



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
July 6, 2016

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for July, 2015 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Excused
Commissioner Wicka	Present	Asst Chief Hauser	Present
Commissioner Black	Present	Asst Chief Jurek	Present
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Black made a motion, seconded by Commissioner Lewis, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Review of Draft Independent Audit Report: Bob Bilecki from Shunk, Wilson presented the draft independent audit report, which was reviewed and discussed. The adjusted journal entries for the 2015 close-out were reviewed and held over for action as part of the Treasurer's report.

The minutes of the previous meeting were presented by the secretary and accepted.

There was no correspondence to be acted on.

NEW MEMBERS: None.

REPORT OF COMMITTEES:

Chief's Report: Asst. Chief Hauser presented Chief Szczepanik's report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for June, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

As part of the draft review of the independent audit report, Commissioner Wicka made a motion to approve the 2015 year-end adjusted journal entries as recommended in the draft audit report.

Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis reported he spoke with Bob Harms and Harry Lach regarding minor building repairs needed to be made. These small projects will be completed over the next few weeks.

Fire Station #2: Commissioner Brodnicki presented the following report:

- 1) I called Bob Harms who will look into running an electrical line to an electrical box near the trailer for the UTV's. I do not believe he has had the opportunity to do this as of yet.
- 2) I called Bob Harms to fix the upstairs women's room toilet that would no flush.
- 3) I called both Bob Harms & Harry Lach to see if they would be interested in touching up the walls in the day room. Both declined but Harry Lach says he may be interested after summer.

Mechanical Report: Commissioner Russell reported that Penn Power was called to repair a broken connecting line in the generator. Asst. Chief Hauser reported he purchased and installed a waterproof cover and GFI for the receptacle supplying the extrication area to power the out-of-service 1995 Pierce.

Motor Vehicles: Commissioner Black reported on the following:

- #8 was out of service for two days to fix a system power charging problem. Churchville made a temporary repair and a new part is on order.
- All PM inspections for the month were completed.
- #9 vehicle was taken to West-Herr to have a small scuff mark buffed out of the front bumper.

Custodian's Report: Custodian Jewett had nothing of significance to report.

OLD BUSINESS:

Sale of 1995 Pierce – Status Report: Commissioner Black reported that the Village of Angola was close to offering to purchase the vehicle but decided against it. The vehicle continues to be advertised in Fire Trader and he has received a call from a vehicle broker offering to assist with the sale.

There was also a brief discussion with regard to housing the vehicle during the cold weather in the event it is not sold before then.

County Alerting Project – Update & Equipment Requirements: Asst. Chief Hauser presented a list of needed equipment prepared by Captain Schmitt, which included two TVs, mounts, Chrome sticks, wireless keyboards and tablets. The initial projected cost was \$1,2939.88 based on one estimate. Additional equipment may be needed yet with regard to cables, etc. Commissioner Wicka made a motion to approve the expenditure, not to exceed \$1,700.00, for the purchase of needed and anticipated equipment with the funds allocated from the established Office Equipment Reserve Fund, subject to permissive referendum. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

New Dayroom Furniture for Station #2: Commissioner Brodnicki was advised to make a determination and purchase the type of furniture best suited for the room within the price range previously approved. He expects this to be completed in the new few weeks.

Parking Sign for New Property – Status Report: Commissioner Wicka reported the sign was made and he and Commissioner Lewis will purchase posts to have it installed in the next few weeks. Also discussed was the need to mow the grass on the property and it was decided to request the fire association members mow the area when they mow the pavilion area.

Re-Identifying 2003 Pierce: Asst. Chief Hauser advised that the completion of the graphics change remarking the vehicle from #3 to #2 should be done next week.

NEW BUSINESS:

Travel & Training Requests: None

New Class A and B Uniform Requests: None

Vehicle Titles for All Vehicles: Commissioner Black suggested the district take steps to have all vehicles titled instead of just have the Certificate of Origins in order to make the process of selling them to out-of-state purchasers easier. He will work with Commissioner Wicka to have this done.

Medical Storage Box for #7-2: Asst Chief Hauser presented a quotation from 10-75 Lighting to install a required drug storage box in #7-2 so it can be used as an EMS fly-car. The cost was \$438.81. Commissioner Wicka made a motion to approve the purchase with funds from the A-412 budget line. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Replacement of AED Units: Asst. Chief Hauser presented quotations to replace two Life Pak AEDs with newer Zoll units. These replacement units were planned for as part of the 2016 EMS replacement equipment budget list. The cost of the units, based on state contract pricing, is \$3,639.32. Commissioner Wicka made a motion to approve the purchase of two (2) new Zoll AEDs at a cost not to exceed \$3,700.00 with the funds allocated from the established Capital Equipment Reserve Fund subject to permissive referendum. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Lawn Repairs Along Station 1: There was a discussion with regard to lawn damage caused by moving equipment when repairs were made to the roof last fall. Topsoil and grass seed will be needed to make the repairs. Commissioner Lewis advised he will get the topsoil ordered and have the repairs made.

Churchville Equipment Rodeo: Commissioner Black advised that Churchville Fire Equipment is hosting an equipment demonstration on July 20 at Town Line Fire Department and is requesting that our new #7 unit be brought out and displayed. Commissioner Wicka made a motion to grant the request and that Chief Szczepanik is advised of the board's approval. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (4): Wicka, Black, Brodnicki, Russell

Nays (1): Lewis

The motion carried.

HALL RENTALS & RETURNS:

Paula Jimerson – October 15, 2016 for a Wedding Reception: Commissioner Wicka made a motion to grant use of the facilities with a contract, deposit and fee. Commissioner Lewis seconded the motion and motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Jeff DeVinney – September 17, 2016 for a Family Party: Commissioner Lewis made a motion to grant use of the facilities with a contract but no fee or deposit as Mr. DeVinney is an exempt member of the department. Commissioner Brodnicki seconded the motion and motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

ADJOURNMENT: With no further business to conduct, the meeting was adjourned at 8:03.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

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Website: lvfire.org



FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*

Keith Hauser: *1st Asst. Chief*

Matthew Jurek: *2nd Asst. Chief*

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FIRE STATION #2

6100 Lake Shore Road

(716)627-7941



CHIEF'S REPORT JULY 2016

Calls for June

EMS- 23

EMS Auto Accident- 2

Full Assignment- 4

Structure Fire- 3

Preliminary Assignment- 3

Special Equipment/Mutual Aid- 0

Public Relations Call- 1

Water Rescue-0

Total-36