



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
May 11, 2016

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for May, 2016 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Present
Commissioner Wicka	Present	Asst Chief Hauser	Present
Commissioner Black	Present	Asst Chief Jurek	Present
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Lewis made a motion, seconded by Commissioner Brodnicki, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Szczepanik submitted his report, which is attached.

Treasurer's Report: The Treasurer presented her report and abstract for April, 2016 which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The Treasurer also reported that the annual independent audit is in the beginning process.

Fire Station #1: Commissioner Lewis submitted the following report:

- The two passage sets were bought from Lowe's today, I'll install them in the next couple of days on the new custodians and the old Bingo Office. These do not have locks in them, the outer door is on the access lock system. These are light duty commercially rated locksets to withstand 400,000 cycles.

- I have the quote from Grove roofing for the preventative maintenance of station one's roof.
- I purchased a new Samsung TV from Best Buy for \$199.99 and a Sony Bluetooth dual speaker that can be connected to the TV sets, or connected to ipod's, phones, etc., for \$350.00, I spoke to Chris Richardson about this speaker purchase and we agreed that no cd player or am/fm radio was needed as all music is on portable devices these days and that should work well. The speaker sounds great, has multiple bass and treble speakers contained in it with a rugged one-piece case.
- I sent an e mail to the TOA Company regarding the need for new wireless microphones, or an entire new microphone and receiver system is needed, they have not replied yet. I will stay on this.

Fire Station #2: Commissioner Brodnicki submitted the following report:

- The lights (on the 60-minute timer) in the men's locker room upstairs have not been turning off. Bob Harms contacted to fix the timer.
- I contacted Erie County Water regarding the high water bills. They gave several suggestions to correct the problem. If they don't work, they will come out to take a look at the meter.
- The old elliptical was taken by Kathy Kelly & the old stair master was taken by Ashley Schlitzer.

Mechanical Report: Commissioner Russell had nothing of significance to report.

Motor Vehicles: Commissioner Black reported on the following

- Claim has been filed with insurance company for replacement of windshield on 7-2. Also the batteries were replaced.
 - #8 had batteries replaced. One battery had a bad cell.
 - New # 7 is within a day or 2 of being placed in service.
 - 7-1 was taken for NYS inspection.
 - Engine 2 is no longer in service.
 - Request has been made to remove the under frame slide out drawers on #3. Since this is no longer a rescue-pumper it is felt that they are no longer needed.

Custodian's Report: Custodian Jewett had nothing of significance to report.

OLD BUSINESS:

New Rescue/Pumper; Status Report: Commissioner Black covered this in his report.

November Snow Storm & FEMA Reimbursement: Commissioner Wicka advised that there were no new developments in this.

Preventative Maintenance for Station #1 Roofs; Status Report: Commissioner Lewis advised he spoke with Grove Roofing about the needed repairs to the flat roofs and the cost to do the work came to \$6,960.00. After discussing the needed repairs, Commissioner Lewis made a motion to authorize the expenditure of \$6,960.00 for the necessary and needed repairs and accept the sole quotation from Grove Roofing, as a sole source provider as they are the installer and warrantor of the existing roof with the funds allocated from A-408. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

New Department Flags; Status Report: Commissioner Wicka advised that both the interior and

exterior flags have been delivered and that he ordered and received six (6) new American flags and two (2) new New York State flags and two (2) new generic fire department flags.

Additional Washing Machine for Station #2 – Carry over from Previous Meetings: Commissioner Lewis led a lengthy discussion on the question as to whether a new machine is needed and the available options to have turn-out gear cleaned in the machine currently at Station #2. With the addition of the machine at Station #1, there is a question as to why another machine at Station #2 would be needed. It was determined that the best course of action would be to have only turn-out gear washed in the machine at Station #2 and all other laundry (cleaning rags, clothing) should be done at Station #1.

