sign at Station 2 for one week prior to their 10/21 event was discussed. Commissioner Wicka made a motion to approve the request. Commissioner Lewis seconded the request and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

2018 Budget Hearing: Commissioner Lewis made a motion to hold the annual budget hearing on October 17, 2017 in accordance with Town Law. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Change to October and November Meeting Dates: Due to scheduling conflicts with the scheduled dates for the October and November meetings, Commissioner Wicka made a motion that the October meeting be rescheduled to October 4 and the November meeting be rescheduled to November 1, 2017 at the same times and locations with the Secretary making the proper notifications. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Additional Official Newspaper: Commissioner Wicka briefed the board on the benefits of having the (new) Hamburg Sun being added as an official newspaper of the fire district. There is an expectation of less costly legal and public notices by working with that publication. A motion was made by

Commissioner Wicka that the Hamburg Sun be added as an additional official newspaper of the fire district. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Special Training by a Disabled Firefighter: President Jewett briefed the board on a Vermont volunteer firefighter he met who is disabled from injuries sustained in the military and how he functions as a firefighter using specially designed equipment and suggested he be invited to attend a training session for area firefighters. He was given permission to gather more information including the firefighter's willingness to give such a training. The matter was tabled.

Chief's Notifications: Asst. Chief Hauser briefed the board on the following:

- North Creek Road near Versailles Road will be closed until mid-October due to re-construction of a culvert.
- R7 will be used for a extrication training session this Saturday in South Buffalo which is sponsored by the fire district.
- Four (4) members are out-of-service due to medical issues (non line-of-duty).

Additional Equipment Request: Asst. Chief Hauser briefed the board on additional equipment that is needed that was omitted from a resolution in June. He stated that new fire hoods and more gloves are needed to replace lost or old ones along with other assorted equipment (nozzles, etc.). He estimated the cost to be approximately \$8,250.00. Commissioner Wicka made a motion to approve the expenditure, not to exceed \$8,250.00, for the needed equipment with the funds allocated from the established Capital Equipment Reserve Fund, subject to permissive referendum. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Apparatus Pad Receiver: Commissioner Lewis briefed the board on the estimates he received on making repairs to the apparatus pad to raise the concrete around the drain receiver. He stated the most responsible bid he received was in the approximate amount of \$5,800.00 but it may be more if more work is needed once they remove the old concrete. Commissioner Wicka made a motion to approve an expenditure, not to exceed \$6,500.00 for the removal, repair and replacement of the area around the receiver with funds allocated from the established Building and Land Improvement Reserve Fund, subject to permissive referendum. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Member Activity Review: The modified report prepared by Alpine Software was discussed. Commissioner Lewis made a motion that the secretary prepare the first round of reviews for the period 1/1/17 to 8/31/17 and that each active member be provided a copy of their individual activity report. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

National Volunteer Fire Council Membership: Asst. Chief Hauser suggested that the fire district look into joining the organization and the benefits that may be derived from joining. He was advised to look into the benefits and requirements and report back at the next meeting.

Hamburg Chief Seminar and Social, 9/23/17 at Lake View: Commissioner Wicka made a motion to approve attendance for all current and past chiefs and fire district officers at a cost of \$25.00 per person. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

HALL RENTALS & RETURNS:

Boy & Girl Scout Various Dates: The Secretary was given authority to secure the needed and requested dates from the groups as requested/

Nina Demming; 6301 Heltz Rd., May 31, 2018 for a Wedding Reception: Commissioner Lewis made a motion to grant use of the facilities with a contract, fee and deposit. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

Stephanie Haspett; 5900 Rosewood Terr., August 3, 2018 for a Wedding Reception: Commissioner Lewis made a motion to grant use of the facilities with a contract, fee and deposit. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Russell

Nays (0):

The motion carried.

ADJOURNMENT: With no further business to conduct, the meeting was adjourned at 8:03.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

E-Mail Address: lvfd@wny.twcbc.com
Website: lvfire.org



FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*
Keith Hauser: *1st Asst. Chief*
Matthew Jurek: *2nd Asst. Chief*

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CHIEF'S REPORT SEPTEMBER 2017

Calls for August:

EMS- 21
EMS Auto Accident- 4
Full Assignment- 5
Structure Fire- 4
Preliminary Assignment- 1
Special Equipment/Mutual Aid-0
Public Relations Call- 2
Water Rescue-0

Total-37

- **Reminder-Chief's Steak Roast 9/22 in pavillion. Asking the district to purchase tickets for all Chiefs and past chiefs. \$25 each.**
- **Rescue 7 will be out of town 9/23 for training.**
- **Tim Pike, Mike Krull, Mike Lewis, and Evan Fierle out medical.**
- **N Creek Rd from Versailles to RT 20 will be closed until Oct 27.**