



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
July 19, 2017

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for July 2017, 2017 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Excused
Commissioner Wicka	Present	Asst. Chief Hauser	Excused
Commissioner Black	Present	Asst. Chief Jewett	Excused
Commissioner Brodnicki	Excused	Treasurer Jewett	Present
Commissioner Russell	Excused	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

Also in attendance were Fire Association President Gene Jewett and Captain Christopher Schmidt

ADOPTION OF PREPARED AGENDA: Commissioner Wicka_ made a motion, seconded by Commissioner Black, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (3): Lewis, Wicka, Black,

Nays (0):

The motion carried.

Review of Draft Independent Audit of 2016 Financial Records: The Board listened to a presentation by Terry Albertson from Schunk, Wilson giving the preliminary assessment of the results of the audit of the 2016 financial records. He indicated only two minor findings were noted and that the assessment of the auditors is that the fire district is doing a good job in its financial operations.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: The secretary advised that notice was received from the fire association advising that Drew Fiutko and Michael Pieszak were accepted as new members at their last meeting.

Commissioner Lewis made a motion that both members be approved as provisional members.

Commissioner Black seconded the motion and the following vote was taken:

Ayes (3): Lewis, Wicka, Black,

Nays (0):

The motion carried.

The Secretary administered the new member oath to both members.

REPORT OF COMMITTEES:

Chief's Report: Chief Szczepanik's report was presented by Captain Schmidt and is attached. Also briefly discussed were those members who have not yet completed their annual physicals. The secretary was advised to send those members a letter advising that their physicals must be completed by the next

meeting (August 9, 2017) or they will be taken out of service.

Treasurer's Report: The Treasurer presented her report and abstract for June 2016 which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner made a motion to accept the report and abstract as presented. Commissioner seconded the motion and the following vote was taken:

Ayes (3): Lewis, Wicka, Black,

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis presented the following report:

- I have made numerous calls and sent numerous emails to paint, concrete and Electrical contractors. The following is the list.
 - Electrical - to repair Station 2 clock and have quotes sent to install ceiling grid LED's in Station One's banquet hall.
 - Brokx Electric - called and email - no reply to either. Called him again, John answered, he will meet me around July 21st.
 - Scherer Electric (3 calls to them, one call after complaints of no call back, received a call back to say they will contact me within one week. one week, no return call, emailed both the company and one to Mike Scherer with no return email.
- Concrete, repairs to the dropped concrete apron and installing brick on the bunker pants and helmet memorial out front.
 - Called Rondinelli Concrete, met him at station one on 07-15-17, they will email a quote back for the repair of the concrete apron, cut 6' back from the DI (drop inlet) and re-pour the concrete using existing mix, thickness and base. They do not do brickwork.
 - Called Hibit Masonry- they do brickwork, spoke to the owner and he states he will give us a quote for a small job like that; we have not met as of today.
 - Martin Tidemann concrete - too busy to give us a quote.
 - Concrete Design - they installed the stamped concrete in front of station one - multiple calls, no answer.
 - Independent Concrete- left message, no call back.
 - Gonsler Construction, multiple calls, no answer.
- Paint- Station one Apparatus room, stair towers, front outside Date and Name. Station Two - all light poles, brackets and flagpole paint.
 - Picky Painting - Dennis called back, I could not meet him that day, advised he could look at outdoor work at Both Stations, and I have to meet him to let him into Station one for measurements. Dennis called me back yesterday and stated he should be able to meet me this Thursday, He will call first.
 - Paint of WNY- met estimator Mike at both halls on 07-18-17, did not receive e mail quote yet. He did state if awarded job, they would do outside work before October, inside in November.
 - AAA Contracting and Paint- sent email, no reply.

Fire Station #2: Commissioner Brodnicki filed the following report:

- 1) Bob Harms replaced the door stop on the chief's office door
- 2) Several people expressed interest in the old gym equipment. No one took it. A man came along asking Keith if he could have it & it was given to him.
- 3) Old mattresses from bail out system in the mechanics bay disposed of.