Sale of 1995 Pierce; Status Report: Commissioner Wicka and Commissioner Black led a discussion on the sale and that we have not received any proposals to date. Commissioner Wicka advised that if we continue advertising in Fire Trader for one more month at a cost of \$300.00 then we are eligible to have all future months of advertising at no cost. Commissioner Wicka made a motion to approve the additional month of advertising and Commissioner Brodnicki seconded the motion. The following vote was taken:
Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell
Nays (0):
The motion carried.

Fitness Equipment Replacement/New Equipment; Status Report: Commissioner Wicka advised that the purchase order for the new equipment was placed. Asst. Chief Hauser advised that the old equipment in the mechanic's bay will be disposed of.

Equipment Purchase for New Rescue/Pumper; Status Report: Asst. Chief Hauser advised that all the equipment ordered has been delivered and is in the process of being put into service on the truck.

There was a discussion with regard to having one of the speed-lay hose racks changed to accommodate more hose. Pierce quoted a cost of approximately \$900.00 for this modification. Commissioner Lewis made a motion to approve the expenditure, not to exceed \$1,000.00, for the purchase and installation of the modified speed-lay hose container with the funds allocated from the established apparatus reserve fund. The following roll-call vote was taken:
Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell
Nays (0):
The motion carried.

Also discussed at length was the suggestion for additional graphics on the new vehicle as well as adding additional graphics to the command vehicles, ambulance and engines. It was decided to table this matter until more information can be obtained on the suggestions and possible other changes being needed.

Kitchen Hood Fire Suppression System at Station #1; Status Report: Commissioner Wicka advised that the invoice for all the parts and system have been received and will be processed soon.

County Alerting Project – Update & Equipment Requirements: Commissioner Wicka and Chief Szczepanik will take part in training in the near future and at that point it will be determined what new hardware and software may be needed.

New Day Room Furniture; Status Report: The matter was tabled for further discussion.

NEW BUSINESS:

Travel & Training Requests: Chief Szczepanik – Incident Command Certification Program (on-line): Commissioner Wicka made a motion to approve participation in the training at a costs of \$385.00. Commissioner Lewis seconded the motion and the following vote was taken:
Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell
Nays (0):
The motion carried.

New Class A and B Uniform Requests: None

Chief's Recommendation to Re-Identify 2001 Pierce Quantum: The matter was re-identifying the old #3 to #2 was discussed and tabled until more information can be obtained on graphic changes, etc.

Removal of Under Cabinets on 2001 Pierce: The chiefs were given permission to begin the steps in have these units removed.

Station Response Boards Additions: Asst. Chief Hauser was given permission to contact Evenhouse Printing to have #7 magnetic signs made for the response boards.

Extrication Equipment PM Work: Asst. Chief Hauser advised that TNT visited last week and conducted the preventative maintenance work on the tools and repaired some parts under warranty. They provide a replacement cutter tool when our tool went out of service on a recent call. It is now back in service.

Access Limitations to Command Offices at Both Stations: Due to missing equipment and tools and equipment, Chief Szczepanik requested that access for the offices at both stations be limited to Chiefs and district officers and for Station #2 EMS office, access be limited to the same and also EMS officers and line officers. Commissioner Wicka advised he would make the requested changes and also review access rights for all members to reflect current office holders and who needs access to which part of the buildings.

HALL RENTALS & RETURNS:

Jennifer Prunoske; June 11, 2016 for a Baby Shower: Commissioner Wicka made a motion to grant use of the main hall with no contract, fee or deposit as Mrs. Prunoske is an active member of the fire association and no alcohol is being served. Commissioner Lewis seconded the motion and the following vote was taken:
Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell
Nays (0):
The motion carried.

Lake View Athletics – Soccer Picture Day August 27, 2016: Commissioner Wicka made a motion to grant use of the facilities. Commissioner Brodnicki seconded the motion and the following vote was taken:
Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell
Nays (0):
The motion carried.

Executive Session: At 8:15, Commissioner Lewis made a motion that the board enter into Executive Session to discuss potential disciplinary actions. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

At 8:35 the board returned to Regular Session.

ADJOURNMENT:

With no further business to conduct, the meeting was adjourned.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary