



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
April 18, 2017

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for April 2017, 2017 was called to order at 7:00 pm with Deputy Chairman Roger Black presiding. The pledge of allegiance to the flag was led by the Assistant Chief. The roll call was as follows:

Commissioner Lewis	Excused	Chief Szczepanik	Excused
Commissioner Wicka	Present	Asst. Chief Hauser	Present
Commissioner Black	Present	Asst. Chief Jewett	Excused
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Excused	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Black made a motion, seconded by Commissioner Wicka, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

The minutes of the previous meeting were presented by the secretary and accepted.

The correspondence was read and those items needing further attention were held over for either old or new business.

NEW MEMBERS: The secretary advised that Paul Franklin was voted in at the last association meeting as an Associate Member. Commissioner Wicka made a motion to approve the membership and Commissioner Brodnicki seconded the motion. The following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

REPORT OF COMMITTEES:

Chief's Report: Chief Szczepanik's report was presented by Asst. Chief Hauser and is attached.

Treasurer's Report: The Treasurer presented her report and abstract for March 2017 which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Fire Station #1: Commissioner Wicka reported for Commissioner Lewis the following:

- Requests for sealed bids for lawn mowing for the 2017 season were advertised and two responses

were received. More action on this will be taken in new business.

- Flag pole halyards were noticed to be in poor shape and the halyard on the main flagpole was broken in two places. Commissioner Wicka contacted the company that installed the poles and requested they replace all three halyards. This was completed earlier today.

Commissioner Black reported that there was a problem with the electric eye on the middle overhead door. He was able to make adjustment to get it working properly.

Fire Station #2: Commissioner Brodnicki reported on the following:

- Pacillo Fitness reports that ripping up the carpet in the gym would cost approximately \$2000-\$3000, because the carpet is glued to the floor. They did state that putting rubber mats on top of the carpet would not work. It would cause the mats to move up the sides of the wall, because they would not be able to secure them.
- Putting in new rubber mats throughout would cost approximately \$3000. We likely would not be able to use the existing mats, because they are 3/4" thick, whereas all the mats being made now are 3/8" thick. If we did use them, we would have to find someone to manufacture a "step down" or there would be a tripping hazard.
- I will be presenting quotes for a new "Power Rack" to replace the old one, due to safety concerns amongst the people using the gym.
- I will be presenting quotes for a rowing machine, possibly to replace one of the several older bikes we have currently.
- Pacillo is willing to come out to do Preventative Maintenance on all gym equipment we bought last year (for a fee.) But they state they see no reason to do that, as it is still very new & it is not necessary unless a problem arises.

He received quotations for the purchase of new fitness equipment; a new lift rack and a water type rowing machine, which was recommended over a regular rowing machine. The costs were \$729.00 and \$1,222.00 respectively. Commissioner Brodnicki made a motion to authorize the purchase of the two new units at a cost of \$1,951.00 with the funds allocated from the Office Equipment Reserve Fund, subject to permissive referendum. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):

The motion carried.

Commissioner Brodnicki was advised to look at the current exercise bikes to see which units can be surplus as they are old and outdated. He will report back at the next meeting.

Mechanical Report: Commissioner Wicka reported for Commissioner Russell that the tall faucet for the kitchen sink has been fixed but not yet installed. This is expected to be done in the next week.

Motor Vehicles: Commissioner Black presented his report, which is attached. There was a discussion on the repair work being done on Engine #1 and Ambulance 8 and the cost is expected to be less than \$5,000.00. Commissioner Wicka made a motion to authorize the expenditure, not to exceed \$5,000.00, for the needed repairs with the funds allocated from the established Apparatus Reserve Fund, subject to permissive referendum. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):
The motion carried.

Custodian's Report: Custodian Jewett reported that a price quote was received for window cleaning at both stations for \$180.00 at each location. Commissioner Wicka made a motion to approve the quotation and to have the work done twice each year (spring and fall). Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki
Nays (0):
The motion carried.

There was also a discussion on the overhead door windows at both stations and Commissioner Brodnicki advised he will inspect the windows to determine what action is needed for repairs and/or tinting of the glass.

OLD BUSINESS:

Explorer Training and Requirements – Status Report: No report or update.

