



**LAKE VIEW FIRE DISTRICT**  
**Board of Fire Commissioners**  
**Minutes of Meeting**  
**June 8, 2016**

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for June, 2016 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Present
Commissioner Wicka	Present	Asst Chief Hauser	Present
Commissioner Black	Present	Asst Chief Jurek	Absent
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

**ADOPTION OF PREPARED AGENDA:** Commissioner Black made a motion, seconded by Commissioner Russell, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

**Executive Session:** Commissioner Wicka made a motion that the board enter into Executive Session to discuss personnel and potential disciplinary issues. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

At 7:18, the board returned to Regular Session.

The correspondence was read and those items needing further attention were held over for either old or new business.

**NEW MEMBERS:** None

**REPORT OF COMMITTEES:**

**Chief's Report:** Chief Szczepanik presented his report, which is attached.

**Treasurer's Report:** The Treasurer presented her report and abstract for May, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Black made a motion to accept the report and abstract as presented. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The Treasurer reported that the 2015 Annual Independent audit is still in progress and awaiting the year-end LOSAP report from Penflex.

**Fire Station #1:** Commissioner Lewis reported that he is waiting for a reply from the TAO Corp office with regard to replacement of the two wireless microphones.

Asst. Chief Hauser advised that there is a birds' nest on the rear light covering the electric eye causing the light to continue to stay on.

**Fire Station #2:** Commissioner Brodnicki reported that he was in contact with ECWA and is working on monitoring the water usage to determine if it back to normal.

**Mechanical Report:** Commissioner Russell advised he will have the problem with the electric eye on the light fixture corrected.

**Motor Vehicles:** Commissioner Black presented his report, which is attached.

**Custodian's Report:** Custodian Jewett had nothing of significance to report.

**OLD BUSINESS:**

**Sale of 1995 Pierce – Status Report:** Commissioner Black advised he received two calls. One from a department in Pennsylvania and another from a Chief in Louisiana. He will continue to report on progress and further contacts.

**County Alerting Project – Status Report:** Commissioner Wicka and Chief Szczepanik reported that work has begun and contact made with the I Am Responding program. Members will be registered and by next month we should have a better understanding of hardware and software needs.

**New Day Room Furniture for Station #2 – Status Report:** Commissioner Brodnicki led the discussion on options and furniture that may be purchased. After reviewing four different proposals with costs, Commissioner Wicka made a motion to authorize Commissioner Brodnicki to spend up to \$1,000.00 for the purchase of furniture best suited for the room. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Brodnicki, Russell

Nays (1): Black

The motion carried.

**Recommendation to Re-Identify 2001 Pierce Quantum:** There was a general discussion on the merits of having the vehicle re-numbered from #3 to #2. Chief Szczepanik advised that we have a credit with 10-75 Lighting due to a problem with the graphics installed on the new command vehicle. Commissioner Black made a motion to allow Chief to have #3 changed to #2 and have the details worked out with the vendor. Commissioner Lewis seconded the motion and The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**Access Limitations to Command Offices – Status Report:** Commissioner Wicka advised that he worked on getting the access limitations updated and at the same time, removed approximately 50 old users from the database.

**Paid Chief's Clerical Assistant:** There was a general discussion on the need for clerk for the Chief to enter call, training, work hour and other member information into Red Alert. This was held for Executive Session as it pertains to a personnel issue.

**Old, Surplused Thermal Imaging Cameras:** Asst. Chief Hauser advised that the Village of Cayuga and Kilbuck Fire Departments expressed an interest of accepting, as a donation, the old cameras as they work on very limited budgets and cannot afford a new camera. Commissioner Lewis made a motion that since these units were already declared surplus, the Chief has authority to donate the cameras, in "as is condition" and with no implied warranty, as determined. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

### **NEW BUSINESS:**

**Travel & Training: 2016 IAFC VCOS:** Commissioner Wicka made a motion to include in the previous motion on attendance to this symposium Captains and, due to the nature of the agenda, also the fire company President. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**Grass Mowing – Vacant Parking Lot:** The grass condition on the newly acquired parking area was discussed. The Secretary was advised to contact the contractor for the lawn mowing to get an estimate to cut the grass to a manageable height and then possibly have the fire company cut the grass on a regular basis for the remainder of the year. The Secretary was also authorized to have a sign made to post on the property that public parking is allowed.

**Change Date of July Meeting:** Commissioner Lewis made a motion to change the date of the July meeting to 7/8 instead of 7/15 as Commissioner Wicka will be out of the area on July 15. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**Old Fitness Equipment:** Commissioner Brodnicki advised he contacted those individuals who expressed a desire to take the old fitness equipment and is waiting for responses as to when the equipment will be removed from the Mechanic's bay. Asst. Chief Hauser advised he knows a department who may be interested in taking the old universal weight system.

**Damaged Lights on Station #1 Walkway Ramp:** There was a general discussion regarding the ramp light covers and Bob Harms will be contacted to make sure the covers are purchased and installed.

**Morning Pride Jump Suits:** Chief Szczepanik advised that Morning Pride no longer makes the fire

jumpsuits that we purchased in the past. After discussing the matter and possible other vendors, the Chief was authorized to look at other vendors to purchase additional jumpsuits.

**Plaque for New Ranger:** Lieutenant Schnorr was given permission to get information from Mr. Mugs and Awards for a new plaque for the new Ranger recognizing funds donated from the Trzepacz Motorcycle Run.

**Use of Engine for Zemrac/Dix Wedding:** Chief Szczepanik was given the authority to use one of the engines for the wedding ceremony of our two members.

**Town-wide EMS Training at Lake View:** Chief Szczepanik advised that Lake View will host the town-side training on Monday June 20.

**Littering and Smoking at Both Stations:** Asst. Chief Hauser advised that there are cigarette butts and other debris constantly being left outside both stations. A general discussion followed and Commissioner Black made a motion that effective immediately, all fire district property be declared smoke/tobacco free. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The Secretary was requested that a letter be sent to Rural Metro advising them of the change in policy for both stations.

#### **HALL RENTALS & RETURNS:**

**Stacey Lynford, 2585 Lakeview Road for a Benefit; July 29, 2016:** Commissioner Brodnicki made a motion to grant use of the facilities with a contract, deposit but no fee as this is a benefit for a district resident. Commissioner Lewis seconded the motion and The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**Nichole Kaszubowski (9/24/16); Benita Kaszubowski (7/31/16) and Joe & Trina Nero (8/28/16) for Family Parties:** Commissioner Lewis made a motion, seconded by Commissioner Russell, to grant use of the facilities with contracts but no fees or deposits as all are members of the fire department or auxiliary. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

**Executive Session:** at 8:07, Commissioner Wicka made a motion that the Board again enter into Executives Session to discuss a personnel issue pertaining to the possible hiring of clerical staff. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

At 8:18 the Board returned to Regular session.

**ADJOURNMENT:** With no further business to conduct, the meeting was adjourned at 8:19 with the next meeting scheduled for July 8, 2016.

Respectfully submitted,  
John R. Wicka  
Commissioner/Secretary