



**LAKE VIEW FIRE DISTRICT**  
**Board of Fire Commissioners**  
**Minutes of Meeting**  
**May 10, 2017**

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for May 2017 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by Asst. Chief Jewett. The roll call was as follows:

|                        |         |                           |         |
|------------------------|---------|---------------------------|---------|
| Commissioner Lewis     | Present | Chief Szczepanik          | Present |
| Commissioner Wicka     | Present | Asst. Chief Hauser        | Excused |
| Commissioner Black     | Present | Asst. Chief Jewett        | Present |
| Commissioner Brodnicki | Present | Treasurer Jewett          | Present |
| Commissioner Russell   | Excused | Purchasing Director Wicka | Present |
|                        |         | Attorney Notaro           | Excused |

Also in attendance was Fire Association President Jewett and Treasurer Judd.

**ADOPTION OF PREPARED AGENDA:** Commissioner Black made a motion, seconded by Commissioner Brodnicki, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

**NEW MEMBERS:** The fire association president advised that the fire association accepted four new members into the department at its meeting on May 1. They were Maxwell Pirotta, Daniel Wright, Tracy Myers and Tyler Lee. Commissioner Wicka made a motion that all be approved as provisional members. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

The secretary then issued the firefighter oath to all four new members.

**REPORT OF COMMITTEES:**

**Chief's Report:** Chief Szczepanik's report was presented by Asst. Chief Jewett, which is attached.

**Treasurer's Report:** The Treasurer presented her report and abstract for April 2017, which was reviewed and audited. After analyzing the list of processed vouchers and the reviewing the abstract, Commissioner Black made a motion to accept the report and abstract as presented. Commissioner Lewis seconded the motion the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

**Fire Station #1:** Commissioner Lewis reported on the following:

- He received a report that the diesel tank was low and he called Kurk Fuel to order more fuel. It is expected to be refilled May 11.
- The wall and ceiling in the board room was repaired by Harry Lach
- Lach began repairs on the barrier in the rear parking lot.
- He requested quotations from four vendors regarding the removal of the carpets in the district offices but did not receive any return quotations.
- The wireless connection to the club is down and it appears to be a defective wireless access relay. The secretary advised he will contact our IT vendor to have it checked out.

**Fire Station #2:** Commissioner Brodnicki reported on the following:

- Had to replace a hose nozzle on one of the hoses.
- Is working to set an appointment with the window vendor to discuss repairs and tinting of 8 windows. More will be reported at the next meeting.
- The new equipment for the fitness room was delivered and is operational. The old rack equipment will be disposed of.

**Mechanical Report:** No report.

**Motor Vehicles:** Commissioner Black presented his report, which is attached. He also reported on the following:

- #8 was returned to service after the replacement of the transmission but it has since been found that the high idle is not working and will need to have further repairs.
- The med storage box that was donated for #7-2 will not work and a new box will need to be ordered. Commissioner Brodnicki was given permission to obtain the necessary size storage box.

**Custodian's Report:** Custodian Jewett reported that she is working on scheduling the window cleaning and anticipates it will be done prior to Memorial Day.

### **OLD BUSINESS:**

**Flat Roof Replacement – Status Report:** Commissioner Lewis reported that he met with four vendors and the consultant on May 3<sup>rd</sup> to do a “walk-through” of the project and advised he was expecting to receive the same number of bids. As of the date and time of this meeting, no bids were submitted. He will discuss this with the consultant to discuss possible next steps.

**Door Closures for Apparatus Room Doors – Status Report:** Commissioner Wicka advised that he spoke with CASCO and was advised the parts have been ordered and an installation date will be set in the next week or so.

**New Bail-out Training Prop – Status Report:** Commissioner Lewis advised that this is a work in progress and expects work to begin in the coming weeks.

**Member Call & Training Attendance Records – Tabled from Last Meeting:** Commissioner Brodnicki reported that he and Chief Szczepanik are working on developing draft revisions to the district regulations. More will be reported at the next meeting.

**NEW BUSINESS:**

**Travel & Training Requests:**

Commissioner Black advised that he, Asst. Chief Hauser and one other officer will be attending the Lancaster Fire Expo and requested the use of #7-2. Commissioner Lewis made a motion to approve the request and Commissioner Brodnicki seconded the motion. The following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

**Replacement of Xerox Copy/Printer:** Commissioner Wicka reported on a proposal from BXI Consultants for the replacement of the 9+ year old current copy/printer with a new Xerox multi-function Copier/printer/scanner & fax machine at a cost of \$8,957.00 less trade-in of two old machines for a total net cost of \$6,957.00. The proposal was discussed and Commissioner Lewis made a motion to approve the proposal with the funds allocated from the general fund. Commissioner Black seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

**Alpine Software (Red Alert) Contract Renewal:** Commissioner Wicka briefed the board on the cost to renew the annual maintenance agreement (\$3,857.28) with Alpine Software and the issues associated with Alpine moving the program from the old file server to the new server. Alpine has delayed in providing a cost estimate to migrate the program and as a result, they will migrate the program at no cost. The migration is scheduled for Tuesday May 16 from 9:00 AM to 2:00 pm. With that, Commissioner Wicka made a motion to approve the renewal of the maintenance program at the cost presented.

Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

**Assistance Request from Motorcycle Run Committee:** Dan Judd, Chairman of the Annual Trzepacz Motorcycle Run, requested assistance with traffic control at Rt. 20 and Lakeview Road at the conclusion of the run on May 28. He was advised that this is a matter for the Chief but assistance should be available along with having one of the UTVs lead the procession down Lakeview Road and into the fire hall parking lot. Chief Szczepanik advised he will work with the committee.

**Southtowns Fire Police – Hall Request:** Commissioner Lewis made a motion to allow the group to use the hall on Monday October 16, 2017 for their meeting. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

**HALL RENTALS & RETURNS:**

- **Tildan Brown, Jr., 5996 Southwestern Blvd; May 27, 2017 for a Graduation Party:**

Commissioner Lewis made a motion to grant use of the facilities with a fee, deposit and contract.

Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

- **Terry Michalski, 5813 East Lane; July 8, 2017 for a graduation party:** Commissioner Black made a motion to grant use of the facilities with a fee, deposit and contract. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

- **Marty Plesce, 1965 Hanley Dr.; October 28, 2017 for a Birthday Party:** Commissioner Brodnicki made a motion to grant use of the facilities with a fee, deposit and contract. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (4): Lewis, Wicka, Black, Brodnicki,

Nays (0):

The motion carried.

**ADJOURNMENT:** With no further business to conduct, the meeting was adjourned at 8:00 pm.

Respectfully submitted,

John R. Wicka

Commissioner/Secretary

# LAKE VIEW FIRE DISTRICT

## Office of the Fire Chief

E-Mail Address: [lvfd@wny.twcbc.com](mailto:lvfd@wny.twcbc.com)

Website: [lvfire.org](http://lvfire.org)

### FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*

Keith Hauser: *1<sup>st</sup> Asst. Chief*

Brittany Jewett: *2<sup>nd</sup> Asst. Chief*



### Mailing Address:

PO Box 345

Lake View, New York 14085-0345

### FIRE STATION #1

2005 Lake View Road

(716)627-3400

(716)627-4480 Fax

### FIRE STATION #2

6100 Lake Shore Road

(716)627-7941



## CHIEF'S REPORT MAY 2017

### Calls for April:

EMS- 29

EMS Auto Accident- 2

Full Assignment- 5

Structure Fire- 2

Preliminary Assignment- 6

Special Equipment/Mutual Aid- 1

Public Relations Call- 2

Water Rescue-0

**Total-47**

LV 7 and 8 will be at extrication day at the Hamburg Union Station on Friday May 19<sup>th</sup> from 0730-1300.

We're looking to put start phasing in lighter weight turnout gear for exterior firefighters. We will also use these to place the jumpsuits. I would like to put in for a DEC grant for \$1500 towards the cost which should get us 2 sets.

## MOTOR VEHICLE REPORT FOR May 2017

1. # 7. Churchville was called to correct issues with the exhaust system. Numerous attempts were made to regen the system with no results. Problem was corrected.
2. Lights for the rear of trailer have been received.
3. #8 transmission has been replaced with a rebuilt exchange.  
(Repair time line has been attached)

When diesel vehicles are parked and idling the high idle switch must be activated.

Roger Black