



**LAKE VIEW FIRE DISTRICT**  
**Board of Fire Commissioners**  
**Minutes of Meeting**  
**July 11, 2018**

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for July 2018 was called to order at 7:00 pm with Deputy Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Excused	Chief Szczepanik	Present
Commissioner Wicka	Present	Asst. Chief Hauser	Excused
Commissioner Black	Present	Asst. Chief Jewett	Excused
Commissioner Brodnicki	Excused	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

**ADOPTION OF PREPARED AGENDA:** Commissioner Wicka made a motion, seconded by Commissioner Russell, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (3): Wicka, Black, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

**NEW MEMBERS:** None

**REPORT OF COMMITTEES:**

**Chief's Report:** Chief Szczepanik presented his report, which is attached. He also stated that the department continues to be on track to answer more than 600 calls for the year.

**Treasurer's Report:** The Treasurer was not able to produce a report for the prior month due to a malfunction of her computer and with Quickbooks. The computer is being serviced by the IT vendor and the program has been temporarily transferred to another computer pending the results of the repair of her computer. A two-month report is expected at the next meeting.

**Fire Station #1:** Commissioner Lewis filed the following report:

- I have contacted Bob Harms regarding the crack in the Sidewalk between the Club and Station one. Bob is behind in work due to his broken ankle, he will be out to take a look soon.
- Following up from my email sent on June 29<sup>th</sup> regarding the Detex exit alarm for the reasons I stated in the note. A Village Locksmith will install this, Once installed, this will be keyed to the Master key for the Building. If someone ignores the sign's to be installed on the doors and on the device, opening the door will activate the alarm. The only way to silence the alarm is for one of the Board Members or the custodian to be notified and go to the banquet hall and use the Master to reset it. They will install this next week.
- I have ordered three additional Master keys from Tommy, Scranton's Assistant Chief who owns

Steel City Lock Service to issue to Jill, and Commissioner Brodnicki and Commissioner Russell if they have not been issued one already. I also ordered a Mortice Cylinder from Tommy keyed to our master system as A Village Locksmith cannot obtain our very secure keyway and keys. I will put the extra two away if Commissioner Brodnicki and Commissioner Russell have been given one. I think the Chief's also have been issued masters to get into the Building in case of a lock access system failure.

- I have the 1st quote from Southtowns AV (Marked Original Quote) for TV's that will remain on 24/7. The first quote was for 4K HDTV's for \$3,456.34, which I replied to Jessica that this was too much money for too much TV's. We do not need 4K TV's for this IAR App.
- The second quote (Lakeview Fire Hall-TVs for IAR\_Revision1.pfd) is for non 4K tv's, still high definitions, for a total price of \$2481.56.
- FYI the existing tv's are not capable of being on 24/7, that is why they shut off after 12 hours or so. We can use the old Truck room sets in the Banquet Hall Bar Room and the Fitness room.

There was a discussion with regard to how the new alarm will activate on the door and if there are other considerations that need to be made with regard to the installation. Commissioner Wicka advised he will discuss with Commissioner Lewis and discuss the full operation of the door alarm.

**Fire Station #2:** Commissioner Brodnicki filed the following report:

- Commissioner Black replaced the hoses in the bay due to leaks.
- Bob Harms was called to check about complaints of the front chief's office being too warm and no air conditioning. Bob reported it was 8 degrees warmer in the that room as it has more exterior wall space. Bob shut off some of the ceiling vents in the hallway which should push more cooler air into the office. Nothing further can be done at this time.

**Mechanical Report:** Commissioner Russell reported that there was an alarm coming from the phone modem at Station #2, which was investigated by Time Warner/Spectrum. The problem was fixed by the vendor, but they did advise that the modem is old and will be replaced should the alarm happen again.

**Motor Vehicles:** Commissioner Black reported on the following:

- The monthly PM work was performed on the vehicles.
- Churchville was called to check on the siren operation on #8. No issues found.
- Received a complaint about the coolant light on #7 was on. The fluid level was checked and found low. He purchased coolant and refilled the system.
- Purchased and installed a battery maintainer on UTV 5-2.
- Churchville repaired the door latch on the right-side center compartment on #7. May have to look at an alternative drawer if problem occurs again as that door latch is no longer made.

**Custodian's Report:** The custodian had nothing to report.

### **OLD BUSINESS:**

**Fire Association Parking Lot Issues Impacting the Apparatus Pad at Station #1 – Status Report:**

There is nothing new on this issue and the matter was tabled.

**Proposed Tree Removal & Shed Relocation at Station #2 – Status Report:** Per the chief this matter is on hold.

**Blacktop Repairs at Station #1 – Status Report:** This is on hold pending the parking lot issue.

**Sale of Surplus Riding Mower – Status Report:** No report.

**Proposal by Fire Association to Erect an Electronic Sign at Station #1:** President Jewett briefed the board on proposed plans by the Fire Association to erect a new electronic sign in the area where their existing sign is. He expects a request to be made to the Fire District to be a partner in the project. Plans have been made to clean the area around the current sign to make it more accommodating for a new sign. He is requesting someone from the district board work with his committee on this project. Commissioner Russell advised he will work on behalf of the district with the fire association.

**NEW BUSINESS:**

**Travel & Training Requests:** Jr. Captain Will Schnorr to attend the 2018 IAFC/VCOS conference in Clearwater Beach FL 11/7-12/2018: Commissioner Wicka made a motion to approve the request as Capt Schnorr attended the event in 2017 and gained much knowledge for attending. Commissioner Black seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Russell

Nays (0):

The motion carried.

**Preparations for 2019 Operating Budget:**

- **Census for Cancer Gap Coverage:** Commissioner Wicka presented a report to Chief Szczepanik with a list of potential members (past and present) which should be reviewed to determine which members need to be covered for the insurance coverage. This data is important to determine how much will be needing to get the insurance for individual members at a cost of approximately \$230.00 per person, per year. Chief Szczepanik advised the list will be reviewed and returned by the next meeting.
- **Set Date for Budget Work Session:** Commissioner Wicka made a motion to hold a budget work session on Thursday August 16, 2018 at 7:00 pm. Commissioner Black seconded the motion and The following vote was taken:

Ayes (3): Wicka, Black, Russell

Nays (0):

The motion carried.

**2018 A-200 Budget Line Substitutions:** Chief Szczepanik presented a list of items he is requesting be substituted for previously approved items in the A-200 (fire equipment) budget line. The total of the items is approximately \$6,750.00. Commissioner Wicka made a motion to approve the request based on the list presented. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Russell

Nays (0):

The motion carried.

**Missing Portable Radios:** Chief Szczepanik advised that two portable radios are missing, and he is attempting to have the located. He will keep the board apprised of any progress with this.

**HALL RENTALS & RETURNS:**

**Girl Scout Troop Meetings for 2018/19 Season:** Commissioner Wicka advised that he has a list of dates from the scout leader and he will make note of them. None conflict with dates on the current calendar.

**EXECUTIVE SESSION:** At 7:40, Commissioner Black made a motion that the board enter into Executive Session to discuss 1) an ongoing legal matter and 2) a potential disciplinary issue.

Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Russell

Nays (0):

The motion carried.

At 7:45 the board returned to Regular Session.

**ADJOURNMENT:** With no further business to conduct, the meeting was adjourned at 7:45 pm.

Respectfully submitted,  
John R. Wicka  
Commissioner/Secretary

# LAKE VIEW FIRE DISTRICT

## Office of the Fire Chief

E-Mail Address: [lvfd@wny.twcbc.com](mailto:lvfd@wny.twcbc.com)

Website: [lvfire.org](http://lvfire.org)



### FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*

Keith Hauser: *1<sup>st</sup> Asst. Chief*

Brittany Jewett: *2<sup>nd</sup> Asst. Chief*

Mailing Address:

PO Box 345

Lake View, New York 14085-0345

### FIRE STATION #1

2005 Lake View Road

(716)627-3400

(716)627-4480 Fax

### FIRE STATION #2

6100 Lake Shore Road

(716)627-7941



## CHIEF'S REPORT JULY 2018

### Calls for June

EMS- 40

EMS Auto Accident-2

Full Assignment- 3

Preliminary Assignment- 3

Special Equipment/Mutual Aid-1

Public Relations Call- 3

Water Rescue-0

**Total-52**

**CHRIS COLLINS**  
27TH DISTRICT, NEW YORK

COMMITTEE ON  
ENERGY AND COMMERCE

- COMMUNICATIONS &  
TECHNOLOGY
- HEALTH
- OVERSIGHT & INVESTIGATIONS



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**House of Representatives**

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(716) 634-2324

128 MAIN STREET  
GENESEO, NY 14454  
(585) 519-4002

July 2, 2018

John Wicka, Commissioner  
Lake View Fire District  
2005 Lakeview Road  
Lake View, NY 14085

Dear John,

Thank you for inviting me to celebrate the 150<sup>th</sup> Anniversary of the hamlet of Lake View. I also want to thank you and your members for standing with me in support of the passage of the Firefighter Cancer Registry Act.

Firefighters provide an invaluable service to our local community and it is vital that our local fire companies have the tools and resources they need to keep their members safe and effectively protect our community. The collection of data regarding cancer incidents in firefighters will provide information for the development of new protocols, safeguards and equipment to better protect these men and women.

Again, thank you for inviting me to celebrate Lake View's 150<sup>th</sup> Anniversary and for your service to the community. If I can ever be of assistance to you in the future, please call our Lancaster District Office at 716-634-2324.

Sincerely,

A handwritten signature in cursive script that reads "Chris Collins".

CHRIS COLLINS  
Member of Congress

CCC/bc