Flat Roof Repairs at Station #1 – Status Report: The recommended specifications for the project were received and reviewed. Commissioner Wicka advised that Commissioner Lewis advised he will only make minor changes to the pre-inspection sheet to be used for site visit by the interested contractors. Commissioner Wicka made a motion to approve the specification with additional minor changes to inspection sheets and that the consultant be allowed to begin the bid process with a sealed bid opening date of May 10, 2017. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki
Nays (0):
The motion carried.

Door Closures for Apparatus Room Doors – Status Report: Commissioner Wicka advised that CASCO has the parts on order and that installation is expected in the next few weeks.

New Bail-out Training Prop – Status Report: Asst. Chief Hauser advised that Commissioner Lewis has the specs and he indicated he will start the build-out in the next few weeks.

NEW BUSINESS:

Travel & Training Requests:

- **NAEMT Tracheal Medical Care – Dan McCarthy; April 25-26, 2017 in Verona NY:**

Commissioner Wicka reported on the Chief's recommendation of allowing FF/Paramedic to attend. Commissioner Wicka made a motion to approve attendance at the cost of \$399.00.

Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki
Nays (0):
The motion carried.

2017 Lawn Mowing and Care Bids: The two sealed bids were opened, read aloud and reviewed. After reviewing the bids, Commissioner Wicka made a motion to accept the low bid from Enser Lawn Care at the proposed cost. Commissioner Black seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):
The motion carried.

Explorer CPR and First Aid Training: Asst. Chief Hauser requested permission to have the four (4) Explorer members get CPR and basic first aid training in order for them to start Firefighter 1 training upon their move-up to the senior department. The cost is \$44.00 per member and the training will be conducted by Paramedic Dan McCarthy. Commissioner Brodnicki made a motion to approve the expenditure. Commissioner Wicka seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):
The motion carried.

UTV Training: Asst. Chief Hauser reported that the two UTVs will be taken to training in Chautauqua County on May 6, 2017. He was given approval at the last meeting for this training.

Member Call Attendance and Training Records: There was a lengthy discussion on the status of several members who are low or lacking training for the first quarter of the year and call attendance for the same period. At the conclusion of the discussion, no consensus was reached as to what would be appropriate action in response to the review. As a result, Commissioner Wicka made a motion to table the issue until more information can be clarified and discussed at a future meeting. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):
The motion carried.

HALL RENTALS & RETURNS:

Deposit Return – William Schnorr Sponsored Wedding Reception: Commissioner Wicka made a motion to hold back the return of the security deposit until the party hosting the wedding takes further action with removing the lights that were hung and replacing the old lighting. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):
The motion carried.

West Seneca Warriors Baseball Team – Fundraiser; June 24, 2017: Commissioner Wicka made a motion to grant use of the facilities with deposit but no fee as the event is for a youth athletic program which many members reside in Lake View. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (3): Wicka, Black, Brodnicki

Nays (0):
The motion carried.

ADJOURNMENT: With no further business to conduct, the meeting was adjourned at 8:15 pm.

Respectfully submitted,
John R. Wicka
Commissioner/Secretary

LAKE VIEW FIRE DIST
Office of the Fire C

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FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*
Keith Hauser: *1st Asst. Chief*
Brittany Jewett: *2nd Asst. Chief*

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CHIEF'S REPORT APRIL 2017

Calls for March:

EMS- 19
EMS Auto Accident- 6
Full Assignment- 5
Structure Fire- 3
Preliminary Assignment- 3
Special Equipment/Mutual Aid- 1
Public Relations Call- 1
Water Rescue-0

Total-38

Congratulations to Brittany Jewett on obtaining her NYS and National Certification as a ~~FF1~~ *FIRE Instructor*

Laura Masullo is cleared as a paramedic. She will be Medic 5.

LV 8 oos UFN. 7-2 is in its place as a paramedic flycar.

MOTOR VEHICLE REPORT FOR APRIL 2017

1. Engine 2- LED lights have been installed on the back of cab extend a lights. Back up alarm was replaced.
2. 7-1 and 7-2 were taken for NYS inspection.
3. Trailer. Warning lights were ordered and Southside trailer will be picking up trailer to install.
4. #8-charging system has been properly repaired. Unit is currently out of service for transmission issues.
5. #1- new step and wheel well trim strip have been ordered to replace damaged parts.

Roger Black