4) ServPro contacted regarding the dead sand flies all over the bay doors & ceiling. They are coming out 7/25/17 for an estimate.

Mechanical Report: No report.

Motor Vehicles: Commissioner Black reported On the following:

- The left front wheel bearing on LV9-2 vehicle was replaced. The work was done under warranty.
- #9 vehicle is having the left front door hinges replaced. They were sprung when the door was opened during high winds.
- On Engine #2 the left front discharge ball valve does not completely close. The problem has been reported to the mechanic.

Commissioner Brodnicki reported regarding #7-2; Steve Herberger came out last week to look at the back of the unit. He is putting together a drawing with a price estimate, but as of yet has not gotten back to me with a price & drawing as he is on vacation this week. He did state it will be approximately \$2200-3000, which is half the price that 10-75 quoted me.

Custodian's Report: Custodian Jewett had nothing of significance to report.

OLD BUSINESS:

Flat Roof Project @ Station #1 – Status report: Commissioner Lewis advised that the main roof is down and crown and trim work will start soon. The trim will be red.

Parking Lot Sealing – Both Stations: Commissioner Wicka reported that the legal notice was posted and only one Request for Proposal was received. It was from Z-Best Sealing, the vendor who did the last sealing in 2015. The proposed cost was: Commissioner Lewis made a motion to accept the proposal from Z-Best at the costs proposed. Commissioner Black seconded the motion and the following vote was taken:

Ayes (3): Lewis, Wicka, Black,

Nays (0):

The motion carried.

Brush Overgrowth at Station #2- Status Report: Commissioner Wicka advised that the lawn contractor provide a quotation of \$85.00 to cut down all the overgrowth. He was authorized to complete the work at the proposed price.

NEW BUSINESS:

Travel & Training Requests:

- **AFDSNY Annual Fall Workshop; October 11-14, 2017 in Saratoga Springs NY.**

Commissioner Wicka made a motion to approve attendance for all commissioners and due to the nature of the agenda include the Treasurer, Purchasing Director and Attorney. Commissioner Lewis seconded the motion the following vote was taken:

Ayes (3): Lewis, Wicka, Black,

Nays (0):

The motion carried.

New Class A & Class B Uniform Requests: Commissioner Wicka advised that the inventory of department tee-shirts is getting low on medium & large sizes. He was advised to get an inventory of the

supply and order additional shirts as needed.

Lobby Carpets: Commissioner Lewis advised he is looking into get new carpets for the lobby at Station #1 with a fire department logo. He will report back more at the next meeting.

HALL RENTALS & RETURNS:

There were no hall requests to be acted on. Commissioner Lewis reminded that the strings of lights hung by the user of the hall back in June are still in place. They will be disposed of once we approve the installation of new LED track lighting. Commissioner Wicka advised that the security deposit for that event has not been returned.

ADJOURNMENT: With no further business to conduct, the meeting was adjourned at 7:50 pm.

Respectfully,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

E-Mail Address: lvfd@wny.twcbc.com
Website: lvfire.org



FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*

Keith Hauser: *1st Asst. Chief*

Brittany Jewett: *2nd Asst. Chief*

Mailing Address:

PO Box 345

Lake View, New York 14085-0345

FIRE STATION #1

2005 Lake View Road

(716) 627-3400

(716) 627-4480 Fax

FIRE STATION #2

6100 Lake Shore Rd

(716) 627-7941



CHIEF'S REPORT JULY 2017

Calls for June:

EMS- 29

EMS Auto Accident- 1

Full Assignment- 6

Structure Fire- 1

Preliminary Assignment- 2

Special Equipment/Mutual Aid- 0

Public Relations Call- 0

Water Rescue-0

Total-43

We received NYS DEC grant for \$1500 towards our lightweight gear.