



LAKE VIEW FIRE DISTRICT
Board of Fire Commissioners
Minutes of Meeting
January 10, 2018

The regular meeting of the Board of Fire Commissioners of the Lake View Fire District for January 2018 was called to order at 7:00 pm with Chairman Michael Lewis presiding. The pledge of allegiance to the flag was led by the Chief. The roll call was as follows:

Commissioner Lewis	Present	Chief Szczepanik	Present
Commissioner Wicka	Present	Asst. Chief Hauser	Present
Commissioner Black	Present	Asst. Chief Jewett	Present
Commissioner Brodnicki	Present	Treasurer Jewett	Present
Commissioner Russell	Present	Purchasing Director Wicka	Present
		Attorney Notaro	Excused

ADOPTION OF PREPARED AGENDA: Commissioner Black made a motion, seconded by Commissioner Russell, to adopt the prepared agenda with additional items for consideration to be accepted as deemed appropriate by the Chair. The following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

The minutes of the December 13, 2017 and January 3, 2018 Organizational meeting were presented by the secretary and accepted.

There was no correspondence.

NEW MEMBERS: None

REPORT OF COMMITTEES:

Chief's Report: Chief Szczepanik presented his report, which is attached. He also spoke about the recent fire in Highland which we were called into for mutual aid. He reported that our folks did a great job.

Treasurer's Report: The Treasurer presented her report and abstract for December 2017, which was reviewed and audited. After analyzing the list of processed invoices and the reviewing the abstract, Commissioner Wicka made a motion to accept the report and abstract as presented. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Treas. also presented a list of budget items that she recommends the transferred into appropriate accounts (see attached). Commissioner Lewis made a motion to accept treasurer's recommendations and approve the transfers. Commissioner Black seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Fire Station #1: Commissioner Lewis presented the following report:

- After my complaint to Ed Simoncelli just prior to the December Meeting, Ed came to Station One to install the LED Banquet hall lights, and the heat tapes on the roof, connecting them to the ice melt controller. The controller did not turn on during the heavy snow last month, I called Ed back and he ordered and replaced the gutter snow sensor, I will keep an eye on the heat tapes to see if they work. I am still waiting for Ed to go to Station 2 to repair and or replace the outdoor clock.
- Bob Harms replaced the 26 year old 50 gallon water heater with a new unit I purchased, only a 29 gallon unit, but it has a huge 60K burner which is a quick recovery tank.
- Bob also replaced the electric eyes for the outdoor lights at both Station One and Two as both had lights on 24/7. He also replaced the entire ceiling tiles in Station One, and replaced burned out 4' fluorescent tubes with LEDs.
- Bob replaced the duct heater in the upstairs fitness room at Station 2; both shower rooms now have heat and are set to 70 degrees. Both thermostat covers in the fitness room and the men's room (which controls both shower rooms) were broken off the wall by someone to access the heat settings.
- The thermostat in the Ladies Auxiliary Office, that controls the main banquet hall heat, was set to Air Conditioning, and the setting had the room down to 49 degrees, still trying to cool the room. This was found January 3rd. On the same date, I found all three Truck room thermostats at Station One set to 80 degrees; the temperature in the truck room was 78 degrees. A few of our members are such a great help and assistance to the District with energy savings, and some are experts in the Heating, Ventilating and Air Conditioning professionalism shown by their actions.
- I met with the Representative of Lime Energy who works in conjunction with National Grid to survey both halls and give us a quote to change over all lighting currently not LED's to LED lighting. I have not received an email reply as of today for those quotes.
- Lastly, I met with Jess from South Towns Audio Visual to have her look at the existing Public Address and music system in the Ladies Auxiliary Office because of a noticeable hum in all the speakers. I also asked her to go over the entire system and connect the wiring correctly as these have been unplugged, plugged back in in the incorrect positions in the mixer board, causing the entire system to not work correctly. I also asked her to remove the VCR and permanently install both of the newer wireless microphones. Jess will send me a quote for this work along with a new "rack" with a locking door, the existing wooden cabinet is pulled apart and loose on the top and sides. I should have her quote sent to me this Friday, I'll send out an email with that information so if accepted and approved, we can possibly have this work completed by the Association Banquet.

Fire Station #2: Commissioner Brodnicki received a report that the floor drains in the apparatus room were plugged. He investigated situation remedied the problem.

Mechanical Report: Commissioner Russell had nothing of significance to report.

Motor Vehicles: Commissioner Black reported on the following:

- Ambulance #8 was out of service for a bit of time due to a problem with the air intake turbo charger. He had a problem repaired.
- He received a call while the ambulance was at the hospital that it stopped running. He believes the problem may have been with the high idol not being turned on which cause the batteries to drain. Rusziniak was called and jumpstarted the vehicle.

Custodian's Report: Custodian Jewett reported that the floors are to be redone on January 23. The same vendor will be used and the price to stay the same. She also advised that she recently found the custodian's room filled with items previously in the coatroom. There was a brief discussion and it was determined that the coat room was emptied because there was an event that needed to use that room. Also discussed was the old voting machine that is taking up much space in that room. Commissioner Lewis advised that he will call a vendor to take care of removing and disposing of the old machine.

OLD BUSINESS:

Electric work at both stations – status report: This was covered in the station one report.

TV monitors in apparatus rooms - status report: Commissioner Wicka that he has spoken with Paul Franklin who will work with Capt. Schmidt to make sure that the problems are corrected. He hopes that will be done within the next week.

RFP for auditing services – status report: Commissioner Wicka advised that as of today we received two notices of interest in submitting a RFP. He further advised that the final RFPs have a due date of February 14.

Purchase of a mobile radio repeater – status report: Chief Szczepanik advised that he is waiting to schedule an appointment to have the unit installed in his vehicle.

Replacement of oldest command vehicle: There was a discussion on the two sets of specifications for vehicles. One is for a new Chevy Tahoe and the other is for a new Ford Expedition. The matter was tabled until a more detailed set of specifications and pricing can be obtained. The Ford Expedition is being offered on state contract pricing.

Fire Association parking lot issues impacting the apparatus pad at station #1 – status report:

Commissioner Wicka and fire association president Gene Jewett briefed the board on the latest developments. Fire District Counsel is preparing a letter that will be sent to the Fire Association listing our concerns about the ice buildup resulting from the flooding. Pres. Jewett advised that they have retained an attorney and will be contacting both the town and county in the near future.

NEW BUSINESS:

Travel & Training Requests: Chief Szczepanik advised that he is recommending that Assistant Chief Jewett be permitted to attend the FDIC conference in April. He presented the following costs: Conference dates: 4/23-4/27 in Indianapolis, Indiana. Registration- \$575.00, Pre-Conference- \$300.00, Hotel- \$837.72, Meals- \$300.00 for a total of \$2,012.72. Commissioner Wicka made a motion to approve attendance based on the chief's recommendation. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

New Class A and B Uniform Requests: None

Approval of elected Line Capt. Chief Szczepanik requested that before a decision is made with this approval that the board discussed the matter and executive session. The chairman advised that he will follow the chief's request.

Renewal of Seasonal Lawn Care 2018 contract: Commissioner Wicka made a motion that we approve the renewal contract at the discounted price offered by the vendor. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

HALL RENTALS & RETURNS:

- **Laurie Depcyynski for a baby shower on 5/6/2018:** Commissioner Wicka made a motion to approve use of facilities with the contract, fee, and security deposit. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

- **Fire Association meet raffle – 4/13/18:** Commissioner Lewis made a motion that the request be granted as a notice only event. Commissioner Russell seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

- **Mark & Sharon Dudziak for a family party on 2/11/18:** Commissioner Lewis made a motion to grand use of facilities with Contract, no fee or deposit. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

- **Joe Nero for a family party on 3/24/18:** Commissioner Black made a motion to grant use facilities with contract, no fee or deposit. Commissioner Lewis seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

- **Frontier National Honor Society for a fund raiser on 3/25/2018:** Commissioner Brodnicki made a motion to grant use of the facilities with no contract, no fee or deposit. Commissioner Russell and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Executive Session: at 7:30 PM Commissioner Lewis made a motion that the board enter into executive session for the purpose of discussing a confidential personnel issue. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

At 7:37 the board returned to regular session.

Acceptance of elected position of Line Capt.: Commissioner Lewis made a motion to accept Timothy Szczepaniak to the newly elected position. Commissioner Brodnicki seconded the motion and the following vote was taken:

Ayes (5): Lewis, Wicka, Black, Brodnicki, Russell

Nays (0):

The motion carried.

Captain Szczepaniak was advised of the board's decision and Commissioner Lewis advised that the board looks forward working with him in the future.

ADJOURNMENT: with no further to business to discuss the meeting was adjourned at 7:39 PM.

Respectfully submitted,

John R. Wicka, Commissioner/Secretary

LAKE VIEW FIRE DISTRICT

Office of the Fire Chief

E-Mail Address: lvfd@wny.twcbc.com
Website: lvfire.org



FIRE DISTRICT CHIEF OFFICERS

Mark D. Szczepanik: *District Chief*
Keith Hauser: *1st Asst. Chief*
Matthew Jurek: *2nd Asst. Chief*

Mailing Address:
PO Box 345
Lake View, New York 14085-0345

FIRE STATION #1
2005 Lake View Road
(716)627-3400
(716)627-4480 Fax

FIRE STATION #2
6100 Lake Shore Road
(716)627-7941



CHIEF'S REPORT JANUARY 2018

Calls for December

EMS- 36
EMS Auto Accident-4
Full Assignment- 5
Structure Fire- 4
Preliminary Assignment- 2
Special Equipment/Mutual Aid-3
Public Relations Call- 2
Water Rescue-0

Total-56

Tim Szczepaniak was elected Fire Captain by the association.

BUDGET BALANCE CHANGES

Move remaining balance from:				TRANSFER to:
A-100	\$670.25	-----	----->	A-401
A-200.1	\$5,522.00	-----	----->	A-200
A-200.2	\$1,285.80	-----	----->	A-200
A-402.1	\$2,359.35	-----	----->	A-402
A-403	\$4,158.56	-----	----->	A-412
A-404	\$791.34	-----	----->	A-412
A-406	\$1,885.94	-----	----->	A-412
A-407	\$215.00	-----	----->	A-412
A-409.1	\$5,541.56	-----	----->	A-408
A-411	\$1,540.25	-----	----->	A-412
A-413	\$560.60	-----	----->	A-412
A-414	\$1,500.00	-----	----->	A-412
A-601	\$100.00	-----	----->	A-412
A-628	\$620.32	-----	----->	A-412
A-630	\$2,499.50	-----	----->	A-412
A-640	\$369.82	-----	----->	A-412
A-650	\$300.00	-----	----->	A-412